BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 6, 2017

The Board of County Commissioners met in special session at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM  The Board met with Administrator Jim Barker.

   1. Staff Report

   **Jim Barker, Administrator:**
   A. Area I road crew received thanks for assistance when car was stuck in snow.
   B. Looking into LEOFF 2 disability.
   C. Legislative bills were reviewed.

II. 09:00 AM  Board met with Mayor Steve Lacy and Lori Barnett

   1. Discussion Held

   **Comprehensive Planning**
   The Board met with Mayor Steve Lacy and Community Development Director Lori Barnett to talk about the City's Comprehensive Plan amendments, and issues that the city and county are facing. The Board does not support the city's open space requirement for development, which is part of the amendment. The Board is in support of high density within the UGA. The current Comp Plan amendment relating to open space was reduced from 10% to 5%. Both the city and county agree that the Eastmont Metropolitan Parks District should enter into an agreement with the City to facilitate the new amendment. The EMPD Board has stated they do not wish to participate.

   Mayor Lacy stated as of right now the city is more concerned with the UGB south and east, if they do not get the support of county he did mention the ability to annex. There was no action was taken the meeting was discussion only.

Return to Administrative Report:

2. Personnel Approved

   **Request to Hire**

   Board approved requests to hire the following positions: District Court Deputy Clerk; Associate Planner; Truck Driver Position

Return to Administrator Report:

**Jim Barker, Administrator:**
D. Agreed that the county would seek newspapers outside of county for Fair Board Manager position.
MARCH 6, 2017 CONTINUED

III. 10:30 AM The Board met with Director Lisa Park and Economic Development Manager Ron Criddlebaugh from the Port of Douglas County

The Port of Douglas County presented a letter relating to the potential land purchase/development partnership. Lisa provided the Board with additional information on how they would seek grants, and noted that the county would need to provide matching funds for the grant.

The Port of Douglas County Strategies Plan was also provided to the Board. No action was taken by the Board the meeting was informational.

B 136  P 065

Return to Administrative Report:

Jim Barker, Administrator:

E. Clerk of the Board reviewed the County Inventory for Capital Assets and presented the “Verification of Oath”. Staff will continue to work on small and attractive assets and seek intern to do a physical audit of inventory.

3. Verification Approved

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the Oath of Inventor to be filed with the County Auditor.

B 136  P 066

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, March 7, 2017 at the Douglas County Courthouse, Waterville, Washington.

MARCH 7, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:

A. Ed Daling joined session to discuss the tractor pull and the cost. The Board supports not holding the truck pull and fireworks show this summer due to the following issues: a new fair manager; fireworks show being cancelled due to weather; and the overall cost of the event.

2. Personnel Approved

Request to Hire
Board approved the request to post position for deputy warrant officer in the Treasurer’s office.

Return to Administrator’s Report:

Jim Barker, Administrator:
B. Storage facility will start soon and should be completed by September. Preconstruction meeting had been held.
C. Gave update on requested county boundary line adjustment.
D. Discussed the tour of Okanogan Jail. Okanogan County will send us a list of wants and needs, and start the conversation of extending the contract. Future meeting will be held to consider extending the current contract.
E. Discussed the Law and Justice relocation.

3. Motion Approved

Law & Justice Facility

Commissioner Steinburg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to proceed with getting a final cost estimate, and bid process ready for the Law and Justice Facility.

Return to Administrator’s Report:

Jim Barker, Administrator:
F. For Monday’s meeting Jim will verify funding sources, start on the bonding, timeframe, and cost ready for the Law & Justice Facility.
G. Jim will notify City of East Wenatchee that the county is not interested in selling the shop at 2nd street.

II. 09:30 AM  Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. Bid Award

RES TLS 17-06 through RES TLS 17-09

Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to award the following bids to the following companies:

B 136 P 067

A. RES TLS 17-06 - Award Idaho Asphalt for Polymerized Cationic Emulsified Asphalt - Rapid Setting CR@-2p only; and Award Western States Asphalt, LLC. Anionic emulsified Asphalt - Rapid Setting HFE 15 and Cationic Emulsified Asphalt - Slow setting - CCS-1

B 136 P 068
B 136 P 069
MARCH 7, 2017 CONTINUED

B. RES TLS 17-07 - Award Mitchell Trucking and Paving Area 2 and 3 Hot Mix; and Award Central Manufacturing Area 1 Hot Mix
   B 136 P 070
   B 136 P 071

