

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 13, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:33 AM The Board met with Administrator Jim Barker.

1. Personnel

Administrator

A. The Board approved the request for higher for Deputy Civil Attorney for Prosecuting Attorney's Office.

B. Discussion held on Union negotiations, Current Expense negotiations will begin this week.

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Update to the Board on memorial flagpole installation.

Minute Notation:

B. The Board approved the authorization of the County Administrator to approve construction change orders for the development of the Law and Justice Center at a limit of \$5,000.00.

III. 08:37 AM The Board met with Prosecuting Attorney Steve Clem.

A. The Supreme Court upheld the order of Judgement against Thurston County, this impacts the County Risk Pool assessment. This judgment will cause an increase in the pool membership fees for 2019.

B. Recommendation to the Board to explore other insurance options in comparison to County Risk Pool assessment.

IV. 09:03 AM The Board met with Countywide Solid Waste Director Becci Piepel.

A. Discussion held on potential transfer station development, The Board would like to form the necessary committees and have comprehensive planning steps in place to develop/permit for future transfer station sites. The facility would be a County owned transfer station, the hauling company would be called for bids and contracted, the deposit center would also follow the same bid and contract venue.

AUGUST 13, 2018 CONTINUED

B. Request for Proposals for consulting firm for the permit planning and comprehensive plan development will need to be completed.

1) Request for Budget Amendment

Countywide Solid Waste

Minute Notation:

The Board of Commissioners unanimously approved the budget amendment for the hiring and use of a consultant firm to identify the location and necessary permit requirements for a solid waste transfer station.

C. Identifying the funding source for planning, permitting, and construction site development will be needed.

D. Comprehensive Plan needs to include the potential for transfer station site development.

1) Request for Waiving Tonnage Fee

Countywide Free Dump Day

E. Request from Waste Management to not be charged per the Host Agreement assessment for the waste tonnage collected during the free dump day held on September 8th, 2018 from 8:00 AM-4:00 PM.

Motion:

The Board of Commissioners unanimously approved the waiving of the host fee assessment for Waste Management during the waste tonnage collected on September 8th, 2018 from 8:00 AM-4:00 PM during the Countywide free dump day.

B 136 P 998

Return to Administrator Report:

1) Request for an additional construction entrance

Law and Justice Center

Minute Notation:

The Board of Commissioners unanimously approved AIS #001 request for additional construction entrance for the development of the Law and Justice Center.

B 136 P 999

C. Discussion held on compression break use on Eastmont Extension, per constituent request. WSDOT will need to be contacted by constituent for enforcement of compression break use on Sunset Highway, Commissioner Sutton will be following up with the constituent. Road crews will check signage and enforcement will be taking place on Eastmont Extension.

D. The dip repair on Eastmont extension is slated to be repaired next week.

AUGUST 13, 2018 CONTINUED

V. 09:41 AM The Board met with Prosecuting Attorney Steve Clem.

A. Discussion on Sales and Use Tax use for the Distressed Counties allocated with the Regional Council.

B 137 P 00

B. Used and owned by the Public, the funds intended use is for entertaining or attracting new businesses, and/or increasing family wage jobs for economic development.

C. Discussion held on Sun Cove's HOA agenda items request. The Board provided the direction to enforce the County right of way.

B 137 P 01

V. 10:00 AM The Board met with NCW District Fair Manager Carolyn Morley.

The Fair Manager did not attend the meeting.

VI. Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

Minute Notation:

The Board Approved the \$2,000 increase in one dollar bills of fair funds for the NCW District Fair start up cash.

1) Temporary Loan NCW District Fair

RES CE 18-24A

Motion

Commissioner Steinburg moved to approve the \$20,000 temporary fair loan, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 137 P 02

2) Contract Executed

NCW Fair Facilities Agreements

A. Alma Franco

Fair Facilities Agreement

B 137 P 03

B. Karen Jacobsen, ThirtyOne Gifts

Fair Exhibitor Agreement

B 137 P 04

C. Usborne Books & More

Fair Exhibitor Agreement

B 137 P 05

AUGUST 13, 2018 CONTINUED

3) NCW Fair Volunteer of the Year

Commissioner's Award

The Board approved the 2018 Volunteer of the Year award to be given to Donna Rolen for her extraordinary efforts in assisting with the NCW Fair. The Board of Commissioners initiated the Lifetime achievement award to be given to Ed Daling for his exemplary assistance with the NCW Fair and mentorship of Fair managers over the years.

