

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 9, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins and Steinburg were present, Commissioner Sutton was excused attending the LINK Board Conference in Atlanta. Deputy Clerk of the Board was present.

I. 08:30 AM Superior Court Clerk's Budget Meeting

Present: County Clerk Tristen Worthen, Deputy Clerk Brycen Greenwood, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

Request for \$200 increase in funds for the Court Facilitator.

II. 08:40 AM Superior Court Judge Budget Meeting

Present: County Superior Court Judge John Hodgekiss, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

III. 08:53 AM Auditor's Budget Meeting

Present: County Auditor Thad Duvall, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

IV. 09:28 AM Prosecutor's Budget Meeting

Present: County Prosecutor Steve Clem, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

V. 09:55 AM Assessor's Budget Meeting

Present: County Assessor Jim Rudd, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

VI. 10:13 AM Treasurer's Budget Meeting

Present: County Treasurer Nona Huber, Natalie Marx, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

VII. 10:30 AM WSU Extension Budget Meeting

Present: Director of WSU Extension Margaret Viebrock, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

OCTOBER 9, 2017 CONTINUED

VIII. 10:52 AM The Board met with MIS Director Juan Sanchez

A. Update on the website development options.

IX. 11:00 AM Consent Agenda

Shared Leave Request

Human Resource Management

The Board approved the shared leave request, all personnel shared leave request will be filed with the HR department. Request will be maintained within the personnel files.

Transfer of Funds Friends of the Fair Account

CE 17-41

Motion:

Commissioner Steinburg moved to approve resolution CE 17-41 the transfer of funds for the purpose of a loan in the amount of \$84,663.45 from the Election Reserve Fund to the NCW Friends of the Fair Funds. Commissioner Jenkins concurred

B 136 P 470

MEMORANDUM to approve County Administrator Jim Barker's County Credit Card limit to \$15,000.00 until December 1st, 2017.

B 136 P 471

Martin Hall Juvenile Facility Board

Letter Received

Request for payment of 2017 Capital Improvement budget for Martin Hall. At this time the Board is in opposition for the Capital Improvement increases and is choosing to take no action.

Animal Care & Control

Letter Received

Notice of termination of Animal Care & Control Contract for existing services ending on December 31, 2017. Further budgeting review with the minimum wage increase will take place. Proposed contact increases will be presented via a formal meeting with the Executive Director of Animal Care & Control and the Douglas County Board of Commissioners.

Foster Creek Conservation District

Request for Funds

Letter request received from the Foster Creek Conservation District for continued financial support in the amount of \$2,500 to the District to support the Voluntary Stewardship Program.

Douglas County Historical Society

Letter Received

Letter request from the Douglas County Historical Society for continued financial contribution for the 2018 budget.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, October 10, 2017 at the Douglas County Courthouse, Waterville, Washington.

OCTOBER 10, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, and Steinburg were present, Commissioner Sutton was excused attending the LINK Board Conference in Atlanta. Confidential Secretary to the County Administrator was present.

I. 08:30 AM The Board Met with County Administrator Jim Barker

- A. Discussion in regards to waste importation based on the current Host Agreement. Clarification on break down of various fees.
- B. Update on the potential time-frame for posting of NCW Fair General Manager position.
- C. Update on Fair Expense Report. Discussion also took place on the future possibilities of restructuring of the NCW Fair.
- D. Wage increases for subsidized employees.

II. 9:00 AM The Board Met with Will Carpenter Pest Board

A. The board met with Will Carpenter and Tim Whitter to discuss the recommendation by the Chelan-Douglas Pest Board to Increase Pest Assessment fees within Douglas County. Prosecuting Attorney, Steve Clem, joined the discussion via telephone.

Notice of Public Hearing

CE 17-42

Commissioner Steinburg moved, Commissioner Jenkins Second and concurred the motion to sign resolution CE 17-42 for Notice of Hearing to Consider Recommendation by Chelan-Douglas Pest Board to increase Pest Assessment within Douglas County to be set for October 24th, 2017 at 10:30 AM at the Douglas County Courthouse.

Amended Motion

Motion was made by Commissioner Steinburg, Commissioner Jenkins second and concurred the motion to amend CE 17-42 to change the date of Hearing to October 31st, 2017 at 10:30 AM at the Douglas County Courthouse.

