

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

NOVEMBER 5, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present, Deputy Clerk of the Board was present.

I. 08:00 AM Call to Order and Pledge of Allegiance

Meeting delayed due to technical teleconference issues.

II. 08:15 AM District Court Budget Meeting

Present: Judge Eric Biggar, Court Administrator Susan Jacobucci, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

III. 08:20 AM The Board met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Leave request approved County Administrator, November 8th and 9th.
- B. Request for temporary hire of Mitch Reister full time for Engineering Services for two months, same salary range as hired under before. Projects scope will be haul routes, fee schedule for planning and review, as well as other additional engineering projects as needed. Board unanimously approved.
- C. Update to the Board on Teamster grievance and arbitration, for the County's request for return to work slip. The Board is in agreeance to allow the Administration staff to move forward on the arbitration as needed.
- D. Approved payroll change notice: Dayna Prewitt.

2. Staff Report Administrator

- A. Discussion held on the water contract with the Town of Waterville.
- B. Update to the Board on the Counter offer from Western Pacific, original list price was amended and increased; the Board's recommendation is to offer \$315,000.00 as a counter offer.
- C. Discussion held on the increase for employee's benefits package.

NOVEMBER 5, 2018 CONTINUED

1) Increase in Employee Benefits Contribution

Minute Notation

Motion:

Commissioner Steinburg moved to approve the \$100 benefits increase in 2019, and \$100 increase in 2020 the increases are in addition to the baseline coverage of county employee benefits contribution. Total benefits increase \$220,000.00. Commissioner Jenkins seconded the motion approve, and Commissioner Sutton concurred.

Minute Notation:

The Board of County Commissioners is unanimously in agreement of opposing any increase in carbon tax, gas tax, or energy tax.

2) Notice of Public Hearing

CE 18-53A

Motion:

Commissioner Jenkins moved to approve resolution CE 18-53A, notice of hearing to consider amendments to the 2108 budget hearing set for Monday, December 3rd, 2018 at 9:00 AM. Commissioner Steinburg seconded the motion to approve and Commissioner Sutton concurred.

B 137 P 147

3) Notice of Public Hearing

CE 18-54A

Motion:

Commissioner Steinburg moved to approve resolution CE 18-54A, notice of hearing to consider the adoption of the 2019 preliminary budget set for Monday, December 3rd, 2018 at 9:30 AM. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 148

IV. 09:00 AM The Board met with Prosecuting Attorney Steve Clem and Deputy Civil Attorney James Mitchell.

A. Introductions of the new Deputy Civil Attorney James Mitchell.

B. Discussion held on the purchasing property for Badger Mountain Roadway, \$350,000 board approved offer for the property with the intent for road alignment. The road repair cost is \$20,000 on average per year for the current condition of non-alignment. Parcel numbers 23203630003 and 23203640014.

C. Board would like to move forward on a request for proposals and qualifications for Superior Court.

D. Board discussed the desire to have letters from the Cities and Towns attorneys regarding indemnification for the Regional Council awards. Prosecutor Steve Clem explained program policies changes can be made, however the County is ultimately responsible for the allocation and auditing requirements. It is the Board's responsibility to ensure that the applications for approval with the Regional Council and it is the Board's responsibility to ensure the awarded funds and projects meet the RCW intent. The State Auditor will review projects and funds disbursement based on the allocation by the Regional Council with the approval of the Board.

E. Discussion on the potential call for bids for the Fairgrounds rabbit barn and arena improvements. January is the anticipated call for bids date.

NOVEMBER 5, 2018 CONTINUED

F. Well water contract for the use of surface water at the NCW Fairgrounds discussion. The Town of Waterville is requesting an agreement to be drafted by Attorney Steve Smith once finalized it will be sent to the County for review. Steve Clem will follow up on the development of this contract.

V. 09:50 AM The Board met amongst themselves.

A. Commissioner Steinburg provided the Board an update on the Solid Waste Advisory Committee Meeting.

B. Board will meet on Tuesday November 20th to discuss the Request for Proposals for the Transfer Station development.

Minute Notation:

Budget Item Approval

A. Chelan Douglas Developmental Disabilities requested the purchase of an ADA Van for Special Olympics and program participant use; CDDD Director Tamara Burns followed up with LINK transit surplus vehicles there were no ADA Vans for surplus at this time. Board unanimously approved the purchase of an ADA Van as the Chelan Douglas Developmental Disabilities with the 2019 budgeted funds.

VI. 10:00 AM Consent Agenda

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) MRSC Contract for Small Works, Consultant, and Vendor Roster Management

Motion

Commissioner Jenkins moved to approve the contract for roster management with MRSC, providing management and application services for the small works, consultant, and vendor rosters. Commissioner Steinburg seconded the motion to approve the contract, and Commissioner Sutton concurred the motion.

B 137 P 149

With no further business, the Board of County Commissioners will meet again on Tuesday, November 6, 2018 at the Douglas County Courthouse, Waterville, Washington

NOVEMBER 6, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, and Steinburg were present Commissioner Jenkins was excused. Deputy Clerk of the Board was present.

