

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 25, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Presented the request for hire for the Veteran's Service Officer. Board approved position, awaiting contract from the State on training budget for 2018.

B. Approved payroll change notices: Jennie Munson, Marla Long, Andreas Landon.

2. Staff Report Administrator

Jim Barker, Administrator:

A. The Board approved the Decisions and Directives from the week of June 19th.

B. Proposed budget amendment for the Veteran's Relief fund. The budget is \$76,000.00 yearly, to include salary, office space lease, and supplies.

III. 08:41 AM The Board met with Prosecuting Attorney Steve Clem.

A. Discussion was held on the shoreline development violation.

IV. 08:52 AM The Board met with MIS Director Juan Sanchez.

A. Update to the Board on the Mondo Pad, the viewing screen has gone out due to the recent power outage; the cost for a replacement would be upwards of \$5,000.00. The Board approved an alternative option for purchasing a TV and computer combo for meeting presentations.

Executive Session:

Commissioner Jenkins called for Executive Session at 8:56 AM for 10 minutes In accordance to RCW (42.30.110)(g) for Personnel. At 9:06 AM the Chair called to end Executive Session with no action taken.

V. 09:07 AM The Board met with Undersheriff Kevin Morris.

1. Monthly Report Sheriff

Undersheriff Report:

A. Update to the Board on budget expenses and overtime/training schedule.

JUNE 25, 2018 CONTINUED

B. Update to the Board on a high-speed chase; arrestee had warrants, other felony charges, no damages occurred, and deputies handled the pursuit very well.

C. Retirement party for Sheriff Harvey Gjesdal scheduled for Thursday, June 28th, 2018.

VI. 09:30 AM The Board met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin

1. Report Received Statement of Expenditures Compared to Budget

Report of expenditures compared to budget presented.

B 136 P 888

A. Jail expenses have increased slightly compared to previous years.

B. County Risk Pool premiums are scheduled to increase this next year, as liability with in the pool has increased.

C. Discussion on process for the hiring of the Fair Manager position needing to go through the personnel committee. Commissioner Steinburg mentioned the need for the position and the urgency to fill the position given the competitive labor market. The Board felt that the bypass of the personnel committee for the final decision to increase the position salary rate was necessary to hire the employee. The County Auditor stated his concern The Board will review the current policy to determine if revisions are needed.

2. Out of State Travel Request Auditor

Board approved, Auditor Thad Duvall's out of state travel to New Orleans, LA; Chief Financial Officer Karen Goodwin and Accounts Payable Clerk Tara Whaley's out of state travel to San Diego, CA.

VII. 9:50AM Notice of Proceed Agreement Law and Justice Center Contract

Motion:

Commissioner Jenkins made a blanket motion to approve the contract and agreements documents in the notice to proceed agreement with Halme Builders, Inc. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

Robert Knowles, Project Manager Report No. 180625 recommendation and notice to proceed contract for the construction of the Law and Justice Center.

B 136 P 889

Contract agreement with Douglas County and Halme Builders, Inc. for the construction of the Law and Justice Center, with M.J. Neal Associates Architects.

B 136 P 890

Certificate of Liability Insurance for Halme Builders, Inc.

B 136 P 891

Minute Notation:

The Board of Commissioners approved the vouchers for accounts expenditures to be approved by phone the week of July 2nd, as the Board of Commissioners will not be meeting this week. Signatures on voucher approvals will be held over until the week of July 9th.

There being nothing further, the Board of County Commissioners adjourned to meet again on Tuesday, June 26, 2018 at the Douglas County Courthouse, Waterville, Washington.

JUNE 26, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:27 AM Call to Order and Pledge of Allegiance

II. 08:28 AM The Board met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Ice and cold water for the work crew's discussion. Purchasing bagged ice vs. purchasing an ice machine. The Board approved the purchase of 4 freezers for the use of ice for the road crew's.

B. Rock Island grade was treated with lignin sulfonate, a rain storm washed away road treatment. Board approved the reapplication of lignin sulfonate.

C. Discussion on constituent request for road access, on Montclair Road. Board approved the administrator to discuss options for access at the expense of the property owner if gate or other improvements are installed.

D. Fog seal discussion for the Fair Ground paving. Board approved the hiring of a contractor to complete the project before the NCW Fair begins.

Contract for Project Management Services

MJ Neal Architects

Motion:

Commissioner Jenkins moved to approve the contract for project management services with MJ Neal, Commissioner Steinburg denied the motion to approve stating additional language needed to be added to the contract.

Staff will be looking in to contract amendments.

JUNE 26, 2018 CONTINUED

III. 9:00 AM Public Hearing Resolution

TLS 18-30B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is not available due to a system error occurring with the recording.

Present

**Jeff Malone
Kate Malone
Karen Malone
Paul Malone
Diane Pixlee
Dale Pixlee
Cheryl Sanders
David Sanders
Vince Stimac**

Curtis Lillquist, Principal Planner, Land Service:

Recommendation to the Board to approve Ordinance TLS 18-08-30B for a 66 lot development proposal application. Requesting setback reductions for side yards for garages as well as front yard size reduction.

Public Comment:

No Public Comment made.

Motion:

Commissioner Jenkins move to approve the Fourth Street Development agreement for Ordinance TLS 18-08-30B, Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

**B 136 P 893 attendance sheet
B 136 P 894 Resolution
B 136 P 895 Hearing Examiner Recommendation**

IV. 9:15 AM Public Hearing Resolution

TLS 18-29B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is not available due to a system error occurring with the recording.

