

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 21, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:00 AM Call to Order and Pledge of Allegiance

II. 08:30 AM The Board met with Administrator Jim Barker.

1. Personnel Administrator

- A. Approved Payroll change notice for William McMaster, and Jason Barnes.
- B. Commissioner Jenkins' Out of State travel amendment approved, increase to meal per diem from \$200 to \$275 for 5 days of travel and lobbying.
- C. Board approved the Douglas County Personnel Committee Recommendations for Reclassification

2. Staff Report Administrator

Jim Barker, Administrator:

- A. Board approved the Decisions and Directives from Tuesday May 15, 2018.
- B. Discussion held on the rainstorms and the areas of impact, Batterman Road and Rock Island Grade.
- C. Discussion held on the second street property, the real estate agents are working on conducting a market analysis. The Agents recommendation is not to complete another appraisal at this time; as there was one recently conducted and would rather evaluate the market and boundary review.
- D. The Board discussed the sale of the sand pit as well as the second street property.
- E. Veteran's Affairs Service Officer contract with Okanogan County, Okanogan County is willing to support Douglas County in setting up the Veteran Service Officer position but is unable to meet the needs outlined by the VFW. The part time employee will be hired and trained by the State Veteran's Affairs Office.
- F. Dresher's Property, Van Doren, and McDougall road development conversation.

Commissioner Sutton:

Parkside Change Order form for the Parkside Renovation project, in the amount of 136,300 for the final walk through with the City of Wenatchee. Further communication will be held with Tamara and the BHO regarding payment.

MAY 21, 2018 CONTINUED

III. 09:29 AM The Board Met with Prosecuting Attorney Steve Clem

A. The Board held discussion on the Dresher's state highway access, and the development of an Agricultural support building. The question the Board has is the original agreement, requires if new development occurs, then Dresher will need to designate the necessary portion of County Right of Way.

B. If the County can not afford to build the road to allow connection between the Van Doren Property and Dresher Property, the State will require Dresher to develop the road connection.

C. The County could not support the development or road improvement, when new development is submitted, the developer could then elect to improve the road way for traffic flow and safety to the new development.

D. Possible option deferment or change of use, for the property would then trigger the development of the connectivity to the Industrial way and Cascade Interchange will be needed created at the expense of the property owner.

E. Discussion held on the sale of the sand pit property and the margin of flexibility for accepted offers compared to the appraisal rate. Recommendation of 10% margin of appraisal, justification of the market and comparison for lower accepted offers.

F. The Board held discussion on the B&B Orchard and Lisa Bee's, the zoning requirements for the area, the Board would like to examine the requirements, the sales and other activities occurring within the zoning area. The current option is to complete the conditional use permit with the County's planning commission and go through the hearing examiner process. The Board will need to look at expanding the code requirements for the area. Recommendation to issue the notice of violation and notice to comply. The Board approved the next steps.

G. The lowest bidder for the Law and Justice Center development withdrew their Bid, as there was a clerical error in their bid. The Bidder has been asked for justification, the justification stated a number was transposed. The Bidder will need to provide their bid documents and justification of error, to the County for the remittance of their Bid. Providing declaration of bid documents and justification of clerical error to Prosecutor, letter is being sent out today. \$269,000 is the Bid Bond amount.

With no further business, the Board of County Commissioners recessed to meet again on Tuesday, May 22, 2018 at the Douglas County Courthouse, Waterville, Washington

MAY 22, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:00 AM Call to Order and Pledge of Allegiance

II. 08:30 AM The Board met with NCW Fair Manager Carolyn Morley, Assistant Fair Manager Ed Darling, and Fair Board President Clint Wall

- A. Introduction of the new Fair Manager Carolyn Morley.
 - B. Fair Budget discussion, fair budget has been cut as much as possible, with limited activates the NCW Fair budget will be over \$18,000 this year.
 - C. Increasing sponsorship is the primary goal and looking in to future PNR rodeo, current years focus is on having sponsorship for the kid zone.
 - D. Barn sponsorship, bucking shoot sponsorship, and kid zone sponsorship developing tiered program.
 - E. Request for additional funding in the amount of \$130,000 over a 5 year matrix plan. With \$45,000 increased for 2018.
- B 136 P 812 5 year plan**
B 136 P 813 2018 Budget

III. 09:05AM Public Hearing Resolution

TLS 18-21B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Marc Straub

Staff Recommendation Mike Neer:

Recommendation to approve, the private franchise agreement with 33rd Street Irrigation Water Association.

Public Comment:

No comment made.

