

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 11, 2018

SPECIAL MEETING

***DOUGLAS COUNTY PUBLIC SERVICES BUILDING
140 19TH STREET N.W., EAST WENATCHEE, WA***

The Board of County Commissioners met in a special meeting at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was absent, Confidential Secretary Lynn Painter provided minutes.

I. 09:00 AM The Board met with Washington State Veteran’s Service Administrator Steven Gill and the Douglas County Veterans of Foreign Wars.

A. Development of Douglas County Veteran’s Service Officer.

- Introductions
- Hand-outs received
- Mission overview was provided, along with a description of long-term care, over view of what Veterans Services provides.
- What would be provided by Department of Veterans Affairs; Training/Accreditation of VSO, reporting, County Return on Investment.
- VA Rule – in order to be accredited by state agency, must be employee of County, and work no less than 1000 hours worked annually.
- Certification Vs. Accreditation review.
- Statistics presented

Need to get MOA signed – acknowledging training, accreditation, reporting, etc. plus employment hourly requirement agreement. Once Hired – takes about 4 month for training, but can begin taking claims within 2 weeks.

B 136 P 848 Draft Memorandum of Agreement

II. 10:00 AM The Board met for a Finance Work Session meeting County Administrator Jim Barker, County Auditor Thad Duvall, County Treasurer Nona Haberman, Chief Financial Officer Karen Goodwin, Assistant County Treasurer Natalie Marx, and Under Sheriff Kevin Morris.

A. Establishing Funding Sources for the Law and Justice Center:

Commissioner Steinburg suggested the County completes a narrative to send to Wenatchee. World in order to paint the financial picture showing the funding means for the construction of Law and Justice Building. Commissioner Steinburg also requested to have a management plan in place establishing a more accurate budget before moving forward.

JUNE 11, 2018 CONTINUED

Kevin/Thad/Karen/Jordyn to create a press release to summarize means and plan for the project.

Board agreed to move forward - documents to prepared by Nona – 20, 25, 30 year bond to be determined upon discussion with Bonding Attorney. Sutton moves to go forward with the project.

III. Item II. Of the Agenda: Resolution CE 18-30 Conveyance of real property remnants to PUD No. 1 of Chelan County for public parks purposes will be held over for signature on Tuesday, June 12th, 2018.

With no further business, the Board of County Commissioners will meet again on Tuesday, June 12, 2018 at the Douglas County Courthouse, Waterville, Washington.

JUNE 12, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was absent, Confidential Secretary Lynn Painter provided minutes.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. NCW Fair Updates
- B. Sun Cove update

2. Personnel Administrator

Jim Barker, Administrator:

A.

III. 08:40 AM The Board Met with Tamara Burns Director of Chelan-Douglas Developmental Disabilities.

- A. Request of out of State Travel. \$2720 cost of travel to National Association of County Behavioral Health and Developmental Disabilities Directors. Funds are in travel budget.

Minute Notation:

The Board of Commissioners unanimously approved the request for out of state travel.

IV. 09:00AM Public Hearing Resolution

TLS 18-26B

REF: ORD TLS 18-06-17

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Mark Kulaas:

Staff Report presented to the Board, recommendation to approve.

Public Comment:

No public comment was received.

Motion:

Commissioner Jenkins moved to approve Resolution TLS 18-26B, Referencing adopted Ordinance TLS 18-06-17 Interim Official Control Defining Cargo Container and Moratorium on Placement and Permitting of Cargo Containers. Commissioner Steinburg seconds the motion to approve and Commissioner Sutton concurs the motion to approve.

B 139 P 849

V. 09:15AM Public Hearing Resolution

TLS 18-27B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Mark Kulaas:

Staff Report presented to the Board, recommendation to approve.

Public Comment:

No public comment was received.

Motion:

Commissioner Jenkins moved to approve Ordinance TLS 18-07-27B, Ordinance Approving a Development Agreement between Douglas County and Maryhill Plaza Apartments LLC. Commissioner Steinburg seconds the motion to approve and Commissioner Sutton concurs the motion to approve.

B 136 P 850 Resolution B 136 P 851 Development Agreement

JUNE 12, 2018 CONTINUED

VI. 09:30 AM The Board Met with Transportation Land Services Staff, Acting County Engineer Aaron Simmons, Road Supervisor Scott Reiman, Engineering Programs Manager Jennifer Lange, Land Services Director Mark Kulaas, and GIS Coordinator Todd Wilson.

1) Notice of Hearing

TLS 18-29A

Motion:

Commissioner Jenkins moved to approve Resolution TLS 18-29A, Notice of Hearing to consider road vacation for RD J SE (LMO#48275) *Hearing Set for: July 10, 2018 9:00AM*. Commissioner Steinburg seconds the motion to approve and Commissioner Sutton concurs the motion to approve.