Present

**Jeff Malone
Kate Malone
Karen Malone
Paul Malone
Diane Pixlee**

JUNE 26, 2018 CONTINUED

**Dale Pixlee
Cheryl Sanders
David Sanders
Vince Stimac**

Aaron Simmons, County Engineer:

County Engineer Report, portion of Road J SE from the home and parcel # to Road 6 (Highland School Rd.)

Public Comment:

No Public Comment made in favor of the road vacation.

Paul Malone home owner, request to not vacate the road. Noting access via school bus route, the home owners have two county fire trucks located at the property owners home.

Jeff Malone, son of property owner, will be moving back to the property in the coming months. Fire District 8 are the owners of the fire trucks. Pictures of property of and access.

Dave Sanders, Property owner to adjacent land owner stating they use Road J SE portion for farming purposes.

Diane Pixlee, property owner to the south, noting there has been 3 fires in the area in the past years, the fire trucks located at the Malone property helped to quickly put out the fire for limited fire damage.

Dale Pixlee, concern about their road access being vacated for Pixlee Road as well.

Question from Commissioner Steinburg, what is the concern for the vacation?

Response: Mr. Malone, the access for snow plow, school bus, and fire truck access.

Karen Malone, property owner, the culverts placement did not occur.

Response, County Engineer: Miss Communication with Engineering staff and Road Crew's for culvert development occurred on Pixlee Road rather than Rd J SE.

Board's Comments: there is additional access to the Road that has been presented to the Board for consideration.

Motion:

Commissioner Steinburg moved to deny the road vacation for Road J, and to move forward on the establishment of road, Commissioner Jenkins seconded that action, and Commissioner Sutton concurred. B 136 P 893 attendance sheet

V. 09:49AM The Board Met with Transportation Land Services Staff, County Engineer Aaron Simmons, Land Services Director Mark Kulaas, GIS Coordinator Todd Wilson.

Aaron Simmons, County Engineer:

- A. Staff report given.
- B. Matthesin Road discussion, partnership funding from the owner for the installment of flashing solar powered signs.
- C. Discussion on Spanish Castle Railway crossing project management.
- D. Chalk hills Rd. discussion on road improvement for stabilization, wheat and apple haul route is expected to increase substantially in the coming year.

Mark Kulaas, Land Services Director:

- A. Industrial land use analysis is under review. Steps are to outline if the industrial areas that are needed.
- B. Staff report given.
- C. Tentative offer for the principal planner position, building inspector position offer will be extended. The Board approved the extended offers.

1) Removal of Debris Bid

Code Enforcement

Motion:

Commissioner Steinburg moved to approve the low bid for Vamanos Junk Haulers, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 896

VI. 11:28 AM The Board met with Prosecuting Attorney Steve Clem

- A. Project management discussion for the Law and Justice Center.

VII. 11:30 AM Interim Appointment of Douglas County Sheriff

Sheriff's Office

Motion:

Commissioner Steinburg made the motion to approve in the event that the Sheriff Harvey Gjesdal resigns his position as he has indicated on June 30th, 2018, the Board has approved the conditional appointment of Undersheriff Kevin Morris effective at 12:01AM July 1st, 2018.

VIII. 11:35 AM Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

Minute Notation:

Behavioral Health Organization contract for Parkside Adult Treatment Facility Construction Change Order number 003 dated May 15, 2018

B 136 P 897

1) Contract Agreement

Chelan Douglas Developmental Disabilities

The Arc of Washington State Agreement

B 136 P 898

2) Transfer from Current Expense Fund to Land Use and Building Services

CE 18-35

Motion:

Commissioner Jenkins moved to approve the transfer of funds from Current Expense fund #001 to Land Use and Building Services Fund #403 in the amount of \$280,975.00. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 899

3) McAloon Law Legal Services

Agreement

Motion:

Commissioner Jenkins moved to approve the contract for legal services with McAloon Law for representation for the Bond representation for the Construction Bond of the Law and Justice Center. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 900

4) Letter of Support

WSDOT Grant

Letter of support for the Palouse River and Coulee City Short line Rail System replacement and rehabilitation of bridges and rails.

B 136 P 901

5) Contract Executed

NCW Fair Facilities Agreement

A. Julie Streeter

Fair Facilities Agreement

B 136 P 902

B. Port of Douglas County

Exhibitor Agreement

B 136 P 903

C. Fostering WA

Entertainment Agreement

B 136 P 904

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00316035-00316143	\$295,779.37
2.	ACH	80004030	\$1,016.05

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, June 27, 2018 at the Douglas County Courthouse, Waterville, Washington.

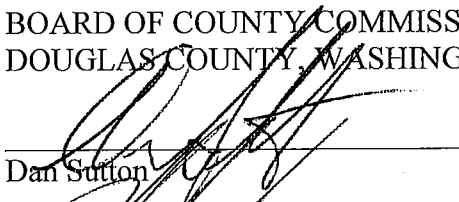
JUNE 27, 2018

There were no scheduled appointments, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 9th, 2018 at the Douglas County Courthouse, Waterville, Washington. No session will be held the week of July 2nd, 2018. All Douglas County non-essential offices will be closed on July 4th, 2018 in observance of the National Holiday.

The minutes are hereby read and approved.



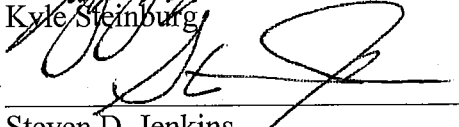
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST 
Tiana Rowland, Deputy Clerk of the Board