

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

NOVEMBER 26, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present, Deputy Clerk of the Board was present.

**I. 08:29 AM Call to Order and Pledge of Allegiance**

**II. 08:30 AM The Board met with County Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Request for shared leave.

**Motion:**

Commissioner Jenkins moved to approve the voluntary shared leave request, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B. Approved seasonal temporary hire: Toby Flaget

**III. 08:42 AM The Board met with County Engineer Aaron Simmons and Assistant Engineer Mike Neer.**

A. Discussion held on the Strider Construction conditional occupancy upon Enterprise Drive being paved.

Staff: Binding site plan requires pavement of roadway prior to final certificate of occupancy issued.

**IV. 08:53 AM The Board met with Sheriff Kevin Morris and Under Sheriff Tyler Callie.**

**1. Monthly Report Sheriff**

**Sheriff Report:**

A. Introductions of Under Sheriff Tyler Callie, effective January 1, 2019. Previously served as Super Intendant of Mansfield and Fire Chief for District 5.

B. Budget review.

C. Police report log reviews.

D. Sheriff's Gun Range-Brandt Quarry, preliminary design development presented. Anticipated cost \$83,500.00.

**NOVEMBER 26, 2018 CONTINUED**

**V. 09:51 AM The Board met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.**

**1. Report Received Statement of Expenditures Compared to Budget**  
Report presented.

**B 137 P 168**

A. Board held discussion on the County's support of sewer system development at the North End of East Wenatchee near Odabashian Bridge.

With no further business, the Board of County Commissioners will meet again on Tuesday, November 27, 2018 at the Douglas County Courthouse, Waterville, Washington

**NOVEMBER 27, 2018**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present, Deputy Clerk of the Board was present.

**I. 08:29 AM Call to Order and Pledge of Allegiance**

**II. 08:30 AM The Board met with County Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Board held discussion on hiring practices. Chairman would like to see 10 day time span after qualified applicant received to be interviewed.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. McDougal Road improvement and plan development discussion.

**III. 8:50 AM The Board met with Transportation Land Services Staff, County Engineer Aaron Simmons was Excused, Engineering Programs Manager Jennifer Lange, Land Services Director Mark Kulaas, GIS Coordinator Todd Wilson.**

NOVEMBER 27, 2018 CONTINUED

1) Call for Bids: 2019 Countywide Crushing

TLS 18-54

**Motion:**

Commissioner Jenkins moved to approve the call for Bids for Resolution TLS 18-54 County wide crushing contract *to be opened January 7, 2018 at 10:00 AM*, Commissioner Kyle Steinburg seconded, and Commissioner Sutton concurred.

B 137 P 169

IV. 09:00 AM Public Hearing

Resolution TLS 18-50B

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

Larry Lehman Charlie Underwood James O'Dell Fred Willsey
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**Mike Near, Assistant County Engineer:**

Recommendation to the Board to approve the petition for road vacation for a portion of S. Nevada Drive 30 feet by 300 feet serving home with in apple orchard.

**Public Comment:**

Charlie Underwood, Selland Construction provided comment in favor of the road vacation.

James O'Dell, comment in concern for traffic access.

Todd Wilson Response: access to the new development will be concern for plat development process.

Fred Willsey: provided commend with the same concern as Mr. O'Dell.

**Motion:**

Commissioner Steinburg moved continue the public hearing until Tuesday, December 4<sup>th</sup> at 9:00 AM in the Commissioner's Chambers, Waterville WA. Commissioner Jenkins seconded the motion to continue for decision only, Commissioner Sutton concurred.

B 137 P 170 *Attendance Sheet*

**NOVEMBER 27, 2018 CONTINUED**

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Commissioner Jenkins called for Executive Session at 9:25 AM for 15 minutes. In accordance to RCW (42.30.110)(g) for Personnel. At 9:38 AM the Vice Chair called to end Executive Session with no action taken

**V. 9:40 AM The Board met with Larry Lehman from Grette Associates.**

A. Report presented regarding the shoreline master plan review.

**VI. 10:08 Return to Transportation Land Services Staff Reports.**

**Mark Kulaas:**

A. December 18, adoption of the capital improvements plan anticipated presentation to the Board.

B. Bakerflats zoning discussion, the comprehensive plan has adopted the zoning updates. The transportation traffic plan will need to be updated.

**Mike Near:**

A. Updated franchise agreement with the Douglas County PUD is underway.

B. Right of way permit for confluence health update.

**1) Local Agency Agreement WSDOT**

**CRP 967 35<sup>th</sup> Street**

**Motion:**

Commissioner Steinburg moved to approve Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

**B 137 P 171**

**Return to County Administrator, Jim Barker:**

**1. Personnel**

**Administrator**

C. Presented proposed 30 years of service longevity increase.

**Motion:**

Commissioner Steinburg moved to approve the \$200 longevity increase for employees with 30 years or more of service with the County, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

NOVEMBER 27, 2018 CONTINUED

VIII. 11:20 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00321486-00321541	\$170,278.68
2.	ACH	80004325	\$356.06

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 28, 2018 at the Douglas County Courthouse, Waterville, Washington.

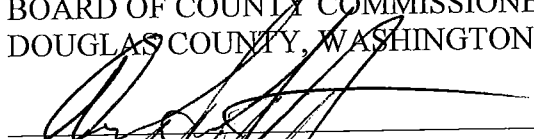
NOVEMBER 28, 2018

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, December 3, 2018 at the Douglas County Courthouse, Waterville, Washington.


The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
Dan Sutton Chair

  
Kyle Steinburg Vice-Chair

  
Steven D. Jenkins Member

ATTEST:   
Tiana Rowland, Deputy Clerk of the Board