I. 08:32 AM Call to Order and Pledge of Allegiance

II. 08:33 AM The Board met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Deputy Clerk Superior Court new employee hire approved for Makenzie Tussey.
- B. Update to the Board on potential arbitration Attorney's estimated cost is \$10,000.

III. 08:46 AM The Board met with Land Services Curtis Lillquist and Nate Pate.

- A. Update to the Board on the conditional use permit process for Lisa Bee's, the comment period of 14 days is currently happening. The original permit for the property was for a fruit stand.

2. Staff Report Administrator

Jim Barker, Administrator:

- A. Board held discussion on Douglas County Code 20.40 Landscaping Standards.
- B. Commissioner Steinburg would like to review the permit and code requirements for landscaping standards.

IV. 09:20 AM The Board met with Transportation Land Services Staff, County Engineer Aaron Simmons, Engineering Programs Manager Jennifer Lange, Land Services Director Mark Kulaas was excused.

Aaron Simmons:

- A. \$6,092.72 Selland Construction invoice for the installation of the flag pole located on grant road roundabout. Approved unanimously by the Board of payment.

B 137 P 150

- B. Lighting installation cost is over \$10,000, the PUD has stated the current conduit is too high voltage for low voltage use of the flag lights and can not be use. Commissioner Steinburg will follow up with the PUD.
- C. The sewer extension at the North end of East Wenatchee, Douglas County Transportation is providing help as needed.
- D. North end development and expansion discussion on attendance in Washington DC for the Infragrant, Commissioner Steinburg is providing support in attending the local legislative meeting.

NOVEMBER 6, 2018 CONTINUED

V. 09:37 AM Public Meeting

Resolution TLS 18-49B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Jennifer Lange:

A. Planned funding for two Road projects as there is grant funding anticipated, the priority array changes as in secured funds changes the ranking of priority. The recommendation is to adopt during budget hearings in December.

Motion:

Steinburg moved to continue the public hearing to Monday, December 3rd at 8:45AM. Commissioner Sutton seconded and concurred the motion of continuance.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 9:46 AM for 30 minutes. In accordance to RCW (42.30.110)(g) for Personnel. At 10:12 AM the Chair called to end Executive Session with no action taken.

VI. 10:13 AM The Board met with Prosecuting Attorney Steve Clem

A. Discussion was held on the Barker's flats industrial area, the dedication and development of the roadway was a requirement for Parcels 23201130004 and 23201420001. The Road development within the County's Right of way since the property is deeded to the County, property owner would need to complete the project via a public works project.

B. Proposed cost benefit analysis on road development at McDougal and Dresher and Pitsinger, conditions would require the alignment of future roadway development across McDougal's.

Return to Aaron Simmons:

1) Final Order of Vacation

TLS 18-31C

Conditional resolution completed on July 24, 2018 all conditions of the Road Vacation have been met, and the final order of vacation is presented.

Motion:

Commissioner Steinburg moved to approve the order of vacation for County Road 545, Commissioner Sutton seconded and concurred.

B 137 P 151

NOVEMBER 6, 2018 CONTINUED

Return to County Administrator Report

1) Equipment Rental Increase for ER&R Fund

TLS 18-51

Motion:

Commissioner Steinburg moved to approve the rental rate increase for the ER&R Fund, Commissioner Sutton seconded and concurred.

B 137 P 152

2) Sheriff’s Request for Exempted Excluded and Elected Officials

Exempt excluded increase .05 percentage and 25 years additional step increase for longevity.

Motion:

Commission Steinburg moved to approve the increase the deferred compensation percentage increase for elected officials and the step increase for 30+ years of service with the County, Commissioner Sutton seconded and concurred the motion to approve.

3) Request for Proposals Superior Court Indigent Defense

CE 18-55

Motion:

Commissioner Steinburg moved to approve the request for proposals with bids due Monday, December 10, 2018, Commissioner Sutton seconded and concurred the motion.

B 137 P 153

4) Use of Signature Stamps Granted

County Administrator

Permission granted for the use of signature stamps for the use of funds to obtain the property located at Badger Mountain previously approved for acquisition by the Board.

VII. 11:45 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Signature Authorization

Sheriff’s Grants

A. Contact E19-102 Washington State Military Department **B 137 P 154**

B. Contact E19-122 Washington State Military Department **B 137 P 155**

NOVEMBER 6, 2018 CONTINUED

2) Payroll Approval

NET PAYROLL

FOR:

OCTOBER 1 - OCTOBER 31 2018

SEPTEMBER 5 2018	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61407-61415	\$ 16,394.31
Direct Deposit	ACH	\$ 591,227.43
		\$ 607,621.74

3) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00319742-00319999	\$594,887.81
2.	ACH	80004307	\$609.58

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 7, 2018 at the Douglas County Courthouse, Waterville, Washington.

NOVEMBER 7, 2018

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 12, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

[Signature]

Dan Sutton Chair

[Signature]

Kyle Steinburg Vice-Chair

[Signature]

Steven D. Jenkins Member

ATTEST: *[Signature]*
Tiana Rowland, Deputy Clerk of the Board