B 136 P 852

2) Notice of Hearing

TLS 18-30A

Motion:

Commissioner Steinburg moved to approve Resolution TLS 18-29A, Notice of Hearing to consider preliminary approval of Fourth Street Development LLC *Hearing Set for June 26, 2018 9:00AM* Commissioner Sutton seconds the motion to approve and Commissioner Sutton concurs the motion to approve.

B 136 P 853

3) Local Agency Federal Aid Project Prospectus

CRP 967

The Board of Commissioners unanimously approves the application for federal aid for County Road Project 967, with Chairman of the Board Signature.

B 136 P 854

4) Local Agency Federal Aid Project Prospectus

CRP 977

The Board of Commissioners unanimously approves the application for federal aid for County Road Project 977, with Chairman of the Board Signature.

B 136 P 855

V. 10:00 AM The Board Met with Prosecuting Attorney Steve Clem.

1. Notice of Intent to Award

Law and Justice Center

Commissioner Steinburg moved to approve the Notice of Intent to Award Bid for the Law and Justice Center construction development with Halme Builders LLC.

B 136 P 856 *AIA Document A101-2007*

B 136 P 857 *Letter of Intent to Award*

B 136 P 858 *AIA Document A312-2010*

B. Letter sent to Dunn & Black Law releasing obligation of low bidder

B 136 P 859

JUNE 12, 2018 CONTINUED

D. Credit Card Policy Update

2) **Conveyance of Real Property & Quit Claim Deed**

CE 18-30

Motion:

Commissioner Steinburg moved to approve the conveyance of real property remnants located at **THAT PORTION of Government Lots 1, 2, and 4, Section 24, Township 22 North, Range 20, EWM, lying south of State Route 28, EXCEPT that portion below the contour line at 630' above sea level 1914 USGS datum.**

commonly known as Hydro Park to PUD No.1 of Chelan County for public park purposes. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 860

VI. 10:50 AM Call for Executive Session

Executive Session RCW(42.30.110)(1)(i):

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(i) at 10:50 AM for 15 Minutes related to potential litigation/personnel. At 11:05AM executive session ended, with no action taken.

VII. 11:06 AM Consent Agenda

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) **Establishing a New Fund NCW Fair Livestock Revenue**

CE 18-31

Motion:

Commissioner Steinburg moved to approve the establishment of a new fund called the NCW Fair Livestock Revenue Fund #106.001.001. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 861

2) **Temporary Loan to NCW Fair from Election Reserve**

CE 18-33

Motion:

Commissioner Steinburg moved to approve the temporary loan from the Elections Reserve Fund #121.001.001 to the NCW Fair Fund #302.009.001 in the amount of \$44,839.00 for Capital Improvements. Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 862

3) **Out of State Travel Request**

The Board unanimously approved the Out of state travel request for Becci Piepel, Tiana Rowland, Commissioners Steinburg and Sutton to travel to Oregon for a tour of the Waste Management facility and Republic Facility.

JUNE 12, 2018 CONTINUED

4) Minutes

The Board approved and signed the minutes.

5) Approved Fair Contracts

a)Hometown Hooligans	Fair Entertainment
B 136 P 863	
b)Committee to Elect Eric Biggar	Fair Exhibitor
B 136 P 864	
c)James Long	Fair Facilities
B 136 P 865	
d)Jumps R Us Inflatables	Fair Entertainment
B 136 P 866	
e)Chris & Beck's LLC	Fair Concessions
B 136 P 867	
f)Luke Boyce-L-Bow the Clown	Fair Entertainment
B 136 P 868	
g)Douglas County Pomona	Fair Concessions
B 136 P 869	

6) Payroll Approval

NET PAYROLL	May 1- May 31,2018	
MAY 4 2018	Voucher/Warrant	Total Amount
	Numbers	
Check Reconciliation	61173-61178	\$ 13,136.54
Direct Deposit	ACH	\$ 602,686.43
		\$ 615,822.97

Vouchers

	Check Numbers	Total Amount
1. Vouchers	00315576-00315672	\$270,363.24
2. ACH	80003995	\$592.99

Minute Notation:

Addendum No. 1 for the 2018 Pavement Surface Condition Rating for Chelan and Douglas Counties, was not provided to the Deputy Clerk of the Board, the Confidential Secretary received the addendum and posted the RFQ submittal deadline update to the Douglas County webpage. RFQ due date submittal was amended to June 22nd, 2018.

B 136 P 870

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, June 13, 2018 at the Douglas County Courthouse, Waterville, Washington.

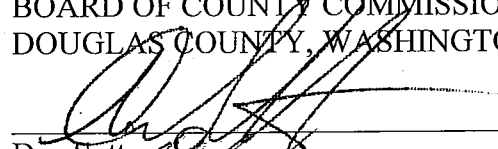
JUNE 13, 2018

There were no appointments scheduled, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 18th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



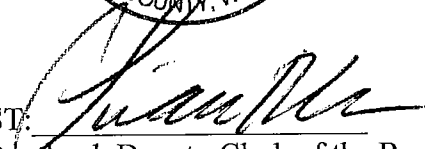
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board