

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 27, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

**I. 08:34 AM Call to Order and Pledge of Allegiance**

**II. 08:35 AM The Board met with Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Employee resignation update.

B. Approved Payroll Change notices: John Hotchkiss, Kathleen Dirks, Chancey Crowell-Pro Tem Judge.

C. Board Approved the 6 days of sick leave for employee recouping from fire damage to home and property.

D. Approved Request for Hire: Deputy Clerk-Superior Court, MacKenzie Pease- Legal Financial Collections Officer Superior Court.

E. Request for Out of Stat Travel Approved: Juan Sanchez, San Diego, CA conference attendance.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. First progress payment for Hulme Construction in the amount of \$140,077.20

**B 137 P 38**

B. Project management update on the Law and Justice Center the project is 2 weeks behind, manager has been in contact with Hulme; construction order in place to expedite the project back on schedule.

C. Use of compression breaks discussion on Badger mountain road.

D. Weight limit ratings being conducted on the trail bridge, located on the apple loop trail.

E. Road 6 NW, Slusher Road update, project was not included in the Regional Council sales and use tax. Project may be included in the 2018 proposed projects for the Regional Council.

**III. 09:11 AM The Board met with Sheriff Kevin Morris.**

**1. Monthly Report Sheriff**

**Sheriff Report:**

A. Update give to the Board on the NCW Fair patrol. All issues were addressed by officer contact no arrests were made.

B. Personnel update.

**AUGUST 27, 2018 CONTINUED**

C. Update from the Board on potential Ordinance change for the use of compression breaks during a 4 week period for wheat and grain hauling during July and August Harvest. The Board would like to ensure the safety of the drivers and citizens.

**IV. 09:31 AM The Board met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin**

**1. Report Received Statement of Expenditures Compared to Budget**  
Report presented.

**B 137 P 39**

A. Behavioral Health Organization fund discussion, funds will be distributed to the State as the BHO has disbanded.

**V. 10:00 AM The Board met with Foster Creek Director Amanda Ward.**

A. Update the Board on the HMG grant application, for the Chelan Hills fire and the Grass Valley fire. There are state assistance funds available for Douglas County in the amount of 1.13 Million. Foster Creek Conservation District, would be willing to take the lead on the application process. If funded HMG grant will to assist with actions for 2018 seed planting prior to winter.

B. 18,000 Chelan hills fire 75,500 grass valley fire damage.

C. Fire Break scares and gully erosion control can be used as project focuses for the grant. Multiple applications can be submitted with the WA State HMG grants for seeding, erosion, and gully preservation.

D. Foster Creek would need to added to the Douglas County Hazard Mitigation Plan.

E. September 30<sup>th</sup> is the deadline for initial submittal for funds.

F. Discussion held on Jameson Lake.

**Board Discussion Items:**

A. Discussion held on Crane Orchard fire hydrants and warehouse emergency water supply.

B. Flag Pole culvert installation cost is estimated \$1,000.

C. Board would like to look in to VFW maintenance and dedication for 7 flag poles in front of the Law and Justice Center.

D. Discussion held on comprehensive solid waste mitigation plan.

There being no further business, the Board of County Commissioners adjourned to meet again on Tuesday, August 28, 2018 at the Douglas County Courthouse, Waterville, Washington.

**AUGUST 28, 2018**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

**I. 08:31 AM Call to Order and Pledge of Allegiance**

**II. 08:34 AM The Board met with Administrator Jim Barker.**

**Jim Barker, Administrator:**

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Commissioner Sutton called for Executive Session at 8:15 AM for 15 minutes In accordance to RCW (42.30.110)(g) for Personnel. At 8:52 AM the Chair called to end Executive Session with no action taken.

**2. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

**1) TIB Close-out document North Baker Ave.**

**TIB No. 8-3-009(010)-1**

**B 137 P 40**

- A. Discussion held on incorporating in the Foster Creek into the Douglas County Hazard Mitigation update plan, confirmation from the consultant they will be including Foster Creek in the plan.
- B. 7.8 Million in Medicaid funds will be returned to the State from the Behavioral Health Organization closeout.
- C. Discussion held on the flag installation for the Law and Justice Center, coordinating with the VFW for funding the installation of the project.
- D. Update to the Board on the project management meeting with Hulme construction to get back on time frame for the project.

