

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

NOVEMBER 19, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present, Deputy Clerk of the Board was present.

I. 08:32 AM Call to Order and Pledge of Allegiance

II. 08:33 AM The Board met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Approved travel request for Jennifer Lange and Ty Howard to attend bridge certification training.
- B. Approved payroll change notices: Brett Schneider, Julie Hartnell, Karen Goodwin, and Ruth Martin.
- C. Out of State travel request approved for Jim Zitting.
- D. Board approved the increase of \$100 per month to the baseline rate of coverage to Employees medical benefits

2. Staff Report Administrator

A. Law and Justice Center progress payments:

| | | | | | |
|----------------------------|-------------|----------|------------|----------|------------|
| MJ Neal-Project Management | \$13,254.74 | B | 137 | P | 156 |
| MJ Neal-Project Management | \$22,551.03 | B | 137 | P | 157 |

- B. Update on Law and Justice Center construction.
- C. Flag pole installation update for the Law and Justice center.

Minute Notion:

Board approved the installation fee for the Law and Justice Center flagpole.

III. 09:00 AM The Board met with Stacey Lukensmeyer.

- A. Community development block grant Microenterprise development project update.

IV. 09:28 AM The Board met with Carolyn Morley

- A. Update to the Board on NCW Fair Board by-law changes anticipated for 2019.
- B. Fair Board update, implementation of an executive board.
- C. Request for \$30,000 for Monster Truck racing in May 2019. Would need to sale 2,000 tickets at \$15 per ticket.

NOVEMBER 19, 2018 CONTINUED

V. 10:00 AM Bid Approved

District Court Indigent Representation

Due to the Holiday bids were accepted on Tuesday, November 13, 2018.

1. Bid Award

Woods & Brangwin

Commissioner Steinburg moved to approve the Bid from Woods & Brangwin Attorneys at Law for Indigent Defense Representation for District Court for three (3) years. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

| | | | | | | |
|------------------|---------------------|-----------|---------------------|-----------|---------------------|-----------|
| Woods & Brangwin | 1 st yr. | \$167,000 | 2 nd yr. | \$172,010 | 3 rd yr. | \$177,170 |
|------------------|---------------------|-----------|---------------------|-----------|---------------------|-----------|

B 137 P 158

2. Denied Bid

District Court Indigent Representation

A. Gunn Law Office, letter request to be added to Woods & Brangwin bid. Woods & Brangwin’s proposal did not include Gunn Law Office. Bid request was denied.

Minute Notation:

Commissioner Steinburg acknowledge the appearance of fairness that both bided contracts are acquaintances of Commissioner Steinburg.

VI. 10:05 AM The Board met with Chief Financial Officer Karen Goodwin.

A. 2019 preliminary budget review.

VII. 10:30 AM The Board met with Prosecuting Attorney Steve Clem and Civil Attorney Jim Mitchell.

- A. Update to the Board on Enterprise Drive development.
- B. Discussion held on sewer expansion project with interlocal loaning of funds for the project.
- C. Update to the Board on the Interlocal Agreement and By-laws for the Homelessness housing funds.

VIII. 11:43 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

NOVEMBER 19, 2018 CONTINUED

1) Appointment Mosquito Control District

CE 18-56

Commissioner Steinburg moved to approve Mrs. Lou Ann Bromiley to the Waterville Mosquito Control District. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 159

2) Appointment Mosquito Control District

CE 18-57

Commissioner Jenkins moved to approve Mr. Charles Driver to the Waterville Mosquito Control District. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 160

3) Approved Fair Contracts

a) Yeti Chocolates Entertainment

B 137 P 161

b) Waterville Preschool/Federated Church Fair Facilities

B 137 P 162

4) Amendment to District Court Agreement

Indigent Defense Representation

As Travis Brandt has been elected as the Chelan County Judge, Titus & Grower, PLLC will fulfill the remainder of the 2018 Indigent Defense Representation Contract.