B 136 P 472

III. 09:30 AM TRANSPORTATION AND LAND SERVICES

Mitch Reister, County Engineer

- 1. Notice to Award Contract to SCI Infrastructure

Contract for County Wide Crushing

SCI Infrastructure

Commissioner Steinburg moved, Commissioner Jenkins Second and concurred the motion to award contract to SCI Infrastructure, LLC

B 136 P 473

2. Notice to Award Contract to Hurst Construction LLC.

Feil Place Canal Crossing

Hurst Construction LLC

Commissioner Steinburg moved, Commissioner Jenkins Second and concurred the motion to award contract to Hurst Construction, LLC

B 136 P 474

3. Chelan County Public Utility District

Easement Agreement

Commissioner Steinburg moved, Commissioner Jenkins Second and concurred the motion to approve Chelan PUD Easement.

B 136 P 475

4. Chelan County Public Utility District

Road Maintenance Agreement

Commissioner Steinburg moved, Commissioner Jenkins Second and concurred the motion to approve Chelan PUD Road Maintenance Agreement

B 136 P 476

Mark Kulass, Land Services Director

4. Updated the Board about an incident that occurred involving the forging of our building inspector's initials by the contractor signing off on a framing inspection.

IV. 10:05 AM Prosecuting Attorney Steve Clem joined session

Prosecuting Attorney, Steve Clem, briefed the board on various methods of funding/tax collection for Pest Control. Suggestion to discuss possibility of raising the current expense tax levy to redirect that increase of funds to the Pest Control Board.

V. 10:45 AM The Board Met with Laura Jaecks Wenatchee Valley Dispute Resolution Center

Laura presented to the Board an over view of what the organization represents, and how the organization aids the courts and community using mediation/dispute resolution techniques. Request was made by Laura Jaecks for the County to impose a surcharge in accordance with RCW 7.75 through Court filing fees.

Further discussion to take place. Laura will return upon a to be determined meeting date/time as requested by commissioners Jenkins and Steinburg.

OCTOBER 10, 2017 CONTINUED

VI. Consent Agenda

1. The Board moved to approve the Payroll

| | | |
|-----------------------------|---|----------------------|
| NET PAYROLL | PAY PERIOD September 1 - September 30, | |
| OCTOBER 5 2017 | Voucher/Warrant Numbers | Total Amount |
| Check Reconciliation | 60757-60764 | \$ 8,232.58 |
| Direct Deposit | ACH | \$ 613,200.56 |
| | | \$ 621,433.14 |

Voucher

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|---------------------|
| 1. | Vouchers | 00307982-00308065 | \$271,259.73 |
| 2. | ACH | 80003535 | \$332.99 |

Vouchers previously approved on October 4th, 2017

Voucher

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|-----------------------|
| 1. | Vouchers | 00308204-00308304 | \$1,575,869.39 |
| 2. | ACH | 80003559-80003561 | \$696,877.07 |

Vouchers approved on October 10th, 2017

Vouchers will not be processed the week of October 16th as the Board of Commissioners will not be meeting for session.

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, October 11, 2017 at the Douglas County Public Service Building, East Wenatchee, Washington.

OCTOBER 11, 2017

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Jenkins, and Steinburg were present, Commissioner Sutton was excused attending the LINK Board Conference in Atlanta. Clerk of the Board was present.

I. 08:34 AM District Court Budget Meeting

Present: Judge Judith McCauley, Court Clerk Susan Jacabucci, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

II. 09:00 AM Juvenile Probation Budget Meeting

Present: Juvenile Probation Director Jack Murphy, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

III. 09:53 AM Countywide Solid Waste Budget Meeting

Present: Countywide Solid Waste Director Becci Piepel, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

IV. 10:53 AM Management Information System Budget Meeting

Present: Management Information System Director Juan Sanchez, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

11:15 AM Budget Meetings Concluded.

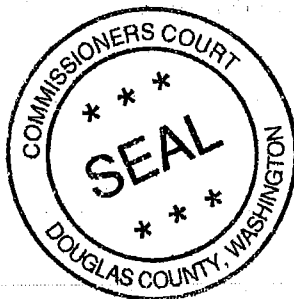
Washington State Senator Brad Hawking

Letter Received

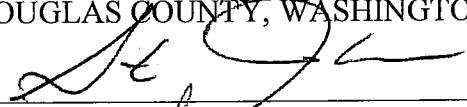
Letter from Senator Brad Hawkins, thanking Douglas County for hosting Senator Hawkins during his listening tour with constituents from Douglas and Chelan County.

There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 16, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Steven D. Jenkins

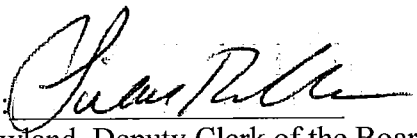
Chair



Dan Sutton

Vice-Chair

ATTEST:


Tiana Rowland, Deputy Clerk of the Board



Kyle Steinburg

Member