

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 6, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:32 AM Call to Order and Pledge of Allegiance

II. 08:36 AM The Board met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. The Board read and approved the Decisions and Directives from Tuesday, July 31st.
- B. Discussion held on potential development of a decant facility and transfer station.

III. 09:03 AM Public Hearing Resolution CE 18-39&TLS 18-33B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Tiana Rowland, Deputy Clerk of the Board:

Departments have provided a list of items to be surplus via online surplus auction site publicsurplus.com. Recommendation to approved the surplus all equipment listed on Exhibit A.

Motion:

Commissioner Jenkins moved to approve the surplus county equipment listed in Exhibit A, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 973 Attendance Sheet

B 136 P 974 Resolution

Return to Administrator Report:

C. Discussion held on potential site development of the solid waste transfer station, Board would like to have the primary used for Douglas County residence the facility would be for non-commercial use, with no green waste or hazardous waste acceptance.

AUGUST 6, 2018 CONTINUED

D. Discussion held on the pre-annexation agreement with the City of East Wenatchee. Board approved County Administrator to incorporate staff's comments, and request a meeting with the City of East Wenatchee and Douglas County staff.

E. Approved invoice for professional services form MJNeal in the amount of \$5450.50 for architectural and project management.

B 136 P 975

IV. 09:22 AM Resolution

CE 18-40

Resolution CE 18-40 for consideration the increase of civil and small claims filing fees for the Douglas County District Court. Proposed increase to \$29.00 for filling fees, the surcharge of \$15 will be used solely for dispute resolution in civil and small claims mediation.

Motion:

Commissioner Jenkins moved to approve the surcharge increase for district court filing fees in the amount of \$29.00, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 976

V. 09:43 AM The Board met with Prosecuting Attorney Steve Clem

A. Discussion held on the Boundary Review Board position appointments with the City of East Wenatchee

B. Discussion was held on the pre-annexation agreement with the City of East Wenatchee.

C. Sales and Use tax for Distressed Counties and the Regional Council allocation matrix.

D. Discussion held on Sabey Data Center regarding the future road improvement district requirements. The agreement is in place for ten years the max payment would be \$20,000 for the road improvement district.

E. Review of letter received June 1, 2017 related to the Douglas County property surplus and exchange.

B 136 P 977

VI. 10:29 AM The Board met with MIS Director Juan Sanchez

A. The City of East Wenatchee has requested Information Technology support services from the County.

Minute Notation:

B. The Board is in agreeance, due to lack of staffing resources the Douglas County MIS staff is unable to extent information technology services to the City of East Wenatchee at this time.

There being nothing further, the Board of County Commissioners adjourned to meet again on Tuesday, August 7, 2018 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 7, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:31 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with Administrator Jim Barker.

1. Personnel

Administrator

A. Approved request for hire of a temporary Traffic Laborer.

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion held on the flagpole installment, crane, pole, flag and concrete will be donated for the project. Monument, electrical and traffic management plan need to be coordinated. The Board would like to allow for a few weeks of planning for the project.

B. Invoice approved for Northwest GeoDimensions for field crew scheduling topography and drafting for the law and justice center for the amount of \$5,680.00.

B 136 P 978

C. Invoice approved for MJ Neal for site plan development for the Law and Justice Center in the amount of \$6,615.00.

B 136 P 979

III. 08:56 AM The Board met with Board of Equalization Clerk Lynn Painter

A. Review of the adjustments made with the Board of Equalization.

Motion:

Commissioner Jenkins moved to approve the orders of adjustments, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 981 *Summary of Orders*

B. Appointment of Perrin Cornell as the Douglas County Board of Equalization Hearing Examiner.

Motion

Commissioner Jenkins moved to approve the appointment of Perrin Cornell as hearing examiner. Commissioner Steinburg seconded the motion to approve and Commissioner Sutton concurred.

B 136 P 982

AUGUST 7, 2018 CONTINUED

IV. 09:13 AM The Board Met with Transportation Land Services Staff, County Engineer Aaron Simmons, Land Services Director Mark Kulaas, and Engineering Programs Coordinator Jennifer Lange.

