BOARD OF COUNTY COMMISSIONERS PROCEEDINGS
JUNE 5, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM  The Board met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Sheriff Gjesdal and Undersheriff Morris joined session to discuss hiring of new deputy. Reviewed budget. Deputy Training and lateral position. Board approved them proceeding with offer for deputy training and one lateral position will start August and fill Deputy Cooper’s position.

2. Personnel Approved

Request for Hire

Board approved the request for hire NCW Fair 3 Temporary Maintenance Employees; Gary Bradford – Temporary Paint Tech; Danny McGregor – Temporary Paint Tech; Michael Robbins – Deputy.

Return to Administrator’s Report:

Jim Barker, Administrator:
B. F&M Construction and Pine Canyon Growers and policy directive to have a 3 party permit allow the permitting. Board approved directive of a 3rd party permitting and holds harmless, in order for the footings of the building to go if approved by prosecutor and Land Services Director.

C. Board wants to proceed with selling portion of pit property. Staff will work on resolution to bid, sale will be done by Treasurer.

D. Prosecuting Attorney joined session and Okanogan County Commissioner joined via conference call. There were concessions to proceed with extending current contract at the current capacity.

II. Consent Agenda:

NET PAYROLL  PAY PERIOD MAY 1 – MAY 31 2017

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SSBN $445,774.86
ACH/SSBN  $282,962.10
Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Stanton concurred
the motion to approve the following Consent Agenda Items:

1. **Contract Executed**

   Xerox copier contract for 19th St Building.
   
   B  136   P  204

2. **Contract Executed**

   WA Department of Corrections

   Washington State Department of Corrections Class V Restitution, Work Release, and Community
   Supervision or Custody K11479
   
   B  136   P  205

3. **Contract Executed**

   SPH Controls

   Approved the SPH Controls Section 179D Energy Efficient Commercial Building Deduction
   Allocation Form.
   
   B  136   P  206

4. **RES CE 17-21 Appoint**

   Marc Straub

   Resolution CE 17-21 Appointment of Marc Straub to the Greater Wenatchee Regional Events Center
   Public Facility District Board of Directors, term ends December 31, 2017
   
   B  136   P  207

5. **Contracts Executed**

   NCW District Fair

   A. Small Eats/Smulligan’s BBQ, Concession
   
   B  136   P  208

   B. Taquesia El Tapatio, Concession
   
   B  136   P  209

   C. Waterville Lion’s Club, Concession
   
   B  136   P  210

   D. Chapter Z – PEO, Services
   
   B  136   P  211

   E. Cascade Carvings – Jack McEntire, Entertainment
   
   B  136   P  212

6. **Letter Received**

   Douglas County Property Surplus and Exchange

   Received letter from Prosecuting Attorney Steve Clem regarding Board’s letter on Douglas County
   Property Surplus and Exchange

7. **Sent Letter**

   Town of Mansfield

   Letter was drafted to Town of Mansfield regarding sidewalks.
JUNE 5, 2017 CONTINUED

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, June 6, 2017 at the Douglas County Courthouse, Waterville, Washington.

JUNE 6, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Staff Report
   Administrator
   
   Jim Barker, Administrator:
   A. Board agreed to have Commissioner Steinburg represent the County during meeting with McDougall and Son development in order to get agreements finalized.
   B. Look at recording system for the BCC.
   C. Have quote or get idea of what it would take to update the website with new look.
   D. Reviewed natural topography area.
   E. No session next Monday, Tuesday will go out to the fairgrounds and do a walk through.

2. Interlocal Agreement
   Okanogan County

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the Amended Interlocal Agreement with Okanogan County for Housing of Inmates in the Okanogan County Jail. (Auditor’s AFN #3205304)

Continued report Jim Barker, Administrator:
F. Prosecuting Attorney Steve Clem joined session to discuss the City of East Wenatchee and Confluence Health permit on Highland. At this time there is no action by the Board needed.

II. 09:30 AM Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. Discussion Held
   Town of Columbia River

GIS Coordinator Todd Wilson joined session to look at the Town of Columbia River Plat that was designed in 1909. The two options is vacation plat or vacate road. Both are regulated by different RCWs. Applicant will proceed with petition to vacate roads.
2. **Plat Approval**

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Maryhill Phase 3 Plat

3. **Contract Executed**

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Federal Aid Prospectus for signature, two originals, WSDOT Local Programs needs this for funding of 35th Street

| B  | 136 | P  | 214 |

4. **Staff Reports**

**Doug Bramlette, County Engineer:**

A. Reviewed projects

III. 10:00AM **PUBLIC MEETING RES TLS 17-18 AMENDMENTS TO THE COUNTYWIDE COMPREHENSIVE PLAN AND DOUGLAS COUNTY CODE**

Present:

Dan Beardslee

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.*

Chair opened the public meeting. Then turned the public meeting over to Land Services Director Mark Kulaas for staff report.

Mark provided a summary of the GMA plan. Reviewed Planning Commission recommendation, study session, public session, and proposal. Non-urban county area. Planning Commission held hearing last month took action to approve. Noted who provided public comment.

Public Comment: There was no public comments were provided.

Questions:

Commissioner Sutton asked if any changes were proposed from the last meeting. Mark replied.

**MOTION:**

Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to adopt proposed Ordinance TLS 17-06-18B Declaring Compliance with RCW 36.70A

| B  | 136 | P  | 215 |
Mark provided the timeline that is next for adoption of recommendation for GMA within the urban area.

1. Recommendation Received

Received recommendation by the Douglas County Planning Commission from May 10, 2017 hearing they held.

IV. 10:30 AM PUBLIC HEARING RES TLS 17-19A FRANCHISE AGREEMENT - CASCADIA EAST WENATCHEE HOMEOWNERS ASSOCIATION

Dan Beardslee

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.

Chair opened the public hearing, and turned the hearing over to County Engineer Jennifer Lange.

County Engineer Jennifer Lange provided report.

Public Comment: There were no comments.

MOTION:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-19B Grant of Private Franchise for Irrigation Water Pipeline System for Cascadia Development, East Wenatchee Homeowners Association.(Auditor’s AFN 3204386)

B 136 P 217

V. Return to TLS Agenda and Staff Report

Mark Kulaas, Land Services Director:

A. John Torrence question about the building codes. Mark noted that those changes were within the city code.

Jennifer Lange, Assistant County Engineer

A. Commissioner Steinburg asked about Nick Tomer complaint on where the snow storage on the plat for Western Cascade BSP NO. 08-01B. Jennifer explained. Commissioner Jenkins stated issue was brought up to property owner, but developer built it anyways.

5. RES TLS 17-25 Reappoint

Molly Linville

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-25 Reappointment of Molly Linville to the Douglas County Planning Commission District 2, Position 1, term expires 06/30/2021
6. Sent Letter

Sent letter of recommendation for Dale Snyder as Executive Director for the County Road Administration Board.

7. Letter Received

Letter received regarding the audits taking place, the report of Findings will be presented in August.

VI. Vouchers

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There being no further business the Board of County Commissioners recessed to meet again on Wednesday, June 7, 2017 at the Douglas County Courthouse, Waterville, Washington.

JUNE 7, 2017

No session was held there were no standing appointments. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Thursday, June 8, 2017 at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington for a special meeting.

JUNE 8, 2017

Commissioners Sutton and Steinburg attended a Special Meeting to interview for the engineering staff position at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, WA. No action was taken. The Board of County Commissioners to meet again on Monday, June 12, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair
Danh Sutton Vice-Chair
Kyle Steinburg Member

ATTEST:
Tiana Rowland, Deputy Clerk of the Board