

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 23, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance.

II. 08:33 AM The Board met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion on the minimum appraisal and bid price for the sand pit, taking in to consideration the two appraisals and the relator's market adjustment recommendation. \$690,000.00 was the third party review appraisal; the Board would agreeable to accepting negotiated offers.

Motion:

Commissioner Jenkins moved to approve the setting of the minimum bid price of \$690,000.00 for the County property known as the sand pit site. Commissioner Sutton seconded and concurred the motion to approve. Commissioner Steinburg opposed due to wanting a lower bid price.

B. Response letter to the Lake Entiat Home Owners Association.

B 136 P 745

II. 08:40AM The Board met with the County Engineer Mitch Reister and Road Supervisor Scott Reiman.

A. Rock Island grade (Road N SW), the snow plow removal is on average \$20,000-\$30,000 per year for one residence using the roadway during the winter months. Staff's proposal to close the road beginning November 1st until April 1st. The Board agreed to close the road during the winter months after updating the home owner, and potential option of installing a gate to block off the road during the winter. Homeowners would have access to property and keys to gate, owners would be responsible for winter plowing.

B. Update on Clovis Point project.

1) **Notice of Hearing Vacation of County Right of Way**

TLS 18-18A

Motion:

Commissioner Jenkins moved to approve the Notice of Hearing for vacation of a portion of County Road 903 set for Tuesday, May 15th 2018 at 10:00 AM. Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B 136 P 746

III. 9:20 AM The Board met with Undersheriff Kevin Morris

- A. Discussion held on the Parkside Mental Health Facility, it will be managed by the State for Drug and Alcohol treatment.
- B. Overtime is tracking on budget. Expenses are tracking within budget.

III. 9:45 AM The Board met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin

- A. Expenses vs. Budget.
B 136 P 747
- B. Discussion was held on the potential annexation with the City of East Wenatchee, the Board would like staff to look in to how revenue and the County's budget would be impacted by losing revenue from the auto dealerships and other revenue sources in the potential annexation area.

IV. 10:11 AM The Board met with the Mayor of Rock Island Randy Agnew and Port of Douglas County Lisa Parks

- A. Update on the Rock Island industrial riverfront project and the Regional Council funds allocated. \$90,000 grant awarded for the industrial site work, to develop a master plan and growth development action plan EIS. The EIS plan development allows for developers to have all of the SEPA requirements and knowledge of the conditional permits and building requirements for development to occur. The critical area analysis will include the mitigating factors that need to be met or maintained in order for development to occur. The Port will be applying for a clean-up grant to assist with the disbandment and destruction.
- B. Rural Sales and Use Grant Award via the Regional Council in the amount of \$44,000. Request for an extension on the interlocal agreement project completion date of September 26th, 2018. Request is to extend the interlocal agreement use date and award of funds.
- C. The Board suggested the Port and City of Rock Island to apply for the funds again during the Regional Council Sales and Use Allocation. The unused allocated funds from 2016 will be redistributed to projects for the 2018 Regional Council Sales and Use Tax allocation.

APRIL 23, 2018 CONTINUED

V. 11:00 AM The Board met with WSU Extension Director Margaret Viebrock

- A. WSU Extension Programs update.
 - a. Full Immersion Spanish Institute
 - b. Women in Agriculture 5 state conference
 - c. WSU Master Gardener
 - d. 4-H & Youth
 - e. Families & Business
- B 136 P 748

VI. 11:30 AM The Board met with the Douglas County Veteran's Advisory Board Members

- A. The Veteran's Advisory Board presented the Board of Commissioners proposed amendments and questions for the Interlocal agreement with Okanogan County and Douglas County for Veteran Services.
 - B. The Board of Commissioners will review the amendment to the scope of work and to use Douglas County's Veteran's Relief Guidelines a presented by the Veteran's Advisory Board.
 - C. The Board would like to move toward meeting with Steven Gill Washington State Veteran Services Administrator, before moving forward on the interlocal agreement with Okanogan County's Veteran Service Officer for interim service.
- B 136 P 749

Return to Administrator Report:

2. Personnel

Administrator

- C. Approved payroll change notices: Aaron Simmons, Acting County Engineer; Karen Goodwin, Chief Financial Officer; Dayna Prewitt, Clerk of the Board/Human Resources Officer; Eric Biggar, District Court Judge May 1st Start date; Carrie Gavin, Developmental Disabilities Office Assistant; Tamara Burns, Developmental Disabilities Director; Request for Hire Thomas Wachholder, Engineering Programs Specialist; Carolyn Morley, NCW District Fair Manager amended start date of June 1, 2018.
 - D. Discussion held on the Storm water improvements to the Pangborn Airport.
 - E. Parkside Facility roof project authorization with Royal Roofing & Siding
- B 136 P 750

VII. 12:00 PM Bids for County Newspaper

CE 18-15

The bids received from NCW Media and Empire Press are incomplete. Board approved the Deputy clerk to contact bidders to include missing advertisement cost for 'call for bids' as part of the accepted bid packet. Board will hold over for decision and contract until May 15, 2018.

APRIL 23, 2018 CONTINUED

VIII. Consent Agenda

A. The Board Approved the use of signature stamps for voucher approval, as the Board of Commissioners will not be meeting in regular session Tuesday, July 24th 2018.

With no further business, the Board of County Commissioners will meet again on Tuesday, April 24, 2018 at the Douglas County Courthouse, Waterville, Washington.

APRIL 24, 2018

The Board of County Commissioners had no appointments scheduled, no session was held.

The Board of Commissioners pre-approved the vouchers for the week of April 23, 2018, and authorized the use of signature stamps for approval.

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00314016-00314116	\$626,115.66
2.	ACH	None	\$0.00

There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Wednesday, April 25, 2018 at the Douglas County Courthouse, Waterville, Washington.

APRIL 25, 2018

The Board of County Commissioners had no appointments scheduled, no session was held. Commissioner Sutton was on delegation at the Regional Economic Forum, and Commissioner Steinburg was on delegation at the Community Leadership Advisory group meeting. Commissioner Jenkin and Sutton were on delegation at the LINK Transit Board meeting at 3:00 PM.

There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 30th, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board