1) Adoption of Flight and Operation Policies

RES TLS 18-35

Motion:

Commissioner Jenkins moved to approve the Transportation Land Services Flight and Operation Policies for Unmanned Aerial Systems. Commission Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 983

Aaron Simmons:

- A. Recommendation to used solar panel for lighting of the Flagpole monument, rather than electrical system due to the need to conduit development with excavation being needed. Survey will need to be conducted to the stability and placement.
- B. Douglas North has been fog sealed, paint striping will be occurring today, and final shoulder will be done this week.
- C. August 20th Bid opening for the 35th street project.
- D. Design development for 4th street and Crane Orchard Rd. is currently underway.

Jennifer Lange:

1) Bid Award for Chelan-Douglas Pavement Rating

TLS 18-28

Recommendation to award the Chelan-Douglas joint pavement rating project to Visual Pavement Services LLC. Contract awarded in the amount of \$30,400.00

Motion:

Commissioner Steinburg moved to approve the Bid recommendation award to Visual Pavement Services LLC, Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred.

B 136 P 985 *Addendum No1 Bid Due date changed*

B 136 P 986 *Bid tabulation*

B 136 P 987 *Bid Packet*

B 136 P 988 *Contract with Visual Pavement Services*

AUGUST 7, 2018 CONTINUED

- A. Discussion held on the Sabey construction site development. The participation is \$20,000 for the deferred road improvement project. If there is a transportation need in the future and a road improvement district were to be created for future projects Sabey's contribution would be \$20,000. Sabey would have the opportunity to dispute the amounts assets if a road improvement district were to develop.
- B. Update to the Board on the Greater Wenatchee bicycle Master Plan 2018 updates.
- C. Grant application with the Department of Ecology for a decant and property accusation will be underway.

Mark Kulaas:

1) Final Plat Approval Fancher Chinnok Village

P-10-02

Motion:

Commissioner Jenkins moved to approve the plat for Chinnok Village, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

2) Letter for Boundary Review Board

BRB 2018-02 City of Rock Island

Invocation of Jurisdiction for the Boundary Review to include additional parcels in the proposed annexation boundary with the City of Rock Island. **B 136 P 989**

- A. Update provided to the Board on Sabey development permit issue for foundation development.
- B. Yahoo Japan is looking to use Crypto Kube for site development of structures to house data servers.
B 136 P 990 Presentation

Executive Session RCW(42.30.110)(1)(c) Real estate:

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(c) at 10:40 AM for 20 Minutes related to real estate. Jeff Hallmen, Skip Hughes, Ryan Vickary, and Jim Barker in attendance. At 11:00 AM the Chair called to end executive session, with no action taken.

V. Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Developmental Disabilities Service Provider Agreements

A. North Central Educational Services District

Contract No. 2019-07

B 136 P 991

B. Upper Valley Connections

Contract No. 2019-0004

B 136 P 992

AUGUST 7, 2018 CONTINUED

C. Compass Career Solutions

Contract No. 2019-07

B 136 P 993

D. Janis Fowler

Professional Services Provider

B 136 P 994

2) Contract Executed

NCW Fair Facilities Agreements

A. LINK Transit

Fair Entertainment Agreement

B 136 P 995

B. Colton's Custom Creations

Fair Exhibitor Agreement

B 136 P 996

C. WSU Master Gardener Program

Fair Exhibitor Agreement

B 136 P 997

2) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00317151-00317241	\$362,654.41
2.	ACH	80004115-80004116	\$16,214.36

3) Payroll Approval July 2018

NET PAYROLL FOR:	<i>JULY 1 - JULY 31 2018</i>	
AUGUST 3 2018	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61264-61272	\$ 10,283.09
Direct Deposit	ACH	\$ 626,991.56
		\$ 637,274.65

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, August 8, 2018 at the Douglas County Courthouse, Waterville, Washington.

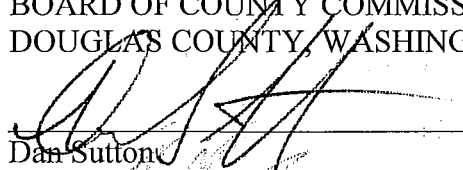
AUGUST 8, 2018

There were no appointments scheduled, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 13, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**





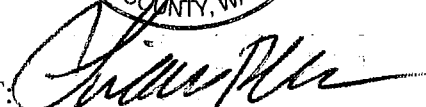
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 

Tiana Rowland, Deputy Clerk of the Board