C. RES TLS 17-08 - Award EnviroTech Services, Inc. For Magnesium Chloride only; and Award Meenderinek LLC for Lignin Sulfonate
   B 136 P 072
   B 136 P 073

D. RES TLS 17-09 - Award Alpine Products Inc for Low VOC Yellow Standard Waterborne Traffic Paint; Low VOC White Standard Waterborne Traffic Paint; and Glass Beads for Pavement Marking Materials
   B 136 P 074
   B 136 P 075

2. Denied Bids RES TLS 17-06; TLS 17-07; TLS 17-08; and TLS 17-09

The Board denied remaining bids for RES TLS 17-06; TLS 17-07; TLS 17-08; and TLS 17-09.

3. **Contract Executed**

   Nelson Geotechnical Associates

   Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion Nelson Geotechnical Associates for professional services.
   B 136 P 075

4. **RES TLS 17-11A Notice**

   Road Vacation

   Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-11A Notice of hearing to consider Road vacation for a portion of County Road 808 (Road 11 NW) set for March 28, 2017 at 10:30AM
   B 136 P 076

5. **Personnel Approved**

   Out of State Travel

   Board approved the out of state travel for County Engineer Doug Bramlette to Cincinnati, OH for NACE 2017 Annual Meeting.

6. **Staff Reports**

   Transportation Land Services

   **Doug Bramlette, County Engineer:**

   A. Discussed property at Turtle Rock.
   B. Closing Baker Ave and Mary Street for road construction engineer has notified business, school, city and newspaper.
   C. Gave project updates.

III. 10:00 AM Public Hearing

   Present: No public was present.
MARCH 7, 2017 CONTINUED

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.

Chair Jenkins opened the public hearing for Resolution TLS 17-05B consideration of Franchise agreement by Maryhill Estates. Then turned the hearing over to County Engineer for report.

There was no public for comment.

MOTION:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-05B Grant of Private Franchise for Irrigation Water Pipeline System for Maryhill Estates Homeowners Association.

B 136 P 077

Return to staff report:

Mark Kulaas, Land Services Director:
A. Provided the Board with memorandum on Water Availability Policy and Code.

B 136 P 078

Jennifer Lange, Assistant County Engineer
A. No report.

IV. 10:30 AM The Board met with Jeff Wilkens CDTC, Port of Douglas County Commissioner Mark Spurgeon, Executive Director Lisa Parks, and Chelan County Public Works Direct/County Engineer Eric Person.

1. Presentation Received Nickel Gas tax for Local Roads and Cashmere Bridge Replacement

The Board received a presentation on the structure, and purpose of the Chelan Douglas Transportation Council. They also received information on Nickel Gas tax for Local Roads and Cashmere Bridge Replacement. No action was taken the meeting was informational only.

Return to Administrator’s Report:

Jim Barker, Administrator:
H. Commissioner has been contacted regarding ability for an outside marijuana grow, and if one could it be allowed; and where are processing facilities could be located. No action was taken Jim with check with staff.

V. **NET PAYROLL PAY PERIOD FEBRUARY 1 - FEBRUARY 28, 2017**

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VI. **Voucher**

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VII. **Consent Agenda Items:**

Commissioner Steinburg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to approve the following consent agenda items:

1. **RES CE 17-09 Order**
   Resolution CE 17-09 Order of Surplus Computer to Bridgeport School District  
   B  136  P  078

2. **RES CE 17-10 Appointment**
   B  136  P  079

3. **RES CE 17-11 Approved**
   Resolution CE 17-11 Adopt White Paper on Special Waste Stream and Potential Pest of Concern  
   B  136  P  080

4. **RES CE 17-12 Approved**
   B  136  P  081

5. **Motion Approved**
   Request to Amend Code
MARCH 7, 2017 CONTINUED

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to proceed with holding a hearing to amend the Douglas County Code pertaining to deadline for submittal for amendments to the Comprehensive Plan. Staff will draft a resolution for notice of hearing.

B 136 P 082

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, March 8, 2017 at the Douglas County Courthouse, Waterville, Washington.

MARCH 8, 2017

No session was held due to lack of a quorum. Commissioner Sutton was on delegation at a RiverCom Board meeting and a NCWBH Compliance meeting. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 13, 2017 at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair

Dan Sutton Vice-Chair

Kyle Steinburg Member

ATTEST:
Dayna Prewitt, Clerk of the Board