

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 9, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Approved leave for County Administrator.

B. Approval of payroll change notices: Kevin Morris, Travis Morley, Annette Owens, Mureen Dahlgern, Rene Martinez, Nathan Pate, John Gormley, Tanner Ackely, Lynn Painter,

2. Staff Report Administrator

Jim Barker, Administrator:

A. Discussion on freezers for Ice storage, pricing out the best price for 7-12 cubic feet freezer \$140 for Costco freezers.

B. The Board approved the Decisions and Directives from June 25th & June 26th.

C. Change orders for the Evidence Storage facility, in the amount of 3,577.22 and 10,040.71 for Rimmer and Roeter Construction. Change order's previously approved.

B 136 P 905

B 136 P 906

D. Invoice for the Douglas County Sewer District No. 1 in the amount of \$25,791.80 approved.

B 136 P 907

III. 09:00 AM Appointment of Douglas County Sheriff Resolution CE 18-37

Motion:

The Board of Commissioners moved to approve the appointment of Kevin W. Morris to the position of Douglas County Sheriff. Commissioner Jenkins moved, and Commissioner Sutton seconded and concurred the motion to approve.

B 136 P 908 Resolution

B 136 P 909 Douglas County Republican Central Committee Recommendation

B 136 P 910 Oath of Office

**IV. 09:21 AM Appointment to the Boundary Review Board
No action taken at this time.**

Resolution CE 19-36

With no further business, the Board of County Commissioners will meet again on Tuesday, July 10, 2018 at the Douglas County Courthouse, Waterville, Washington.

JULY 10, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:31 AM Call to Order and Pledge of Allegiance.

II. 08:32 AM The Board met with Administrator Jim Barker.

1. Personnel

Administrator

Jim Barker, Administrator:

A. Payroll Change notices approved: Jenny Schlaman, Blake Soreano, Peter Kobzar, Todd Brown, Kelley Calson, Shannon Edinger.

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion on indigent defense grant, Prosecutor is looking in to the terms.

B. VFW ancillary funds, the VFW will no longer be charging rent and other fees, there has been a decrease in the fees for the county due to the Veteran Service Officer position.

C. Foster Creek Conservation District lease agreement is set to expire this October.

D. Approved Project Management vouchers to Robert Knowles in the amount of \$1,460.00,
\$4,416.00

B 136 P 911

B 136 P 912

III. 09:04 AM Public Meeting

Resolution TLS 18-31B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Rick Uhual
Debra Damiposl
Bob Fisher

JULY 10, 2018 CONTINUED

Aaron Simmons, County Engineer:

A. Engineer's Report presented and read for the record.

Public Comment:

Rick Uhual made comment in favor of the road vacation. Property owners intend to build on the property in the future.

Bob Fisher made comment in favor of the road vacation on Road 545, made comment on wanting to vacate road 941.

Motion:

Commissioner Steinburg motion to continue the heard to Tuesday, July 24th, 2018 at 9:00 AM in the Douglas County Courthouse, in Waterville, WA, Commissioner Jenkins seconded the motion, and Commissioner Sutton concurred.

B 136 P 913 Attendance Sheet

IV. 09:32 AM The Board Met with Transportation Land Services Staff, County Engineer Mitch Reister, Assistant Engineer Aaron Simmons, Land Services Director Mark Kulaas, GIS Coordinator Todd Wilson.

Aaron Simmons, County Engineer:

A. Discussion held on the Road vacation for Road 545 and Road 941.

B. Douglas North update on construction.

C. Discussion on the testing for the closure of Pine Canyon and the Health Department requirements.

1) Trail Lease Agreement

WSDOT

Commissioner Jenkins moved to approve the lease agreement Amendment No.1 AA-02-11262, Commissioner Steinburg seconded the motion to approve the lease agreement, and Commissioner Sutton concurred.

B 136 P 914

2) Trail Lease Agreement

WSDOT

Commissioner Jenkins moved to approve the lease agreement Amendment No.2 RA-02-10007, Commissioner Steinburg seconded the motion to approve the lease agreement, and Commissioner Sutton concurred.

B 136 P 915

Mark Kulaas, Land Services Director:

A. Update to the Board on the 2018 Industrial Land Capacity Analysis.

B 136 P 916

B. Discussion was held on the Rock Island annexation proposal.

JULY 10, 2018 CONTINUED

V. 10:40 AM The Board held a Constituent Meeting with Mr. Mike Reilly

A. Would like to gain access to his property via Montclair, where there is a short plat with a plat note stating there is no access to adjacent property.

VI. 11:20 AM Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Letter to the Mayor of the City of Wenatchee

Letter sent regarding the Parkside renovation project. Letter was provided to the Chelan County Board of Commission as a joint response to the request for additional construction funds by the City of Wenatchee.

