

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 30, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance.

II. 08:35 AM The Board met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Decisions and Directives provided to the Board for the weeks of April 16th and 17th, as well as April 23rd. Amendment to item II on April 23rd Rock Island Grade winter closure, no decision has been made as to the closure during the winter months. Board approved the Decisions and Directives as presented to the Board.

B. Evidence Storage Facility payment, in the amount of \$25,892.78 for access controls and security, payable to Keyhole Security.

B 136 P 751

C. Discussion held on Pacific Security and the patrol of Parkside. As the building has been turned over to the City of Wenatchee, they will need to be in contact with Pacific Security to take over security patrol payments.

D. Discussion was held on Wednesday's meeting with the Real Estate Brokerage firm Agent 509.

Executive Session RCW(42.30.110)(1)(c) Real Estate Price:

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(c) at 8:43 AM for 15 Minutes related to Real Estate Sale. At 8:58 AM the Chair called to end the executive session with no decisions made at this time.

II. 09:00 AM The Board met with Chelan-Douglas Developmental Disabilities Director, Tamara Burns.

A. The Chelan-Douglas Developmental Disabilities is working towards updating their advisory boards by-laws, once finalized and reviewed the advisory board will approve and provide the updated by-law to the Douglas County Board of Commissioner for adoption.

1) Developmental Disabilities Advisory Board Appointments

RES CE 18-23,
CE 18-24, CE 18-25, CE 18-26 CE 18-27

Motion:

Commissioner Jenkins made a blanket motion to appoint Alicia Finn, Christine Mickelson, Jeff Smith, Natalie Noyd, and Nichole Johnson to the Chelan-Douglas Advisory Board with terms expiring on June 30, 2020, Commissioner Steinburg seconded the motion to appoint, and Commissioner Sutton concurred.

B 136 P 752
B 136 P 753
B 136 P 754
B 136 P 755
B 136 P 756

Return to Administrator's Report:

E. Discussion held on temporary fencing at the Law and Justice Development site, the fence rental rate has increased to \$1,000 per month, Board discussed cost associated with rental rates vs. purchase.

2. Personnel

Administrator

A. Appointment of Acting County Road Engineer

RES TLS 18-19

Motion:

Commissioner Steinburg moved to appoint Aaron Simmons as acting County Road Engineer, Commissioner Jenkins seconded the motion to approve, and Commissioner Sutton concurred.

B 136 P 757

III. 09:23 AM The Board Met with Douglas County Superior Court Clerk Tristen Worthen.

A. Odyssey Portal for electronic records management fee authorization for Superior Court records access Ordinance recommendation to adopt.

1) Ordinance Adopting DCC Title 3: Clerk Access Fees

ORD CE 18-01-28

Motion:

Commissioner Jenkins moved to adopt Ordinance CE 18-01-28 adopting new chapter to Douglas County Code Title 3 in regards to Clerk Access Fees, Commissioner Steinburg seconded the motion to adopt, and Commissioner Sutton concurred.

B 136 P 758

APRIL 30, 2018 CONTINUED

IV. 09:30 AM Consent Agenda

1) Declaration of Canvassing Board Authority

Commissioner Sutton

Declaration to server on the Canvassing Board April, 24, 2018 for special election.

B 136 P 759

V. 11:30 AM Swearing in of Douglas County District Court Judge Eric Biggar.

The Board of Commissioners attended the swearing in ceremony of Douglas County District Court Judge Eric Biggar, in the Douglas County Superior Court.

B 136 P 760 Oath of Office

With no further business, the Board of County Commissioners will meet again on Tuesday, May 1, 2018 at the Douglas County Courthouse, Waterville, Washington

MAY 1, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance.

II. 08:33 AM The Board met with Code Enforcement Officer Hugh Theiler

A. Update on code enforcement cases.

III. 08:38 AM The Board met with Human Resource Officer Dayna Prewitt.

1. Personnel

Human Resources

A. Approved payroll change notices approved: Aaron Simmons, Seth Sampson, and Ryan Goodwin.

IV. 08:40 AM The Board met with Countywide Solid Waste Director Becci Piepel

A. Discussion was held on how to develop a transfer station. The permit process would take 8-10 years to obtain and open. Proposal and design development needed as well as committee to oversee the implementation of the transfer station.

B. Commissioner Steinburg stated his interest the development of a transfer station for future County needs.

MAY 1, 2018 CONTINUED

C. Commissioner Sutton would like to discuss with Waste Management to better relationships, Becci has been working with Waste Management on allowing for free dump day for County residence, and \$20,000.00 for the fair in \$5,000.00 per year installments.

D. The director of the TAC Board has sent a letter requesting assistance in communicating with WSDA to support the need for an Entomologist on the TAC Board provided by WSDA. The TAC by-laws requires a plant based Entomologist, provided by WSDA. The Board is in agreement in providing a letter of support for the TAC sent to WSDA for Entomologist support.

