

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 5, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

## I. 08:30 AM The Board met with Administrator Jim Barker.

Administrator

### 1. Staff Report

#### Jim Barker, Administrator:

- A. Sheriff Gjesdal and Undersheriff Morris joined session to discuss hiring of new deputy. Reviewed budget. Deputy Training and lateral position. Board approved them proceeding with offer for deputy training and one lateral position will start August and fill Deputy Cooper's position.

Request for Hire

### 2. Personnel Approved

Board approved the request for hire NCW Fair 3 Temporary Maintenance Employees; Gary Bradford – Temporary Paint Tech; Danny McGregor – Temporary Paint Tech; Michael Robbins – Deputy.

#### Return to Administrator's Report:

#### Jim Barker, Administrator:

- B. F&M Construction and Pine Canyon Growers and policy directive to have a 3 party permit allow the permitting. Board approved directive of a 3<sup>rd</sup> party permitting and holds harmless, in order for the footings of the building to go if approved by prosecutor and Land Services Director.
- C. Board wants to proceed with selling portion of pit property. Staff will work on resolution to bid, sale will be done by Treasurer.
- D. Prosecuting Attorney joined session and Okanogan County Commissioner joined via conference call. There were concessions to proceed with extending current contract at the current capacity.

## II. Consent Agenda:

NET PAYROLL PAY PERIOD MAY 1 -- MAY 31 2017

JUNE 5 2017	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	60522-60538	\$ 13,144.04
Direct Deposit	ACH	\$ 600,270.00
		\$ 613,414.04

SSBN \$445,774.86

**JUNE 5, 2017 CONTINUED**

**ACH/SSBN \$282,962.10**

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Stanton concurred the motion to approve the following Consent Agenda Items:

**1. Contract Executed**

**Xerox**

Xerox copier contract for 19<sup>th</sup> St Building.

B 136 P 204

**2. Contract Executed**

**WA Department of Corrections**

Washington State Department of Corrections Class V Restitution, Work Release, and Community Supervision or Custody K11479

B 136 P 205

**3. Contract Executed**

**SPH Controls**

Approved the SPH Controls Section 179D Energy Efficient Commercial Building Deduction Allocation Form.

B 136 P 206

**4. RES CE 17-21 Appoint**

**Marc Straub**

Resolution CE 17-21 Appointment of Marc Straub to the Greater Wenatchee Regional Events Center Public Facility District Board of Directors, term ends December 31, 2017

B 136 P 207

**5. Contracts Executed**

**NCW District Fair**

A. Small Eats/Smulligan's BBQ, Concession

B 136 P 208

B. Taquesia El Tapatio, Concession

B 136 P 209

C. Waterville Lion's Club, Concession

B 136 P 210

D. Chapter Z – PEO, Services

B 136 P 211

E. Cascade Carvings – Jack McEntire, Entertainment

B 136 P 212

**6. Letter Received**

**Douglas County Property Surplus and Exchange**

Received letter from Prosecuting Attorney Steve Clem regarding Board's letter on Douglas County Property Surplus and Exchange

**7. Sent Letter**

**Town of Mansfield**

Letter was drafted to Town of Mansfield regarding sidewalks.

## JUNE 5, 2017 CONTINUED

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, June 6, 2017 at the Douglas County Courthouse, Waterville, Washington.

## JUNE 6, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

### I. 08:30 AM The Board met with Administrator Jim Barker.

#### 1. Staff Report

Administrator

#### Jim Barker, Administrator:

- A. Board agreed to have Commissioner Steinburg represent the County during meeting with McDougall and Son development in order to get agreements finalized.
- B. Look at recording system for the BCC.
- C. Have quote or get idea of what it would take to update the website with new look.
- D. Reviewed natural topography area.
- E. No session next Monday, Tuesday will go out to the fairgrounds and do a walk through.

#### 2. Interlocal Agreement

Okanogan County

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the Amended Interlocal Agreement with Okanogan County for Housing of Inmates in the Okanogan County Jail. (Auditor's AFN #3205304)

B 136 P 213

#### Continued report Jim Barker, Administrator:

- F. Prosecuting Attorney Steve Clem joined session to discuss the City of East Wenatchee and Confluence Health permit on Highland. At this time there is no action by the Board needed.

### II. 09:30 AM Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

#### 1. Discussion Held

Town of Columbia River

GIS Coordinator Todd Wilson joined session to look at the Town of Columbia River Plat that was designed in 1909. The two options is vacation plat or vacate road. Both are regulated by different RCWs. Applicant will proceed with petition to vacate roads.

