

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 16, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

**I. 08:30 AM Call to Order and Pledge of Allegiance.**

**II. 08:32 AM The Board met with Prosecuting Attorney Steve Clem.**

- A. Discussion held on the Boundary Review Board, the review board assists with city annexation. The Review Board provides support in reviewing the boundaries and justifications of the new annexation boundaries. Ensuring the new established boundaries are correct and meet the infrastructure needs of the County and City constituents.
- B. State governor appoints a member to the Boundary Review Board, the Cities appoint a representative, and Douglas County appoints representatives within the voting districts.
- C. The Board would like to keep the Boundary Review Board, intact at this time and will be soliciting applications for Board members.

**III. 09:03 AM The Board met with Executive Director of Washington Counties Risk Pool Derek Bryan.**

- A. Presentation provided to the Douglas County Board of Commissioners, emphasizing risk claim stability.

**IV. 9:55 AM The Board met with Chelan-Douglas Developmental Disabilities Director Tamara Burns**

- A. Auditor review occurred last week.
- B. State Auditor review for accounting is occurring this week.
- C. Provider Audit occurred 4 providers will be working with Developmental Disabilities on a corrective action plan.
- D. Reviewing mental health interlocal agreement with Chelan and Douglas Counties, reaching out to local Mayors for involved and additional support.

**V. 10:01 AM The Board met with County Administrator Jim Barker.**

**1. Personnel**

**Administrator**

**Jim Barker, Administrator:**

- A. The Board approved the following Payroll Change notices: Colleen Miller, Briana Hinderer, Obduilia Mishra, Case Daling.

APRIL 16, 2018 CONTINUED

B. The Board approved the Request for Hire: Carolyn Morley, North Central Washington District Fair Manager.

**2. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Recommendation for Call for Bids in the development of the Law and Justice Center construction.

**B 136 P 727 Project Manager Recommendation**

**1) Call for Bids Law and Justice Center Development**

**Resolution CE 18-21**

**Motion:**

Commissioner Jenkins moved to approve the call for bid for resolution CE 18-21, Law and Justice Center Development *Bids due Tuesday, May 15<sup>th</sup>, 2018 at 10:00 AM PST*; *Subcontractor list due Tuesday, May 15<sup>th</sup>, 2018 at 11:00 AM PST*, Commissioner Steinburg rejected the motion noting his dissatisfaction of project management, and Commissioner Sutton seconded and approved the call for bids.

**B 136 P 728**

B. Building plan documents presented to the Board for the Law and Justice Center.

**B 136 P 729**

**B 136 P 730**

C. Discussion held on the Veteran's service contract agreement.

**2) Bid Award Hazard Mitigation Plan**

**Resolution CE 18-13A**

**Motion:**

Commissioner Jenkins moved to approve the low bid award to Two Rivers Emergency Management for consultant services in updating Douglas County's Hazard Mitigation Plan, Commissioner Steinburg seconded the motion to award, and Commissioner Sutton concurred.

**B 136 P 731 Bid tabulation**

**B 136 P 734 Bid (note number sequence)**

**Notation:**

Letter of intent to award will be emailed to Two Rivers Emergency Management, fully executed contract for services will be provided in weeks to follow.

**Return to Administrator Report:**

F. Northwest GeoDimensions payment in the amount of \$5,680.00 for geo technical grading for the Law and Justice Center site.

**B 136 P 732**

APRIL 16, 2018 CONTINUED

G. AIA paperwork for previously approved construction change orders with Rimmer and Roeter Construction, Change order number 004 notice of approval April 16, 2018.

B 136 P 733

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Chair of the Board called for Executive Session per RCW(42.30.110)(1)(g) at 10:30 AM for 10 Minutes related to personnel. At 10:40 AM the Chair called to extend executive session for an additional 15 minutes at 10:48AM executive session ended, with no action taken.

**3) Call for Statement of Qualifications: Real Estate Services**

**Resolution CE 18-16**

A. Recommendation to accept all statements of qualifications for Real Estate Services, Agent 509 will take the lead for the sale of the surplus County property known as the Sand Pit. Jody Campbell of Windermere Real Estate will be contacted for future surplus property.

**Motion:**

Commissioner Jenkins moved to approve both statements of qualifications for Jody Campbell and Agent 509 and negotiate terms per surplus property, Commissioner Steinburg seconded and Sutton concurred.

B 136 P 735 *Jody Campbell Bid*  
B 136 P 736 *Agent 509 Bid*

**4) Appointment of Eric C. Biggar to the Douglas County District Court Judge**

**CE 18-22**

**Motion:**

Commissioner Steve Jenkins moved to approve the appointment of Eric C. Biggar to the Position of District Court Judge, to serve until the next general election and until a successor is elected and qualified, as required by law. Commissioner Kyle Steinburg seconded the motion to approve the appointment, and Commissioner Dan Sutton Concurred.

