The Board of County Commissioners met in a special meeting at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:39 AM  The Board met with Administrator Jim Barker.

1. Personnel

Jim Barker, Administrator:
A. Fair Manager update, and recommendation to the Board for potential hire.
B. Recommendation to increase the salary for the Fair Manager. Range 8 is current range; proposed to place at range 16. The Board agreed to offset the salary increase by assessing the friends of the fair 5% of the Fair manager salary for event setup and coordination, Fair house rent, and opting out of the benefit use for medical, dental, or vision insurance as the applicant’s husband is Deputy Sheriff with Douglas County.
C. Discussion held on Waste Management Haul Routes.
D. Approval of the Administrator’s Decisions and Directives from the previous week.

II. 09:12 AM The Board met with Director NCW Economic District Karen Francis.


III. 09:54 AM The Board met with Prosecuting Attorney Steve Clem, Director of Land Services Mark Kulaas, and Code Enforcement Officer Hugh Theiler.

A. Presentation given on code enforcement closed cases, open cases, cases needing concerns addressed and marijuana issues.
B. Building permit issues on the construction of decks, the issue nationally is lack of enforcement for deck reconstruction.
C. Enforcement process: Voluntary- Informational letters; Involuntary Formal-Final Notice; Judicial Superior Court-Hearing Fines stipulated judgements.
D. Dangerous building and abatement code enforcement has specific standards that are imposed and allow for recruitment of violation costs.
IV.  11:08 AM  The Board met with District Court Judge Judy McCauley.

A. Discussion held on the role of the District Court Judge.

V.  11:41 AM  The Board met with Human Resource Officer Dayna Prewitt.

A. Request for hire and posting of County Wide Solid Waste Program Litter Crew Supervisor,
B. Notice of hire, Casey Daling, First Deputy Real Property Record Deputy.

VI.  11:45 AM  The Board Met with David Schwab Veterans of Foreign War.

A. Would like to see the Douglas County Veterans of Foreign War Service Board to still be
involved in the overseeing, training, and coordination in the Veteran Service Officer position and
Veteran’s Relief program. The Board of Commissioners assured the VFW Board will still be
involved, and would like them to meet together with Mr. Steven Gill, Veteran’s Service
Administrator on June 11th, 2018

Recessed:
At 12:00 PM the Douglas County Board of Commissioners recessed until 1:30PM to meet again
at the Chelan County Board of Commissioner’s Office located at 400 Douglas St. Suite 201
Wenatchee, WA 98801. For the Chelan- Douglas County joint Commissioner’s meeting.

VII.  01:30 PM  The Board Met with The Chelan County Board of Commissioners.

Following is a summary of the joint public meeting with Chelan County; no action was taken by
the Board of Commissioners at this meeting. The summary is not intended to be a verbatim
transcript. A recording of the hearing is available by contacting the Clerk of the Board for
Chelan County.

A. Discussion was held on the funds previously designated for the Behavioral Health
Organization. As well as the Criminal Justice Treatment Account, both Counties have responded
to the State regarding their intent to allocate the funds. The comprehensive plan to be submitted
in July.
B. Update to Chelan County on the development of a veterans service officer for Douglas
County.
C. Discussion held on jail finances. Douglas County intents to use Chelan County’s Juvenile
Justice Center for arrestee overflow.
D. Proposed meeting to discuss building and planning best practices.

With no further business, the Board of County Commissioners will meet again on Tuesday, April
AUGUST 10, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM  Call to Order and Pledge of Allegiance.

II. 08:31 AM  The Board met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:

A. Follow up discussion held on the joint Commissioner meeting with Chelan County.
B. Discussion was held on to either re-post the Fair Manager position again with the new salary range, or if posting was acceptable as it stated salary depends on qualification, it was determined due to the stringent labor market the Board needed to move quickly. As the original job posting stated salary depends on qualifications the original posting met the salary change as the candidate’s background and qualifications for marketing and sales warranted the change.