2. **Plat Approval**

**Maryhill Phase 3 Plat #15-03**

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Maryhill Phase 3 Plat

3. **Contract Executed**

**35<sup>th</sup> ST NW**

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Federal Aid Prospectus for signature, two originals, WSDOT Local Programs needs this for funding of 35<sup>th</sup> Street

B 136 P 214

4. **Staff Reports**

**Transportation Land Services**

**Doug Bramlette, County Engineer:**


A. Reviewed projects


**III. 10:00AM PUBLIC MEETING RES TLS 17-18 AMENDMENTS TO THE COUNTYWIDE COMPREHENSIVE PLAN AND DOUGLAS COUNTY CODE**

Present:

Dan Beardslee


*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.*

 Chair opened the public meeting. Then turned the public meeting over to Land Services Director Mark Kulaas for staff report.


 Mark provided a summary of the GMA plan. Reviewed Planning Commission recommendation, study session, public session, and proposal. Non-urban county area. Planning Commission held hearing last month took action to approve. Noted who provided public comment.

Public Comment: There was no public comments were provided.

Questions:

 Commissioner Sutton asked if any changes were proposed from the last meeting. Mark replied.

**MOTION:**

 Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to adopt proposed Ordinance TLS 17-06-18B Declaring Compliance with RCW 36.70A

B 136 P 215

**JUNE 6, 2017 CONTINUED**

Mark provided the timeline that is next for adoption of recommendation for GMA within the urban area.


1. Recommendation Received


Received recommendation by the Douglas County Planning Commission from May 10, 2017 hearing they held.

**IV. 10:30 AM PUBLIC HEARING RES TLS 17-19A FRANCHISE AGREEMENT - CASCADIA EAST WENATCHEE HOMEOWNERS ASSOCIATION**

Dan Beardslee


*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.*

 Chair opened the public hearing, and turned the hearing over to County Engineer Jennifer Lange.

 County Engineer Jennifer Lange provided report.

Public Comment: There were no comments.

**MOTION:**

 Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-19B Grant of Private Franchise for Irrigation Water Pipeline System for Cascadia Development, East Wenatchee Homeowners Association.(Auditor's AFN 3204386)

B 136 P 217

**V. Return to TLS Agenda and Staff Report**

**Mark Kulaas, Land Services Director:**

A. John Torrence question about the building codes. Mark noted that those changes were within the city code.

**Jennifer Lange, Assistant County Engineer**

A. Commissioner Steinburg asked about Nick Tomer complaint on where the snow storage on the plat for Western Cascade BSP NO. 08-01B. Jennifer explained. Commissioner Jenkins stated issue was brought up to property owner, but developer built it anyways.

**5. RES TLS 17-25 Reappoint**

**Molly Linville**

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-25 Reappointment of Molly Linville to the Douglas County Planning Commission District 2, Position 1, term expires 06/30/2021

**JUNE 6, 2017 CONTINUED**

B 136 P 216

**6. Sent Letter**

**CRAB**

Sent letter of recommendation for Dale Snyder as Executive Director for the County Road Administration Board.

B 136 P 218

**7. Letter Received**

**State Auditor**

Letter received regarding the audits taking place, the report of Findings will be presented in August.

**VI. Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>304524-304626</b>	<b>\$284,623.85</b>
		<b>80003340-80003341</b>	<b>1046.08</b>

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, June 7, 2017 at the Douglas County Courthouse, Waterville, Washington.

**JUNE 7, 2017**

No session was held there were no standing appointments. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on; Thursday, June 8, 2017 at the Douglas County Public Services Building, 140 NW 19<sup>th</sup> St, East Wenatchee, Washington for a special meeting.

**JUNE 8, 2017**

Commissioners Sutton and Steinburg attended a Special Meeting to interview for the engineering staff position at the Douglas County Public Services Building, 140 NW 19<sup>th</sup> St, East Wenatchee, WA. No action was taken. The Board of County Commissioners to meet again on Monday, June 12, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

*[Signature]*  
\_\_\_\_\_  
Steven D. Jenkins Chair

*[Signature]*  
\_\_\_\_\_  
Dan Sutton Vice-Chair

*[Signature]*  
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Kyle Steinburg Member

ATTEST: *[Signature]*  
Tiana Rowland, Deputy Clerk of the Board