

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

**OCTOBER 1, 2018**

There were no scheduled appointments no session was held.

There being no further business, the Board of County Commissioners adjourned to meet again on Tuesday, October 2, 2018 at the Douglas County Courthouse, Waterville, Washington.

**OCTOBER 2, 2018**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Jenkins, and Sutton were present. Deputy Clerk of the Board was present.

**I. 08:30 AM Call to Order and Pledge of Allegiance**

**II. 08:31 AM The Board met with Administrator Jim Barker.**

**1. Personnel**

**Administrator**

**Jim Barker, Administrator:**

- A. Request for Hire Confidential Secretary position with the Administration Department.
- B. Request for Hire James Mitchell, Civil Deputy Attorney.
- C. Approved Payroll Change notices: Justin Jackson, Jennifer Biggar, Sarah Goodwin, Brandon Zones, Brian Palmquist, Tamara Burns, Catalina Garibay, Caleb Reynolds, Felisha Rosales, Taylor Melton, Gabriella Sanchez, Jeff Marx.
- D. Request for out of state travel to Florida for MIS employee Nate Weakly approved.

**2. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

- A. Discussion held on the County's Code for cul-de-sacs and the City's requirement within the UGA related to snow storage area.
- B. Discussion was held on the application for Hazard Mitigation Funding with FEMA.
- C. Board would like to explore the fine requirements for permit violations. Board would like the addition of language to include at the Board's discretion for the imposing of the fine between 1 and 3 times the cost of the permit fee.

**Motion:**

Commissioner Steinburg moved to approve the contract for Veteran Service Officer Agreement with the Washington State Department of Veterans Affairs, for training and services provided with the Veteran Service officer position with Douglas County. Commissioner Jenkins seconded the motion, and Commissioner Sutton concurred the motion to approve.

B 137 P 91

IV. 08:58 The Board Met with Countywide Solid Waste Director Becci Piepel.

1) Adoption of the Comprehensive Solid Waste Management Plan

CE 18-47

**Motion:**

Commissioner Jenkins moved to adopt the Douglas County Comprehensive Solid Waste Management plan as written and presented to the Board, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 92

2) Request for Proposals for Engineering Services for Transfer Station

CE 18-48

**Motion:**

Commissioner Jenkins moved to approve the request for proposals for engineering services, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 93

**Return to Administrator's Report:**

1) Sales and Use Tax

Payment Approval

**Minute Notation:**

The Board of Commissioners approved the payment of previously allocated \$30,000 in funds from the Distressed Counties Sales and Use Tax for the Town of Waterville. The payment due date was July 31<sup>st</sup>, 2018. The Regional Council granted the Sales and Use Tax allocation to the Town of Waterville on September 26<sup>th</sup>, 2016.

2) Subcontractor Approval MJ Neal

**Motion:**

Commissioner Steinburg moved to approve the subcontractor TESTCOMM, LLC for the Law and Justice Center, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

**B 137 P 94**

D. Board approved the purchase through state bid for TLS road crew roller for \$15,875, funds have been budgeted through ER&R fund.

E. Discussion held on sending property owner notice for the removal of trees impeding sight lines, allowing for snowplowing, and preservation of roadway.

**V. 09:30 AM The Board Met with Transportation Land Services Staff, Acting County Engineer Aaron Simmons, Road Supervisor Scott Reiman, Engineering Programs Manager Jennifer Lange, Land Services Director Mark Kulaas, and GIS Coordinator Todd Wilson.**

**Jennifer Lange:**

A. Update to the Board on constituent request for the removal of trees located on 6<sup>th</sup> Street Southeast, plowing and site distance are the two impactful areas that need to be addressed. The Vegetation is now encroaching in to the right of way. Staff will have an onsite meeting, to address the trimming of the trees.

**Aaron Simmons:**

- A. Update to the Board on permit language included in the Health District permit for Sewer lines
- B. Apple City Electric will be installing the lighting, for the Memorial Flagpole at the grant road roundabout.
- C. Update given on the Department of Health's testing for the closure of the Pine Canyon Landfill.