V. 09:18 AM The Board met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Discussion held on providing the fair a loan of \$20,000 for a capital improvement projects.
- B. Corrected Decisions and Directives provided and approved by the Board.
- C. Rock Island Grade winter closure discussion, the property owner would like to see the road open and maintained during the winter.

VI. 09:30 AM The Board Met with Transportation Land Services Staff, Design Development Engineer Mike Near, Land Services Director Mark Kulaas.

Minute Notation:

The Board approved the absence of Aaron Simmons, Acting County Engineer and enactment of Mike Neer as Acting County Engineer in Aaron Simmons absence from April 30th through May 3, 2018.

Mike Neer:

A. Handley Plat Road closure or south Mary Road next week for 2 days starting Monday, May 7, and Nancy Road sewer installation on May 8th, detour for 8th street closure for installment in the right of way.

Mark Kulaas:

- A. There are no agenda items for the planning commissioner for the month of May, as staff is researching the requirements and implementation of cargo containers. The focus on esthetics and coordinating with PUD power requirements and L&I requirements.
- B. Discussion held, non-conforming lots and zoning area.
- C. Updates needed to the Planning Commission membership, a District 1 member and at large member.
- D. Excavation and grading code standards discussion. There is currently no permit process for application of grading and excavation. The process currently is part of the building permit procedure, to include the statement of geo technical grade approval of compaction testing. Suggestion to require a certificate of inspection the Design and Engineer requirements for grading and excavation compaction code standards.

Return to Administrator Report:

D. Maintenance cost for the Rock Island Grade update.

E. Discussion was held on the Veteran's Service Officer position, being part time and the funds committed with benefits package.

F. RSN has a surplus vehicle for purchase, the Board approved the purchase for future departmental needs.

VIII. 10:39 AM The Board met with Prosecutor Steve Clem and Mark Kulaas

A. Discussion was held on mental health treatment and low income housing, south Mission housing development for transitional housing and treatment. Funding support is short 1.2 Million dollars, discussion on using regional council funds.

IX. 10:55 AM Consent Agenda

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Approved Fair Contracts

a)HightLine Grain Growers	Fair Facilities
B 136 P 761	
b)Luisa Mendoza	Fair Facilities
B 136 P 762	
c)Cascade Carvings –Jack McEntire	Entertainment
B 136 P 763	
d)Andrew Thompson	Entertainment
B 136 P 764	
e)Jerry Harris, Hypnotist	Entertainment
B 136 P 765	
f)Roger Heiserman	Exhibitor
B 136 P 766	
g)Lori Valdez	Exhibitor
B 136 P 767	
h)Wenatchee World	Exhibitor
B 136 P 768	
i)Foster Creek	Exhibitor
B 136 P 769	
j)Brimma Solar	Exhibitor
B 136 P 770	
k)Child Evangelism Fellowship of WA	Exhibitor
B 136 P 771	
l)Unique Designs by Molly	Exhibitor
B 136 P 772	
m)Debra Hill-Tupperware	Exhibitor
B 136 P 773	
n)Small Eats: Smulligan's BBQ	Concession

MAY 1, 2018 CONTINUED

B	136	P	774	
o)New Life Center				Concession
B	136	P	775	
p)Ace's Ice Cream				Concession
B	136	P	776	
q)Marslee's Thai Foods, LLC				Concession
B	136	P	777	
r)Hinder Concessions				Concession
B	136	P	778	
s)Upper Crust Foods				Concession
B	136	P	779	
t)Geno's Kettle Korn				Concession
B	136	P	780	
u)Taqueria El Tapatio				Concession
B	136	P	781	

2) Correspondances

City of Bridgeport request for Building inspection services, the County does not have the resources to provide the additional support at this time.

City of East Wenatchee participation request in the Classy Chassis parade, the Commissioners will be participating in the parade on Friday, May 4th, 2018

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00314136-00314202	\$132,874.80
2.	ACH	80003921	\$1,323.58

NET PAYROLL APRIL 1 - APRIL 30
2018

MAY 4 2018	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61135-61140	\$ 6,642.25
Direct Deposit	ACH	\$ 641,283.60
		\$647,925.85

There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Wednesday, May 2, 2018 at the Douglas County Transportation Land Services Building, 140 19th Street East Wenatchee, Washington.

MAY 2, 2018

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 1:02 PM The Board met with Countywide Solid Waste Director Becci Piepel and Matthew Pederson of Republic Services Roosevelt Regional Landfill.

A. Presentation provided on the services offered with Republic Services; currently serve the Klickitat County at Roosevelt Regional Landfill. Services include the capturing and bio fuel capturing of methane gas for electric power services. Current landfill standards are set for

B. Meeting was information, no action was taken.

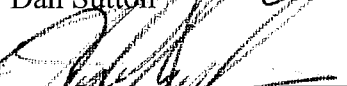
There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 7th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 

Tiana Rowland, Deputy Clerk of the Board