

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 30, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board Met with County Administrator Jim Barker

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Reminded Board of letter sent to the City of Mansfield, there has been no work completed from the letter requesting the City Mansfield to remove the light fixture. The repair can not be complete until the fixture is removed.

II. 08:35 AM The Board Met with Under Sheriff Kevin Morris

- A. Received budget request for 2018, and request for office replacement for Deputy Retirement. The Sheriff's department anticipates being under budget for 2017.

Executive Session RCW(42.30.110)(1)(g) Personnel:

The Chair of the Board called for Executive Session at 8:35 AM for 15 minutes. The Executive session was adjourned at 8:45 AM with no action taken.

III. 8:58 AM The Board Met with Chief Financial Officer Karen Goodwin

Budget Work Session:

The Board held discussion with Chief Financial Officer on the budgets received and any amendments the Board may have.

Assessor Budget Request:

The County Assessor joined the meeting with the Board to request the purchase of desk equipment for standing desks in the Assessor's Office, the funds are remaining funds from the 2017 budget. **The Board approved unanimously for the purchase of additional desk equipment.**

OCTOBER 30, 2017 CONTINUED

IV. 9:54 AM The Board Met with Prosecutor Steve Clem

A. Discussion was held on the Martin Hall Meeting. The Board would like to pursue using Chelan County's Juvenile Detention facility rather than Martin Hall; to move forward the Martin Hall Board would need to have a full Board present for a passing vote allowing for Douglas County to exit the current contract agreement.

B. The Board held discussion on meeting with the Pest Board and Technical Advisory Committee on the Importation of Municipal Waste from British Columbia.

V. 10:30 AM Consent Agenda

Transfer of Funds with Cashmere Valley Bank

CE 17-45

Whereas the County Treasurer requests a minimal account balance of \$500,000.00 be transferred to Cashmere Valley Bank account #001.030.389.00 in order to offset transactional fees accrued, and limit the request to increase departmental budget expenses.

Motion:

Commissioner Steinburg moved to approve the transfer of funds request to Cashmere Valley Bank; Commissioner Sutton seconded the motion to approve, and Commissioner Jenkins concurred the motion.

B 136 P 488

Increase Credit Card Limit for Transportation Land Services

TLS 17-47

Whereas the Transportation Land Services department request the Credit Card through Cashmere Valley Bank limit amount be permanent increased from \$2,500 to \$5,000 for departmental purchases and fees.

Motion:

Commissioner Steinburg moved to approve the Transportation Land Services Credit Card with Cashmere Valley Bank increase limit to \$5,000; Commissioner Sutton seconded the motion to approve, and Commissioner Jenkins concurred the motion.

B 136 P 489

V. 2:00 PM Special Meeting Cancelled

The Board of Commissioners cancelled the special meeting regarding the Importation of Solid Waste from British Columbia due to lack of attendance by impacted agencies of interest.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, October 31st, 2017 at the Douglas County Courthouse, Waterville, Washington.

OCTOBER 31, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:32 AM The Board Met with Robert Knowles

A. The Board previously discussed during the tour of the Law and Justice Evidence Storage Facility there was determined a need for the building of doors to enclose the boat shelter building. Robert Knowles recommended the construction contract with Western Ranch, the contract sum is \$11,641.56 not including Washington State Sales Tax.

Motion:

Commissioner Sutton Moved to approve the construction contract with Western Ranch for the construction of Boat Shelter Doors at the Law and Justice Evidence storage facility. Commissioner Steinburg seconded, and Commissioner Jenkins concurred.

B 136 P 490

II. 08:38 AM The Board Met with County Administrator

A. Staff Report:

1. Discussion held on Bio-Solid hauling on Sprauer Road.
2. Contract for Services Keyhole Security INC for Alarm Monitoring Agreement
B 136 P 491
3. Contract for Services Keyhole Security for Fire Alarm Monitoring Agreement
B 136 P 492

B. Personnel:

- 1) The Board approved the following payroll change notice for Aaron Simmons, he will return to the Engineering Manager.
- 2) Dale Prey will be out of the office from 3 weeks to 3 months due to medical reasons.
- 3) Discussion was held on receptionist responsibilities. Request for hire of one currently funded receptionist and an additional not currently funded receptionist. **The Board approved the request for hire of two receptionist for the Transportation Land Services Building.**
- 4) The Board approved the Out of State Travel Authorization for Becci Piepel, and Jordyn Giulio.

