

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 22, 2018

SPECIAL MEETING

The Board of County Commissioners met in a special meeting at the Douglas County Public Service Building, East Wenatchee, Washington. Commissioners Sutton, Commissioner Steinburg, and Commissioner Jenkins were present, Deputy Clerk of the Board was present.

I. 09:02 AM Sheriff's Budget Meeting

Present: Sheriff Kevin Morris, Administrative Assistant Tiffany Auguston, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Update to the Board on the cost for Douglas County Sheriff's Gun Range at Brandt Quarry total cost estimate for development is \$83,500.00.

B. Vehicle rotation update, current state bid for Ford has increased, Sheriff has explored other options. Dodge Durango cost is \$34,000 with equipment installation total cost is \$55,000.00, the need is 5 vehicles purchased for the current rotation.

Minute Notation:

Commissioner Steinburg moved to approve the authorization of vehicle purchase with the Douglas County Sheriff's Office, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

C. Request for position increase in advancement for Corporal positions, emergency management position request-this would be a non commissioned civil service position. Request for hire of an additional deputy to allow for patrol added to the Columbia River taskforce.

Discussion was held by Commissioner Steinburg on the Emergency Management position responsibilities being held with the Corporals.

D. Undersheriff salary has not been paid for 6 month per the appointment to Sheriff, new deputy position has not been paid as deputy did not complete the academy. Cost savings of \$150,000 can then be reallocated for future funding projects.

E. Request for overtime fund increase, by \$5,000.00 total increase would be \$21,413.00

F. Increase request for Satellite phone approved via grant \$5,148, Tuition fee increase of \$6,400 to baseline fund amount would be \$31,400, and \$5,000 increase to baseline total fund amount \$33,000 for out of state prisoner transport.

OCTOBER 22, 2018 CONTINUED

II. 10:10 AM The Board met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.

1. Report Received Statement of Expenditures Compared to Budget
Report presented.

B 137 P 125

III. 10:30 AM The Board met with Stacy Luckensmeyer Center for Entrepreneurship with Wenatchee Valley College.

Community Development block grant partnership request with the County, grant funding amount is \$50,000 for Microenterprise development. Microenterprise is defined by 5 employees or less and \$35,000 startup capital. Program would benefit Microenterprise companies with in Douglas County with mentorship and business center resources.

IV. 10:40 AM Chelan-Douglas Developmental Disabilities Budget Meeting

Present: Chelan-Douglas Developmental Disabilities Director Tamara Burns, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Request for vehicle purchase for wheelchair accessible van.

V. 11:06 AM Facilities Budget Meeting

Present: Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Request to move $\frac{3}{4}$ position funds fairground maintenance position to be moved to fair budget and having 1 position in addition to maintenance budget. Approved snow blower equipment purchase request with current budget.

VI. 11:33 AM Administration Budget Meeting

Present: Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Request for training budget increase, to attend Laserfiche and PDS Human Resource module training.

B. Increase in advertising budget line item for new positions with the County.

VII. 11:36 AM Commissioner Budget Meeting

Present: Deputy Clerk of the Board Tiana Rowland, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Increase in travel and office equipment baseline, this will better reflect budgets of similar size and staff of Douglas County, as well as cover the cost increase for new Commissioners training and equipment.

There being nothing further, the Board of County Commissioners adjourned to meet again on Tuesday, October 23, 2018 at the Douglas County Public Service Building, East Wenatchee, Washington.

OCTOBER 23, 2018

SPECIAL MEETING

The Board of County Commissioners met in a special meeting at the Douglas County Public Service Building, East Wenatchee, Washington. Commissioners Sutton, Commissioner Steinburg, and Commissioner Jenkins were present, Deputy Clerk of the Board was present.

I. 08:32 AM Prosecuting Attorney's Budget Meeting

Present: Prosecuting Attorney Steve Clem, Chief Deputy Prosecutor Edgar Gordon, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Addition of civil deputy position to the Prosecuting Attorney's budget. Travel budget has increased as there are 8 employees for training, travel budget also includes victim testimony transport.