B 136 P 737

**VI. Consent Agenda:**

1) The Board approved the Fair Facilities Contract for Juan Bravo.

B 136 P 738

With no further business, the Board of County Commissioners will meet again on Tuesday, April 17, 2018 at the Douglas County Courthouse, Waterville, Washington.

**APRIL 17, 2018**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Jenkins were present. Deputy Clerk of the Board was present.

**I. 08:30 AM Call to Order and Pledge of Allegiance.**

**II. 08:30 AM The Board met with Administrator Jim Barker.**

**1. Personnel**

**Administrator**

- A. Payroll Change notice approved: Debra Ward, Scott James,
- B. Request for hire approved: County Engineer, Temporary Flaggers 6 positions
- C. Update on the Fair Manager position, offer was extended.

**2. Staff Report**

**Administrator**

- A. Board Approved Decisions and Directives from April 9<sup>th</sup> and 10<sup>th</sup>, 2018.
- B. Staff will have an update regarding the meeting with the Lake Entiat Estates and Sun Cove Home Owners Association.

**III. 09:00 AM The Board met with General Manager of Douglas County Public Utility District Gary Ivory**

A. Update to the Board on the Cryptocurrency mining occurring in Douglas County. PUD issued a moratorium for establishment of new Cryptocurrency mining and operation connections. The moratorium was established to allow the PUD time to evaluate policies. Updated policies now require deposits and infrastructure development to support the high demand of power use.

**IV. 09:23 AM The Board met with Transportation Land Services Staff, County Engineer Mitch Reister, Assistant Engineer Aaron Simmons, Land Services Director Mark Kulaas, and Engineering Programs Manager Jennifer Lange.**

**Mark Kulaas:**

A. Interium Control and Moratorium related to placement and permitting of Cargo Containers Used for Cryptocurrency Mining.

1) Interim Official Control Enacting Moratorium Cargo Containers

ORD TLS 18-06-17

**Motion:**

Commissioner Steinburg moved to approve the interim official control adding definitions and enacting a moratorium on placement and permitting of cargo containers use for cryptocurrency mining, Commissioner Jenkins seconded the motion to approve and Commissioner Sutton concurred.

- B 136 P 739 *Ordinance*
- B 136 P 740 *Memorandum*

2) Approval for Phase 4 of Maryhill Estates

P-15-04

The Board approved the Chair's signature for approval.

**Mitch Reister:**

1) CRAB Project Agreement Amendment No. 2

Project 0915-01

Douglas North Road Project Construction Contract Amendment. Chair of the Board approved for signature.

- B 136 P 741

B. Delay of Douglas North to May 4-7<sup>th</sup> for construction, as the Tour de Bloom bike race series will be occurring on May 6<sup>th</sup>.

C. Meeting update with Sun Cove/Lake Entiat Estates home owners association.

09:50 AM Commissioner Jenkins was excused.

**Aaron Simmons:**

A. Staff report given.

**Jennifer Lange:**

A. Storm Water Management, permit update for Eastern Washington permit review group.

**Minute Notation:**

The Board approved the third party Entomologist review of the Pest TAC Board to review potential new waste streams in Douglas County.

- B 136 P 742 *Request for Approval*

**V. Consent Agenda Items:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

APRIL 17, 2018 CONTINUED

1) Fair Contracts:

A. Life Line Screening				Fair Facilities
B	136	P	743	
B. Black Hawk				Fair Entertainment
B	136	P	744	

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00313774-00313877	\$415,713.38
2.	ACH	80003891-80003901	\$35,824.32

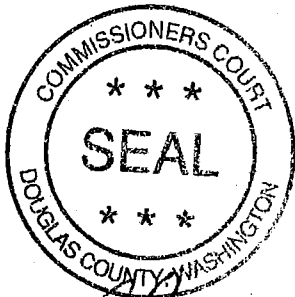
There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, April 18, 2018 at the Douglas County Courthouse, Waterville, Washington.

APRIL 18, 2018

There were no scheduled appointments, no session was held. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 23<sup>rd</sup>, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY WASHINGTON



*[Signature]*  
 \_\_\_\_\_  
 Dan Sutton Chair

*[Signature]*  
 \_\_\_\_\_  
 Kyle Steinburg Vice-Chair

*[Signature]*  
 \_\_\_\_\_  
 Steven D. Jenkins Member

ATTEST: *[Signature]*  
 Tiana Rowland, Deputy Clerk of the Board