III. 08:48 AM The Board met with the Chelan-Douglas Health District

Discuss on Post closure status of Pine Canyon Landfill, typically stay in post closure status for 20 years. During this time there is testing that occurs, summary will be sent from the CDHD on to the County Engineer. The elements of concern are previous burning that occurred at the site, this changes the gas composition that is released and the runoff as gravel was the primary covering material. Closure occurred in 1993. After the review of CDHD findings and report with the County Engineer, the Department of Ecology will review and provide recommendations or requirements once met the closure can occur.

IV. 09:38 AM The Board met with Transportation Land Services

County Engineer, Mitch Reister

- 1) Meeting with the area road crews for introductions, Mitch plans to survey the engineering employees to gage moral determine areas of improvement.
- 2) Update on the City of Wenatchee and interlocal agencies infragrant application with the Washington State Department of Transportation.
- 3) Update from County Engineer the Meeting with Washington State Department of Transportation for the Chief Joseph Dam award will need to be rescheduled as their staff was unable to attend the meeting.

Roads Supervisor, Scott Reinman

- 1) Update on Sprauer road haul route for the Bio Solid Waste transportation with Bpi and Tenelco hauling company. They are hauling in more than crop is being produced and hauled out. Staff will look in to options for tax per ton for the hauling of bio solid waste.

Transfer of Funds Waste Management Host Agreement Allocation CE 17-44& TLS 17-46

Waste Management Host Agreement allocation was amended October 16th, 2012 and allocation of funds were amended in correctly. The resolution is to amend and make current the account balances and allocation of funds.

Motion:

Commissioner Sutton moved to approve the resolution CE 17-44 & TLS 17-46 to amend the funding allocation of the Waste Management Host agreement. Commissions Steinburg seconded the motion to approve, and Commissioner Jenkins concurred the motion.

B 136 P 493

OCTOBER 31, 2017 CONTINUED

V. 10:30 AM Public Hearing

CE 17-42B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Was Present

Chair Commissioner Jenkins opened the Public Hearing for Resolution CE 17-42B reference Resolution CE 10-76B. As the TAC Board was unable to attend the Public Hearing staff suggested a continuance to Tuesday, November 7th at 11:00 AM.

Motion:

Commissioner Steinburg motioned to continue the hearing until Tuesday, November 7th at 11:00 AM in the Douglas County Courthouse Commissioner's Chambers. Commissioner Sutton seconded the motion to continue the public hearing and Commissioner Jenkins concurred.

B 136 P 494

VI. 10:43 AM The Board met with Becci Piepel via conference call

- A. Discussion was held on the TAC Board vote, as there were a limited representation of the board present when voting to approve the protocols for the importation of British Columbia.

VII. 11:00 AM Consent Agenda

The Douglas County Board of Commissioners moved to approve the following Consent Agenda Items.

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00308741-00308861	\$179,532.50
2.	ACH	80003576-80003595	\$794.33

Declaration of Canvassing Board Authority

Commissioner Jenkins

Commissioner Steve Jenkins will serve on the Canvassing Board as the General election canvassing meeting will be held on Tuesday, November 21st at 1:00 PM:

B 136 P 495

Notice of Liquor License Application

Double D Winery LLC.

The Board approved the following application for Liquor License for Double D Winery LLC, applicants David Dofenhorst and Michelle Dofenhorst.

B 136 P 496

Transfer of Funds North Central Washington Fair

CE 17-46

Motion:

Commissioner Sutton moved to approve the transfer of up to \$20,000.00 as needed from the NCW Friends of the Fair Fund to the NCW District Fair to cover employee wages and operational expenses. Commissioner Steinburg seconded the motion, and Commissioner Jenkins concurred.

B 136 P 497

There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 6th, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



[Signature]

Steven D. Jenkins Chair

[Signature]

Dan Sutton Vice-Chair

[Signature]

Kyle Steinburg Member

ATTEST: *[Signature]*
Tiana Rowland, Deputy Clerk of the Board