1) **Notice of Hearing**

**TLS 18-48A**

**Motion:**

Temporary seasonal road closure of a portion of Rock Island Grade, Commissioner Jenkins moved to approve the notice of hearing, Commissioner Steinburg seconded, and Commissioner Sutton concurred. Hearing is set for *Tuesday, October 16<sup>th</sup> at 10:00 AM.*

**B 137 P 95**

**Mark Kulaas:**

- A. Update to the Board on Shoreline Master plan, review is underway by Grette and Associates. Then Anchor QEA will develop code amendments.
- B. Update on the Planning Commission meeting regarding Rock Island's Annexation proposal. Hearing is Scheduled for Thursday, October 4<sup>th</sup>.
- C. Commercial Crypto currency vs personal use issues for, staff will be working with PUD for presentation to the Board regarding the impact to infrastructure.

**V. 10:05AM Public Hearing Resolution**

**CE 18-46B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

**Lisa Parks, attendance via video conference**  
**Randy Agnew, attendance via video conference**  
**Marc Straub**  
**Royal Devaney**  
**Lori Barnette**  
**Steve Lacy**

**Jim Barker:**

Board's Desire to amend the formula for funding allocation. The current formula is the 60,20,20 split in the plan, the proposed amendment is to forgo the split.

**Mayor Steve Lacey, East Wenatchee:**

Provided comment opposed to the amendment. Concern for funding of projects for current year's funding cycle.

**Commissioner Steinburg:**

The intent for the amendment to the plan is to ensure the highest and best use of the funds are allocated for projects, and not to be bound by the percentage of funding split.

**Mayor Randy Agnew, Rock Island:**

Change is occurring suddenly and would like additional time to review.

**Jim Barker, County Administrator:**

Historic background was provided per the changing to a percentage structure to ensure equity of funds, among city and county.

**Mayor Royal DeVaney:**

The small towns in 2009 did not feel like they were able to compete with smaller projects rather than the County's larger infrastructure projects.

**Commissioner Sutton:**

The change in the allocation is intended to allow for larger projects submitted by the smaller cities/towns. Mayor Lacey, issued an apology for the discourse

**Motion:**

Commissioner Jenkins moved to postpone the amendments to 2019, to allow for additional input from the regional council for implementation in 2020. Motion was not seconded. Hearing was adjourned with no action taken.

**B 137 P 96 Attendance Sheet**

**VI. 11:24 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Loan Repayment NCW Fair**

**Resolution CE 18-42B**

**Motion:**

**Commissioner Jenkins moved to approve the transfer of funds in the amount of \$20,048.30 for the repayment of the loan granted to NCW Fair for start up cash funds. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.**

**B 137 P 97**

**2) Approved Fair Contracts**

a) Douglas County TLS

Fair Facilities

**B 137 P 98**

b) Douglas County Sheriff's Dept.

Fair Facilities

**B 137 P 99**

**3) Approved Chelan-Douglas Developmental Disabilities**

a) Shannon Cox

**Professional Services  
Parent 2 Parent Program**

**B 137 P 100**

**4) Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00318632-00318790</b>	<b>\$7,643,527.09</b>
<b>2.</b>	<b>ACH</b>	<b>80004219</b>	<b>\$237.26</b>

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, October 3, 2018 at the Douglas County Courthouse, Waterville, Washington.


**OCTOBER 3, 2018**

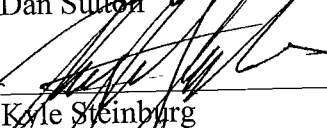
There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 8, 2018 at the Douglas County Courthouse, Waterville, Washington.

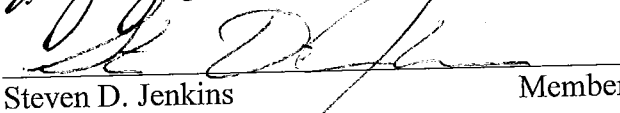
The minutes are hereby read and approved.

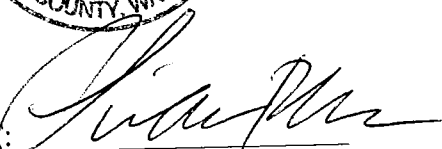


BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Dan Sutton Chair

  
\_\_\_\_\_  
Kyle Steinburg Vice-Chair

  
\_\_\_\_\_  
Steven D. Jenkins Member

ATTEST:   
Tiana Rowland, Deputy Clerk of the Board