Motion

Commissioner Jenkins moved to approve the franchise agreement with 33rd Street Irrigation Water Association, Commissioner Steinburg seconded the motion to approve and Commissioner Sutton concurred the motion.

B 136 P 814 Auditor's AFN: 3212706

IV. 09:10AM Public Hearing Resolution

TLS 18-22B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Marc Straub

Staff Recommendation Mike Neer:

Recommendation to approve, the franchise agreement with C&S Orchard II, L.P.

Public Comment:

No comment made.

Motion:

Commissioner Steinburg moved to approve the franchise agreement with C&S Orchard II, L.P., Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred the motion.

B 136 P 815 Auditor's AFN: 3212707

V. 09:20AM Public Hearing Resolution

TLS 18-23B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Marc Straub

Staff Recommendation Mike Neer:

Recommendation to approve, the franchise for Irrigation and Domestic Water Pipeline with William Smith.

Public Comment:

No comment made.

Motion:

Commissioner Steinburg moved to approve the franchise agreement with William Smith, Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred the motion.

B 136 P 816 Auditor's AFN: 3212708

MAY 22, 2018 CONTINUED

VI. 09:30AM Public Hearing Resolution

TLS 18-24B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Marc Straub

Staff Recommendation Mike Neer:

Recommendation to approve, the franchise for Fire Water Distribution System with Strider EW, L.L.C.

Public Comment:

No comment made.

Motion:

Commissioner Steinburg moved to approve the franchise agreement with Strider EW, L.L.C., Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred the motion.

B 136 P 817 Auditor's AFN: 3212709

VII. 09:40AM Public Hearing Resolution

TLS 18-25B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Marc Straub

Staff Recommendation Mike Neer:

Recommendation to approve, the franchise for Irrigation Water Pipeline with the Douglas County Summer Run Homeowners Association.

Public Comment:

No comment made.

Motion:

Commissioner Jenkins moved to approve the franchise agreement with Douglas County Summer Run Homeowners Association, Commissioner Steinburg seconded the motion to approve and Commissioner Sutton concurred the motion.

B 136 P 818 Auditor's AFN: 3212710

VIII. 09:45 AM The Board Met with Transportation Land Services Staff, Acting County Engineer Aaron Simmons, Land Services Director Mark Kulaas, and GIS Coordinator Todd Wilson.

A. Discussion held on the future meeting Commissioner Steinburg will be having with the Sewer and Water Districts staff scheduled for Tuesday, May 23rd at 2:00 PM. Mike Neer Douglas County Engineering staff will be attending to discuss pre-application process and opportunities to streamline process.

Mark Kulaas:

1) Contract for Professional Services

Grette Associates

Motion:

Commissioner Jenkins moved to approve the contract for professional services with Grette Associates for the Shoreline Master Plan review, to commence after Anchor QEA's primary review beginning on May 27, 2018. Commissioner Steinburg seconded the motion to approve and Commissioner Sutton concurred.

B 136 P 819

2) Contract for Professional Services

Anchor QEA

Commissioner Jenkins moved to approve the contract for professional services with Anchor QEA for Shoreline Master Plan review, to commence on May 27, 2018. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 820

3) Notice of Hearing

TLS 18-27A

Motion:

Commissioner Steinburg moved to approve the notice of hearing for Resolution TLS 18-26A Reference TLS ORD 18-06-17 interim controls and definitions for cargo containers, cryptocurrency, and cryptocurrency mining Hearing set for June 12, 2018 at 9:00AM. Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred.

B 136 P 821

A. Presentation given to the Board regarding the City of Rock Island annexation, this is a preliminary process and discussion as no annexation documents have been submitted to the County for the Boundary Review Board. The approval with the Department of Ecology has passed the review process for small ponds within the proposed annexation areas. There is a 45 day review process for the Boundary Review Board to review annexations.

B. Discussion held on Boundary Review Board, there are currently no members on the Board due to terms and resigning, advertising has been sent out. By RCW if the Board is disbanded, it cannot be reinstated. New recruitment strategies are being explored.

MAY 22, 2018 CONTINUED

Aaron Simmons:

A. Crane Orchard Road Contract from the CRAB, the contract is not valid as the funds were already awarded, the contract signed last week is void and is a duplicate.

B 136 P 822

1) WSDOT Project Agreement

2017 Rumble Strip Project

Request for obligation of fund from design to construction in the amount of \$50,000. For Chairman Signature.

B 136 P 823

B. Request for directive for Rights of Way for the Rim Rock Roads and Homeowners Association. Future discussions will be held as to exchange of rights of way and or roadway vacations.