III. 08:40 AM  The Board met with District Court Judge Candidate Byron Moore.
A. District Court Judge Candidate interview.

IV. 09:11 AM  Public Meeting

Resolution TLS 18-16B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Randy Cooper
Chase Cooper

Mark Kulaas, Land Services Director:
Recommendation to the Board to approve the application PRD-2017-01-C&C Investment Properties for the planned unit development application, for Ordinance TLS 18-05-16B

Public Comment:
No Public comment was made.

Motion:
Commissioner Jenkins moved to approve the application and Ordinance TLS 18-05-16B, Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 719 Ordinance
B 136 P 720 Hearings Examiner Recommendation
V. 09:19 AM  The Board met with Assessor Jim Ruud.
A. Presented the Board of Commissioners a memorandum regarding the City of Rock Island Annexation.
   B  136  P  721

VI. 09:20 AM  The Board met with District Court Judge Candidate Robert Hunter.
A. District Court Judge Candidate interview.

VII. 09:53 AM  The Board met with the Mayor of Bridgeport.
A. The City of Bridgeport requesting for joint services for Building Inspector in addition to the code enforcement interlocal agreement.
B. Conklin St./Conklin Hill is rather steep and requesting guardrails or cement ecology blocks to be installed.
C. The Board is unable to provide building inspection services at this time due to limited staffing.

VIII. 10:08 AM  The Board met with District Court Judge Candidate Eric Biggar.
A. District Court Judge Candidate interview.

Executive Session RCW(42.30.110)(1)(g) Personnel:

IX. 10:34 AM  The Chair of the Board called of a 10 minute executive Session per RCW 42.30.110(1)(g) for Personnel. At 10:40 AM the Board adjourned the executive session with No Action taken.

X. 10:45 AM  The Board Appointment of interim District Court Judge

Motion:
Commissioner Steinburg moved to appoint Eric Biggar as the interim District Court Judge. Commissioner Jenkins seconded the motion to approve the appointment, and Commissioner Sutton concurred.

XI. 11:00 AM  Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Establishing a New Fund  RES CE 18-18

Commissioner Steinburg moved to establishment of a new fund called Behavioral Health Tax Fund #131,001.001. Commissioner Jenkins seconded the motion, and Commissioner Sutton concurred.

   B  136  P  722
2) Liquor Sales and Excise Tax Allocation

Commissioner Jenkins moved to approve the allocation of no less than 2% of the liquor taxes and profits to the support of substance use disorder program, Center for Alcohol and Drug Treatment, for residence in Douglas and Chelan Counties. Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

   B   136   P     723

3) Reappointing NCW Fair Board Members

Commissioner Steinburg moved to approve the reappointment of the NCW Fair Board members as well as the 2018 Fair Board positions. Commissioner Jenkins seconded the motion, and Commissioner Sutton concurred.

   B   136   P     724

4) Electronic Record Access Subscription Agreement

   A. Ruth Esparza, Attorney

   B   136   P     725

5) Contract Executed

   A. Samantha Gomez

   B   136   P     726

6) Letter of Recommendation Received

Clerk's Office

NCW Fair Facilities Agreement

Fair Facilities Agreement

   District Court Judge Candidate

Letter of recommendation for candidate Byron Moore, presented to the Board at 8:30AM.

7) Letter from Wenatchee Valley Humane Society

Letter received stating Wenatchee Valley Humane Society will honor the current contract agreement, and will be in during the month of September to discuss the terms of the 2019 contract.

Approved Payroll for the Month of March 1-31, 2018

NET PAYROLL  MARCH 1 - MARCH 31 2018

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5 | Page
Vouchers

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There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, April 11, 2018 at the Douglas County Courthouse, Waterville, Washington.

APRIL 11, 2018

There were no scheduled appointments, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 16th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Dan Sutton              Chair
Kyle Steinburg          Vice-Chair
Steven D. Jenkins       Member

ATTEST:
Tiana Rowland, Deputy Clerk of the Board