

BOARD OF COUNTY COMMISSIONERS PROCEEDING

JANUARY 22, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioner Sutton, Jenkins, and Steinburg were present. Clerk of the Board was present.

I. 08:28AM The Board met with Fair Manager Ed Darling and County Administrator Jim Barker

A. Recommendation for higher of Douglas County Fair Manager Debbie Angoule,

Minute Notation:

On the recommendation of the Douglas County Fair Board and County Administrator, the Douglas County Board of Commissioners approved the recommendation for hiring of Debbie Angoule for the Douglas County Fair Manager position.

Note:

Applicant was no longer interested in the position and rescinded their application.

II 08:45AM The Board met with County Administrator Jim Barker

1. Personnel Administrator

A. Approval of out of state travel, Aaron Simmons to Denver, Colorado; Mark Kulass to New Orleans, Louisiana

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Update on Dezellum hill slide, there was a minimal slide that occurred on Thursday January, 18th clean up occurred same day.
- B. The 2nd Street Washbay doors will be finalized with instillation at the end of the month.
- C. County Prosecutor and County Survey are looking in to response for the Water Reclamation District.

III. 9:04AM The Board met with Undersheriff Kevin Morris

- A. The Sherriff's Office Budget was under budget for 2017.
- B. Update on Registered Student Officer for Bridgeport School District, the position will begin in the 2018-2019 academic year. Interviews are underway.
- C. Discussion was held on the Chelan County Jail booking costs

JANUARY 22, 2018 CONTINUED

IV. 9:25AM The Board met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin

- A. Canvassing Board approval for the February 13, 2018 election, with Canvassing occurring on February 23rd, 2018 at 11:00AM. Chair approval, Commissioner Sutton will be completing the Canvassing of the election.

B 136 P 604

B 136 P 605

- B. Comparison of year in budget and Monthly expenses for December 2017.

B 136 P 606

V. 10:10AM The Board met with Board of Equalization Hearing Examiner Dayna Prewitt

- A. Update on the Washington State Department of Revenue's Audit of the Board of Equalization process.

- B. Corrective Memo to the Appellant.

B 136 P 607

VI. 10:19AM The Board met with Human Resource Officer Dayna Prewitt

- A. The Board approved, proceeding of hires within the County Personnel Policy, any position approved above the personnel policy will still need the Board of Commissioner's Approval as well as supervisor or manager positions.
- B. Payroll Change Notice Approval: Marcus Lemons, Natalie Marx, Barbara Schmidt, Shari Tincher, and Jo Jackson.
- C. Request for Hire: Karl Brown, Erika Guerrero.

VII. 10:20 AM The Board met with Jim Potts for a Legislative update.

- A. Legislative update for the Board.

VIII. 10:35 AM The Board met with County Prosecutor Steve Clem

- A. Water Reclamation District update for the Board.

There being nothing further, the Board of County Commissioners adjourned to meet again on Tuesday, January 23, 2018 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 23, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioner Sutton, Jenkins, and Steinburg were present. Clerk of the Board was present.

I. 08:30AM The Board met with County Administrator Jim Barker

Staff Report:

A. Northwest Geodimensions Professional Land Surveyors estimates for grade check estimates of fees is \$5,680.00.

B 136 P 608

B. Meeting held yesterday with the County Management Information Systems and Technology department for equipment used and need the development of the Law and Justice Building.

II. 08:51 AM The Board met with Sally Brawley with the Eastmont Metro Parks District Commissioner Vogel with the Park District

A. Currently receiving 6,000 per year for County owned area of trail maintenance and currently seeking 4,000 additional funds. The management and maintenance of the

B. Commissioner Steinburg moved to approve the increase of \$4,000.00 for allocation of funds for the Eastmont Metro Parks District

C. Discussion was held on the development of Maryhills area of an acre of land allocation would be donated, Douglas County would be interested in using the 'Funds in Lieu of payment' to develop a playground area with the intent of the EMPD taking over the operations and maintenance.

B 136 P 609

B 136 P 610

III. 9:13 AM The Board met with County Engineer Mitch Reister and Assistant County Engineer Aaron Simmons

A. Update on the Sherriff's Shooting range.

B. The offer was accepted and is now awaiting signature with Confluence Health for the acquisition of 35th street property.

C. Bureau of Land Management flap grant for Douglas Creek application and update.

JANUARY 23, 2018 CONTINUED

IV. 9:47 AM The Board Met with Land Services Director Mark Kulaas, Assistant Director Curtis Lillquist, and Code Enforcer Hugh Theiler

Curtis Lillquist:

A. Mylar plat approval for Summer Run subdivision, P-16-04

Hugh Theiler:

A. Code Enforcement Review presentation provided to the Board.

Mark Kulaas:

A. Shoreline Buffer Review Consultant recommendation, staff's recommendation is to hire Anchor QEA.

V. Executive Session RCW(42.30.110)(1)(d) Negotiations of Bid Contracts:

11:00AM The Chair of the Board called for a 15 Minute executive session per RCW 42.30.110(1)(d) for Negotiations of Bid Contracts. At 11:15 AM the Board called for an extension of executive session for an additional 10 minutes. At 11:23 AM the Board adjourned the executive session with No Action taken.

VI. 11:30 AM Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Notice Call for Sealed Bids Surplus Real Estate TLS 18-14A

The Board of Commissioners concurred the Treasurer's Notice of Call for Sealed Bids For Sale of Surplus Real Estate. Bids are due to the County Treasurer's Office on Monday March 12, 2018 at 4:30 PM to be open and read aloud on Tuesday March 13, 2018 at 10:00 AM in the Douglas County Commissioner's Chambers.

B 136 P 611

**2) Supplementing Policies for Purchasing and Contracting, MRSC CE 18-03
& TLS 18-06**

The Board of Commissioners approved the Supplemental Policies Resolution for the management of the Douglas County Small Works Roster with the Municipal Research and Services Center of Washington (MRSC).

B 136 P 612

JANUARY 23, 2018 CONTINUED

3) Amended Appointment of Boards and Committees

CE 18-04

The Board of Commissioners approved that appointment of Boards and Committees for the 2018 year.

B 136 P 613

4) Contract Executed

NCW Fair Agreements

A. Central Washington Grain Growers

Fair Facilities

B 136 P 614

B. Sunny Saunders

Services Provider Contract

B 136 P 615

C. WSU Extension Office 4H Programs

Fair Facilities

B 136 P 616

D. Waterville Players

Fair Facilities

B 136 P 617

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00311277-00311369	\$416,153.21
2.	ACH	80003738-80003739	\$49,677.28

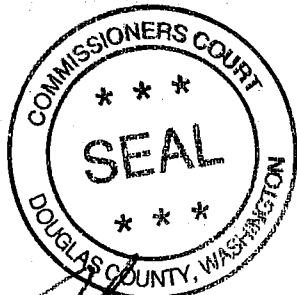
There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, January 24, 2018 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 24, 2018

There were no appointments scheduled; no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 29th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY WASHINGTON



[Signature]
Dan Sutton Chair

[Signature]
Kyle Steinburg Vice-Chair

[Signature]
Steven D. Jenkins Member

ATTEST: *[Signature]*
Tiana Rowland, Deputy Clerk of the Board