Minute Notation:

The Board approved and gave the directive for staff to discuss with legal counsel and the Rim Rock Homeowners association, to pursue the exchange and or road vacation of the Rim Rock roadways.

C. Request for directive from the Board for the vacation of Road J SE, from highland school road to the farmhouse parcel, 2,500 feet of right of way. There are no road records establishing the road way, there are maintenance records beginning in the 70's.

Minute Notation:

The Board approved and gave the directive to proceed with the vacation of roadway Road J SE beginning from Road 6 SE (Highland School Rd) to parcel number 23260310002.

D. Request for directive to vacate or closure a portion of road way of Rock Island Grade. Stretch of road designated as primitive roadway and closure of the road during winter months

Minute Notation:

The Board approved and gave the directive to proceed with the process for road closure of Rock Island Grade during the winter months and designating the road as primitive roadway.

E. Wash outs on Keene grade and Rock Island grade from the recent storm damages in the amount of \$10,000.

F. Douglas North, the corner of Schlusher there is now damage to this roadway as Schlusher is in need of base material, funds are not available for complete repair and overlay will need to be implemented as temporary improvement. Project prioritization is an initiative being conducted by the Engineering department for similar occurrences.

IX. 11:05 AM Call for Executive Session

Executive Session RCW(42.30.110)(1)(i):

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(i) at 11:05 AM for 10 Minutes related to potential litigation. At 11:13AM executive session ended, with no action taken.

MAY 22, 2018 CONTINUED

Commissioner Jenkins was excused at 11:14 AM

X. 11:15 AM Call for Executive Session

Executive Session RCW(42.30.110)(1)(g):

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(g) at 11:15 AM for 10 Minutes related to personnel. At 11:18AM executive session ended, with no action taken.

XI. 11:20 AM The Board met with Administrator Jim Barker.

1. Personnel

Administrator

- A. Board approved the payroll change notice for Bryson Cornehl.
- B. Board approved the management training on priorities and projects for the County Administrator.

2. Staff Report

Administrator

- A. Board approved the quote for air compression repair for the failing compressor for the Courthouse.
- B. Discussion held on \$45,000 request for the NCW Fair.

Minute Notation:

The Board approved the \$45,000 budget increase for the NCW Fair.

- C. Discussion held on the City of East Wenatchee's proposed annexation, no documentation has been sent to the County yet, but it is an anticipated loss of \$128,000 to Current Expense funds, \$177,000 to County Road District in assets property taxes and \$774,616 in Sales Tax loss from the car dealerships.

XII. 11:35AM Consent Agenda

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Correspondences:

- A. Letter of support to the Secretary of U.S. Department of Transportation regarding the WSDOT Rural Rail Rehabilitation Project for the CRISI grant application.

- B. Letter of support for the Mayor of Rock Island for the CDBG funding request for the City's Wastewater project.

2) Department of Health & Social Services

Agreement

Contract for Service Funding for the Chelan-Douglas Developmental Disabilities.

B 136 P 824

3) Contract for Professional Services

Hazard Mitigation Plan Update

Contract with Two Rivers Emergency Management for the update and evaluation process of the Douglas County Hazard Mitigation Plan.

B 136 P 825

MAY 22, 2018 CONTINUED

4) Contract for Corrections Work Crew

WSDOC

Contract for maintenance services with the Department of Corrections.

B 136 P 826

5) Liquor License Application

Approved

Application for Sun Cove Market.

B 136 P 827

6) Official County Newspaper

Agreement

Agreement with Empire Press to commence on July 1, 2018 through June 30, 2019.

B 136 P 828

7) Approved Fair Contracts

a)Tanner & Rachel Hinderer

Fair Facilities

B 136 P 829

b)Douglas County Elections

Fair Exhibitor

B 136 P 830

c)Jim Brody

Fair Exhibitor

B 136 P 831

d)T-Bone Entertainment

Fair Service Provider

B 136 P 832

e)Ag Supply Co.

Fair Exhibitor

B 136 P 833

8) Approved Electronic Records Subscription

County Court Clerk

Subscriber IFiberone News

B 136 P 834

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00315006-00315113	\$201,441.17
2.	ACH	None	\$0.00

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, May 23, 2018 at the Douglas County Courthouse, Waterville, Washington.

MAY 23, 2018

There were no scheduled appointments no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 28th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



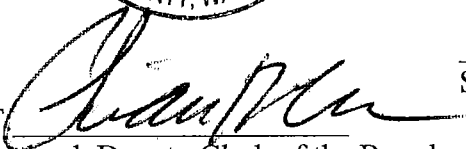
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST 
Tiana Rowland, Deputy Clerk of the Board