**IV. 9:00 AM The Board Met with the Bauer's Landing Coalition**

- A. Self-policing has been occurring, for new installation of driveways. The Coalition has been working to follow up with property owners to improve encroachment violations.
- B. The Board has followed up with the Prosecutor to send notice of the County's intent to reestablish the County rights of way.
- C. The Coalition is working with the realtors and new development to enforce the boundary lines.
- D. The Coalition believes the Sun Cove HOA has been stonewalling the County's efforts in enforcing or coming up with a cooperative resolution.
- E. The Coalition believes the infrastructure is underdeveloped, and the home owners would like to have the road development to occur. The Coalition is doing their best to ensure the right of way is being preserved to allow for roadway development.

## AUGUST 28, 2018 CONTINUED

F. The Board is agreement in placing the Sun Cove HOA on notice for enforcement of the County right of way with a year time frame. The Board would like to have the continued support of the Coalition. The Property lines establishment is the requirement of the property owners. The cost will be the responsibility of the property owner to reestablish the property line and remove obstruction within the right of way.

G. Pine view and River view are the two roads the Coalition would like to see improved, along with Wimmer Road is has washed out during the spring.

H. Recommendation from the Board is for property owners to coordinate efforts with a contractor to have the encroachment issues removed.

### **V. 09:23 AM The Board Met with Transportation Land Services Staff, Aaron Simmons Acting County Engineer, Storm Water Manager Jennifer Lange, Land Services Director Mark Kulaas, and Scott Reiman.**

#### **Jennifer Lange:**

A. Update Bauer's Landing on septic system permit, the access permits should be granted by the County, however many times there is no notice of septic system permit issued. Requirement/info sheet with the Health District when permitting septic tanks, to include information on the access permit for the site plans to the County. Bauer's landing brought up access permits as permissible driveways, this is incorrect. Access permits are for temporary site construction not for permitted driveway use.

B. The County will be sending out a letter to the Home Owners, with information on the County's position to enforce the encroachment. Included in the letter will be an informational flyer of next steps the property owners will need to take.

C. The BNSF contracts amendments will be held over till the next week, as the escrow funds have not been deposited, additional questions have arisen staff is working to answer these.

#### **Aaron Simmons:**

A. Caution to treat Bauer's Landing differently than the treatment of Sun Cove, the Board is planning to equally enforce the code across the Board. The enforcement of encroachment will be consistent.

B. Sale and Use tax application update, 2 projects will be submitted for the Distressed Counties Sales and Use tax.

### **VI. 10:00 AM The Board met with Fair Maintenance Manager Ed Daling.**

A. Working on the agreement with the Town of Waterville, the Board would like to see a flat rate agreement for the potable well water use for the County.

B. Planning to submit application for the NCW Rabbit barn repair and the Town of Waterville for backflow water systems. Ed will be working with the Town of Waterville regarding the Backflow water systems application for the distressed counties regional council funds.

#### **Return to Aaron Simmons:**

C. Empire and Enterprise Drive, design funds estimated \$300,000. Funds are being sought out at this time.

D. Wrap Grant application and capital facility plan update.

**AUGUST 28, 2018 CONTINUED**

E. Update given to the Pine Canyon Landfill testing, the Health District recommended delay of testing, Board gave the directive to move forward on the consecutive testing and to not delay per the previous closure agreement meeting with the Health District.

F. Discussion held on the grant road flagpole installation.

**Mark Kulaas:**

A. New House Bill related to RCW 7.100 allows for mortgage companies to provide an affidavit if the property is in in foreclosure, or mid foreclosure, and with the condition of the property affidavit. The mortgage company could then make previsions on improving the property. The Board approved the Planning department will be responsible for the affidavits and responses and review of the properties.

B. Code compliance update to the Board will occur in a few weeks.

C. Rich Pool 26 years as the building inspector will have his last day tomorrow.

**VI. 11:15 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Appointment to Planning Commission**

**RES TLS 18-41**

**Motion:**

Commissioner Steinburg moved to approve the appointment of Tanya Davis to the Douglas County Planning Commission District 3 Position 2 and Marc Straub to the At Large member. Commissioner Jenkins seconded the motion, and Commissioner Sutton concurred.

**B 137 P 41**

**2) Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00317788-00317862</b>	<b>\$353,656.48</b>
<b>2.</b>	<b>ACH</b>	<b>None</b>	<b>\$0.00</b>

There being no further business, the Board of County Commissioners adjourned to meet again on Wednesday, August 29, 2018 at the Douglas County Courthouse, Waterville, Washington.

**AUGUST 29, 2018**

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, September 3, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON**

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Dan Sutton Chair

\_\_\_\_\_  
Kyle Steinburg Vice-Chair

\_\_\_\_\_  
Steven D. Jenkins Member

ATTEST: \_\_\_\_\_  
Tiana Rowland, Deputy Clerk of the Board