The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, and Steinburg were present. Clerk of the Board was present. Commissioner Jenkins was excused.

I. 08:30 AM  The Board met with Administrator Jim Barker.  

1. Staff Report  

Jim Barker, Administrator:  
A. Gave update on Bauers Landing complaint.  
B. Gave updates on projects.  
C. Commissioner Sutton gave update on WSAC retreat and what they are working on.  
D. Discussed Spanish Castle project and railroad crossing. Jim will get with Prosecuting Attorney and have him proceed with agreement for crossing.

II. 09:00 AM  The Board met with Sheriff Harvey Gjesdal and Undersheriff Kevin Morris  

1. Monthly Report  

Sheriff Update:  
A. The Sheriff requested the Board consider closing Douglas Creek during Apple Blossom week. Board supported the idea. Will look at the options. It was later decided they would be unable to close the area.  
B. Received $800 grant for school project emphasis was speeding.  
C. Deputy for the day went really well.  
D. Provided stats for the auxiliary deputy.  
E. They are working on planning to move items into the new Evidence Storage building. They will keep a list of surplus items and disposal items.

2. Contract Executed  

Signature Authorization Form

Board approved the Signature Authorization Form for Contract #E17-201

B  136  P  166

III. 09:30 AM  The Board met with Chief Financial Officer Karen Goodwin  

1. Report Received  

Reviewed the Statement of Expenditure Compared to Budget.

B  136  P  165
IV. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve the following Consent Agenda Items:

1. **Contract Executed**

   Approved the contract with the Empire Press for Official County Newspaper, and bid. Denied bid by NCW Media
   
   B 136 P 167

2. **Personnel Approved**

   Approved leave for NCWBH Administrator.

3. **Contract Executed**

   A. Chris & Beck LLC, Concession
   
   B 136 P 168

   B. Geno’s Kettle Korn, Concession
   
   B 136 P 169

   C. Marsalee’s Thai Foods LLC, Concession
   
   B 136 P 170

   D. Pasta Express, Concession
   
   B 136 P 171

   E. Upper Crust Foods, Concession
   
   B 136 P 172

   F. Country Crazy Cowgirl Bling, Exhibitor
   
   B 136 P 173

   G. Renewal by Andersen, Exhibitor
   
   B 136 P 174

   H. Central WA Grain Growers, Facilities
   
   B 136 P 175

   I. Teresa Dorantes, Facilities
   
   B 136 P 176

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, May 16, 2017 at the Douglas County Courthouse, Waterville, Washington.
MAY 16, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Staff Report
   Administrator

Jim Barker, Administrator:
A. Gave the Board update on CE grader.
B. Reviewed trespass issues on Douglas Creek.
C. Bauers Landing stormwater update was provided.

2. Personnel Approved
   Request for Hire

Board approved request for hire for: Weed Spray Operator; Maintenance Tech; and Principal Planner – Comprehensive Planning.

3. Personnel Approved
   Payroll Change Notice

Board approved the following payroll change notices: Felisha Rosales; McKaylin Gormely; Dianne Wall; Loni Rahm; Lynn Irwin; Becky Rinke; Paul Downs; Ron Oules; James Horan; William McMaster; Debra Ward; Kevin McCullough; Alex Espinoza; Margarita Ochoa; Araceli Valdivinos; Todd Brown; Shawn Larson; Dayna Prewitt; Darci Miland; Brycen Greenwood; and Ivan Munoz.

4. Contract Executed
   DSHS #1783-86265

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the following contract with WA State Department of Social Health and Service #1783-86265

B 136 P 177

III. 09:15 AM Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette, and Assistant County Engineer Jennifer Lange were present.

1. Discussion Held
   Stormwater

Greg Pezoldt from the City of East Wenatchee joined the session to discussed if the county can transfer from Stormwater Class 2A to 1A, reverting back to a lesser standard, and if there are areas that need to be classified as 2A could stay. Immediate areas of concern to be identified. Would possible need to hire a consultant to draft a plan to be submitted to the state. Estimated time frame is 6-9 month. Staff will put together a timeline, what options, and legal ability then get back to the Board for further discussion. If the city is not willing to lessen the requirements then the county would be willing to dissolve from Stormwater Utility. Greg is willing to look at it, but it would be within a year. No formal action was taken by the Board.
2. Plat Approved
   TABLED Maryhill Subdivision 3 Plat 15-03

3. RES TLS 17-18A Notice
   Countywide Comprehensive Plan
   Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the RES TLS 17-18A Notice of Public Meeting to consider Amendments to the Countywide Comprehensive Plan and Douglas County Code for Tuesday, June 6, 2017 at 10:00 AM
   B 136 P 178

4. RES TLS 17-19A Notice
   Franchise Agreement
   Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the RES TLS 17-19A Notice of Hearing to consider Franchise Agreement with Cascadia East Wenatchee Homeowners Association set for Tuesday, June 6, 2017 at 10:30 AM.
   B 136 P 179

5. Contract Executed
   Canyon Lakeview LLC
   Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Agreement Granting Temporary Right to Enter Upon Real Property and Remove Material from Canyon Lakeview LLC
   B 136 P 180

6. Grant Approved
   National Highway System
   The approved proceeding with National Highway Systems Grant and the Highway Safety Improvement Program grant.

7. Agreement Approved
   Spanish Castle/BNSF Easement Agreement
   Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Spanish Castle/BNSF Easement Agreement and letter.
   B 136 P 181

8. Staff Reports
   Transportation Land Services

   Doug Bramlette, County Engineer:
   A. Mansfield sidewalks will stay with 6ft estimated cost is $35,000. City will need to remove and reset light polls, or we will not proceed. Commissioner Jenkins will contact.
   B. Discussed grant for Nile Road roundabout.
   C. Gave project updates.
   D. Douglas Creek issue with parking. Will post signs.

   Mark Kulaas, Land Services Director:
   A. Boundary line adjustment on zero lot lines was reviewed.
   B. Riprian area was reviewed.
Return to Administrator’s report:

5. RES TLS 17-20 Approve

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-20 Temporary Employee Pay Standard – Transportation Land Services

B 136 P 182

6. CE 17-15 Transfer

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Resolution CE 17-15 Transfer of Funds from Current Expense into Solid Waste

B 136 P 183

IV. 11:30 AM The Board met with Becci Piepel from Countywide Solid Waste

Becci will proceed with setting up an additional meeting in July. Provided the Board with a letter from Waste Management regarding Snohomish County proposal.

B 136 P 184

V. Voucher

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VI. Consent Agenda:

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the following consent agenda items:

1. Motion Approved

Authorization for Sheriff

Authorization for Sheriff to sign OMV Government Requester Account Application

2. Contract Executed

WME – Neal McCoy

WME contract with Neal McCoy for the NCW District Fair.

B 136 P 185
3. **Certificate Received**

Received Certificate of Good Practice for 2016 from the County Road Administration Board.

4. **Motion Approved**

**Diabetes Prevention**

Approved allowing WSU to send employees their Diabetes Prevention program flyer.

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, May 17, 2017 at the Douglas County Courthouse, Waterville, Washington.

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**MAY 17, 2017**

Commissioner Sutton was on delegation at a NCBHO Retreat Meeting. The Board attended a special session for Officer of the Year luncheon for Deputy Sam Tonseth, no action was taken. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 22, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS**

**DOUGLAS COUNTY, WASHINGTON**

Steven D. Jenkins  
Chair

Dari Sutton  
Vice-Chair

Kyle Steinburg  
Member

ATTEST:  
Dayna Prewitt, Clerk of the Board