B. The operation has been 3 criminal prosecutors and the elected prosecutor completing the civil and admin work. Request for the addition of legal assistance as well as the addition of a deputy prosecutor. There has been an increase in case filing. \$120,000 to 130,000 would be the budget increase for the positions of Deputy Prosecutor position and legal assistant.

C. Indigent Defense for Superior Court representation discussion held, the request is to increase the contract length for 4 years with 3% increases for two years and 2% increase for the following years. Historically the increase has been one to three years in length. Juvenile cases have now been represented by the state representation.

OCTOBER 23, 2018 CONTINUED

II. 09:44 AM Countywide Solid Waste Budget Meeting

Present: Director Becci Piepel, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Grant applications for 2019 funding estimated at \$127,950. Request to increase baseline equipment budget and increase for building and construction to the recycle center. The increase is based off grant increases and hauling fees, the solid waste program is independently funded.

III. 10:53 AM Transportation Land Service Budget Meeting

Equipment Rental & Revolving Fund

Present: Fleet Supervisor Dell Mires, Road Supervisor Scott Reiman, Engineering Specialist Jennifer Lange, County Engineer Aaron Simmons, Administrator Jim Barker, and Accountant Phil Young.

A. Increase to the county crushing as contracts have increased due to limited rock sources.

County Road Fund

Present: Road Supervisor Scott Reiman, Engineering Specialist Jennifer Lange, County Engineer Aaron Simmons, Administrator Jim Barker, and Accountant Phil Young.

A. PILT funds committed for Jameson Lake, increased cost to \$225,000 from current expense funds.

B. Road preservation Nile Road, chip seal will be occurring 2019. The preservation of Rock Island Road from Kentucky toward the highway will be in the beginning stages of paving. Area 3 will be focused in the St. Andrews area.

IV. 11:55 AM The Board met with County Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. The Board approved the installation of green glass for the Law and Justice Center.

B. Progress payments for Law and Justice Center approved:

1. MJ Neal: \$18,106.57	B	137	P	126
2. Halme Builders, INC.: \$220,290.72	B	137	P	127

C. Out of state travel request for Dayna Prewitt for PDS payroll training approved.

OCTOBER 23, 2018 CONTINUED

D. Retainage fee remittance for Rimmer Roter approved:

Rimmer and Roeter: \$70,001.51 **B 137 P 128**

E. Discussion held on the Badger Mountain Road, there are 4 parcels totaling 34 acres, offered amount was \$285,000 proposed counter offer amount at \$380,000. Board approved the delegation of negotiation authority to the County Administrator.

V. 12:45 PM Memorandum of Closing Bond

Douglas County, \$4,000,000 Limited Tax General Obligation Bonds, 2018 Memorandum of Closing from Martin Nelson & Company.

B 137 P 129

At 12:55 PM the Commissioners broke for lunch.

VI. 1:30PM Return to Maintenance Expenditures

Present: Road Supervisor Scott Reiman, Engineering Specialist Jennifer Lange, County Engineer Aaron Simmons, Administrator Jim Barker, and Accountant Phil Young.

A. Addition of one full time employee to each area shop.

VII. 2:00 PM Engineering Services

Present: Road Supervisor Scott Reiman, Engineering Specialist Jennifer Lange, County Engineer Aaron Simmons, Administrator Jim Barker, and Accountant Phil Young.

A. Position for Engineer Assistant. Board would like to reduce the Excavator

VIII. 2:50 PM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00319385-00319520	\$397,644.96
2.	ACH	80004261	\$62.37

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, October 24, 2018 at the Douglas County Courthouse, Waterville, Washington.


OCTOBER 24, 2018

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 29, 2018 at the Douglas County Courthouse, Waterville, Washington.

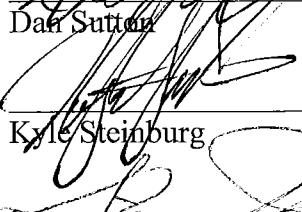
The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board