B 136 P 917

2) Contract Executed

NCW Fair Facilities Agreement

A. Bev Sandhop

B 136 P 918

Fair Exhibitor Agreement

B. Layton & McMillan Rodeo Agreement

B 136 P 919

Rodeo Show Stock, Personnel, Equipment

C. Escape Tactics LLC

B 136 P 920

Fair Exhibitor Agreement

D. Kelly Grantz: LipSense

B 136 P 921

Fair Exhibitor Agreement

E. Marc Straub

B 136 P 922

Fair Exhibitor Agreement

C. Festoon Lettering

B 136 P 923

Fair Exhibitor Agreement

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00316416-00316485	\$168,187.76
2.	ACH	80004053	\$165.00

Payroll Approval

**NET PAYROLL
FOR:**

June 1 - June 30 2018

July 5 2018	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61217-61226	\$ 3,440.16
Direct Deposit	ACH	\$ 628,901.99

\$ 632,342.15

JULY 10, 2018 CONTINUED

VII. 11:30 AM The Board met with Prosecutor Steve Clem

- A. Discussion on property clean up for code enforcement violations.
- B. Discussion held on the PILT funds collection, the County will be seeking a settlement of \$4,000.
- C. Discussion held on the County Risk Pool, the estimated increase to the county would be \$80,000-90,000 per year. Alternative options would be to seek the Rural County insurance pool, or private insurance. **B 136 P 924**

At 12:00PM the Board of Commissioners recessed until 1:00 PM to meet again at 140 19th street for a special meeting with the Chelan County Commissioners.

SPECIAL MEETING
DOUGLAS COUNTY PUBLIC SERVICES BUILDING
140 19TH STREET N.W., EAST WENATCHEE, WA

I. 01:09 PM The Boards met with the Chelan County Board of Commissioners

- A. Discussion on the City of Wenatchee's proposal for a joint maintenance agreement with the BHO in the maintenance of the Parkside Building.

Motion to approve the letter to the Mayor of the City of Wenatchee was made by Commissioner Jenkins, Commissioner Sutton seconded the motion and concurred the approval of the letter.

- B 136 P 917 *Response Letter***
- B 136 P 926 *City of Wenatchee Letter***

- B. The Chelan County Board has chosen to participate with Catholic Family Services to allocate 724,000 of homeless prevention funds to the construction of the new facility. Request for allocation of regional council homeless steering committee funds.

II. 1:18 PM The Boards met with the Port of Chelan County

- A. Presentation provided from the Port of Chelan County.
B 136 P 925
- B. \$750,000 Federal grant for direct service from San Francisco to Pangborn Memorial Airport, now the Port is working on identifying a service carrier for the airport transportation line.
- C. There are currently 4 flights per day from Seattle- SeaTac airport to Pangborn Memorial Airport, for the summer months, the 4th flight will end in August.
- F. The request is for additional funding for the Pangborn Airport for the operational shortfalls for the long-term development of the Airport. The current model is a joint funding with sources from Chelan County at 67% from assessed property taxes, and 33% from Douglas County.
- G. The Airport similar to other regional airports operates at a deficit in funding as they are unable to meet operational funding needs through ancillary funds and parking revenue. Pangborn is a smaller airport to meet their operational budget. Attracting larger airline vendors, or none air nautical sources is a potential opportunity for additional revenue. Testing or training site opportunities for Central Washington may be an opportunity to pursue.

JULY 10, 2018 CONTINUED

III. 01:54 PM The Boards met with the Director for Developmental Disabilities Tamara Caldwell and Chief Financial Officer Karen Goodwin.

- A. Developmental Disabilities interlocal agreement for Chelan and Douglas Counties for the Chelan-Douglas Developmental Disabilities.
- B. Conference conversation for the State Developmental Disabilities conference.

Return to Joint Commissioner Meeting:

- H. Update to Chelan County in developing a Douglas County Veterans Service Officer position and contract with the state for training.
- I. CJTA funds for Douglas County will be used on either the opioid prevention/ treatment done at the Okanogan Jail or the DVHR.

IV. 02:30 PM The Board met with Treasurer Nona Haberman, Deputy Treasurer Natalie Marx, Chief Financial Officer Karen Goodwin, and Accountant Phil Young.

- A. Options were discussed for establishing Bond duration for the construction development of the Law and Justice Center, one option is to do a 20 year with the option to early call to pay the bond in full with revenue developed from the 2nd street property.
- B. The Board approved the establishment of the bond of 25 year duration for repayment with the option to early call. The Board would like the repayment schedule to match that of the 20 year.

B 136 P 927

V. 03:00 PM Establishing Social Media Account

Sheriff's Department

Motion:

Commissioner Jenkins moved to approve the Douglas County Sheriff's Department in establishing a social media account for media publication for the general public. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred the motion.

B 136 P 928

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 11, 2018 at the Douglas County Courthouse, Waterville, Washington.

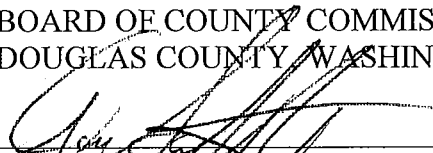
JULY 11, 2018

There were no appointments scheduled, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 16th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**



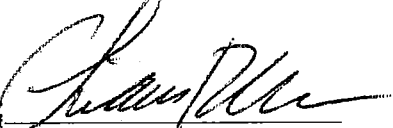
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST 
Tiana Rowland, Deputy Clerk of the Board