B 137 P 163

With no further business, the Board of County Commissioners will meet again on Tuesday, November 20, 2018 at the Douglas County Courthouse, Waterville, Washington

NOVEMBER 20, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present, Deputy Clerk of the Board was present.

I. 08:34 AM Call to Order and Pledge of Allegiance

II. 08:37 AM The Board met with County Administrator Jim Barker.

1. Personnel

Administrator

NOVEMBER 20, 2018 CONTINUED

Jim Barker, Administrator:

A. Approval of out of state travel for Ty Howard and Jennifer Lange to Portland Oregon for training.

B. Approved payroll change notices: Ramon Bravo, and Debora Silva-Galicia.

2. Staff Report

Administrator

A. Board approved the Decisions and Directives from November 5th and 6th.

B. Approval of credit for flagpole removal from architect design of the Law and Justice Center.

Construction Change Proposal #03

Law and Justice Center

B 137 P 164

C. Discussion was held with Civil Attorney Jim Mitchell, on the legislative initiative I-1639.

III. 9:25 AM The Board met with Transportation Land Services Staff, County Engineer Aaron Simmons, Engineering Programs Manager Jennifer Lange, Land Services Director Mark Kulaas

Aaron Simmons:

1) Local Agency Federal Aid

Grant Road Resurfacing

Board approved the Chairman of the Board's signature for grant funding with WSDOT Douglas County CRP 987.

B 137 P 165

2) Local Agency Federal Aid Agreement

Grant Road Resurfacing

Board approved the Chairman of the Board's signature for grant funding with WSDOT Douglas County CRP 987.

B 137 P 166

3) Temporary Right to Enter

Nordby Property

Motion:

Commissioner Jenkins moved to approve the temporary right to enter easement with Cora and Larry Nordby fir pit run off material. Commissioner Steinburg seconded and Commissioner Sutton concurred.

B 137 P 167

Staff Report:

A. Discussion was held on the meeting with Senator Hawkins, Douglas County Sewer District and Douglas County. Funding sources need to be identified for sewer expansion at the North End of East Wenatchee in Douglas County.

B. Funds were not granted though TIB for the 4th street project for save routes to school.

C. 35th street and SR 28 construction of roundabout in 2021 by WSDOT.

Jennifer Lange:

1) CRP Establishment

TLS 18-53

Item Stricken from the Agenda.

NOVEMBER 20, 2018 CONTINUED

2) Quitclaim Deed

City of East Wenatchee

Motion:

Commissioner Steinburg moved to approve the quitclaim deed with the City of East Wenatchee. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton Concurred. *Quitclaim deed amended and approved December 18, 2018.*

Mark Kulaas:

1) Plat Approval Handley Subdivision

#P-14-01

Motion:

Commissioner Steinburg moved to approve the Chairman’s signature of approval for the Handley 9-lot plat, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

Staff Report:

A. Discussion held on flood plain area mapping with FEMA.

IV. 10:33 AM Transportation Land Services Budget Review.

Land Services Budget Meeting

Present: Land Services Director Mark Kulaas, Administrator Jim Barker, and Land Services Accountant Phil Young.

ER&R Budget Meeting

Present: Road Super Intendant Scott Reiman, Administrator Jim Barker, and Land Services Accountant Phil Young.

County Road Budget Meeting

Present: Engineer Aaron Simmons, Project Manager Jennifer Lange, Road Super Intendant Scott Reiman, Administrator Jim Barker, and Land Services Accountant Phil Young.

VIII. 11:40 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Vouchers

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|---------------------|
| 1. | Vouchers | 00321244-00321347 | \$315,699.85 |
| 2. | ACH | 80004320 | \$35,814.00 |

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 21, 2018 at the Douglas County Courthouse, Waterville, Washington.

NOVEMBER 21, 2018

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 26, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



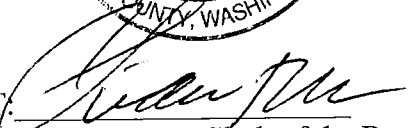
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board