With no further business, the Board of County Commissioners will meet again on Tuesday, August 14, 2018 at the Douglas County Courthouse, Waterville, Washington

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 14, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg, and Jenkins were present. Deputy Clerk of the Board was present.

- I. 08:30 AM Call to Order and Pledge of Allegiance**
- II. 08:31 AM The Board met with Administrator Jim Barker.**

- 1. Staff Report** **Administrator**

Jim Barker, Administrator:

- A. Board approved the Decisions and Directives form August 6 & 7, 2018.
- B. Negotiations update for the Courthouse bargaining unit.
- C. Discussion held on the identified County owned tax title properties, and the parcels listed to be sold.

B 137 P 06
B 137 P 07
B 137 P 08

AUGUST 14, 2018 CONTINUED

**1) Road Closure due to Fire
Canyon**

Blue Grade, Doneen Rainey, Sand

Minute Notation:

Commissioner Jenkins moved to approve the road closure of Blue Grade Road, Doneen Rainey Road, and Sand Canyon Road to remain closed except for local access until October 1, 2018. Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

Deputy Clerk of the Board will have the resolution for approval on August 21, 2018.

III. 09:30 AM The Board Met with Transportation Land Services Staff, Aaron Simmons Acting County Engineer, Storm Water Manager Jennifer Lange, Design Development Engineer Mike Near, Land Services Director Mark Kulaas.

Jennifer Lange:

A. Update on Burlington Northern- Spanish Castle project, the cost will be \$150,000.00 for gate installation for railway crossing. The signal and traffic light installation is anticipated to be completed this year.

Aaron Simmons:

A. Discussion held on installation of the flagpole located within the roundabout between Grant Road and Urban Industrial Ave., next to Pangborn Memorial Airport.

B. Douglas North has been reopened, the speed limit is reduced to 25 MPH as there is excess gravel on the roadway.

IV. 10:00 AM Commissioner Jenkins was excused for an appointment.

V. 10:50 AM The Board Met with County Treasurer Nona Haberman, James Blumenthal, Laura McAloon, and Deputy Treasurer Natalie Marx.

A. Presentation provided on Issuing Municipal Debt. County is currently rated AA-, there will be a delegation of authority for securing the bond interest rate and a maximum debt rate amount. The delegation will be designated to the Treasurer and Chief Deputy authorized through the Bond resolution. The cost of Issuance for the bond is \$57,000.00. Early September is the anticipated date for the Bond Resolution.

1) Request for Budget Amendment

Treasurer Office

Request for budget line transfer in to salaries from operation, for the hiring and training of the new Chief Deputy as the Treasurer Nona Haberman will not be running for reelection.

Minute Notation:

Commissioner Steinburg moved to approve the budget amendment, Commissioner Sutton seconded and concurred the approval.

B 137 P 10

2) Adoption of Financial Policies

RES CE 18-41

Motion:

Commissioner Steinburg moved to adopt resolution CE 18-41 to incorporate the Financial Policies, General Fund Reserve, Operating Budget, Capital Budget, and Debt Policy per the recommendation of approval from the finance committee, Commissioner Sutton seconded and concurred.

B 137 P 11

VI. Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Developmental Disabilities

Service Provider Agreements

A. Ambitions Community Support Service of Washington, INC.

Contract No. 2019-01

B 137 P 12

2) Contract Executed

NCW Fair Facilities Agreements

A. Barry Chrysler

Fair Exhibitor Agreement

B 137 P 13

B. Lay Z Rose Boutique

Fair Exhibitor Agreement

B 137 P 14

C. VIP Productions NW

Service Provider Agreement

B 137 P 15

3) Vouchers

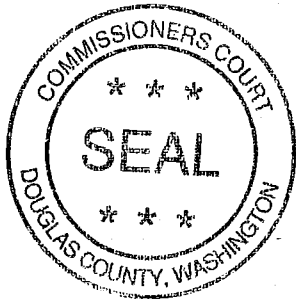
		Check Numbers	Total Amount
1.	Vouchers	00317360-00317513	\$342,058.23
2.	ACH	80004117-80004128	\$36,491.60

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, August 15, 2018 at the Douglas County Courthouse, Waterville, Washington

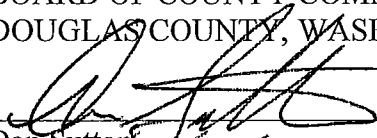
AUGUST 15, 2018

There were no appointments scheduled, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 20, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair

ABSENT

Steven D. Jenkins Member

ATTEST: 

Tiana Rowland, Deputy Clerk of the Board