BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 26, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:00 AM  STEVE CLEM

A. Joined the meeting to discuss waste management contracts
B. Response letter for repair to Mansfield sidewalk
   B   136   P   238

II. 08:30 AM  The Board met with Administrator Jim Barker.

1. Personnel

   A. Engineer Position was filled and they will begin on July 10, 2017 date

2. Staff Report

   Administrator

   Jim Barker, Administrator:
   A. Discussion on contract for new Evidence Storage Space for Technology Room.

1. Motion Approved

   Board Approved proceeding with Technology improvements for additional panel to Evidence storage Space Building contracts provided next week.

   Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to approve Contracts for Evidence Storage Building

   B. Update on the Fair finances with future projects discussion on change from Board to Advisory Committee

      1. Discussion on taking over the fair projects and funding allocation 130,000 friends of the fair funds anticipated budget actual budget is 66,000. If nothing else were spent the fair would be 8,000 over budget. Current budget does not have ability to cover the rafters and painting, the structural damage is

      2. Discussion on 501-C3 separation for non-profit and county funding.

      3. Recommendation to match the expenses for the fair up to $20,900 as long as friends of the Fair

      4. Suggested of Internal Fund Loan to Friends of the Fair for the pavement of the Fair Grounds
2. Motion Approved

Department of Corrections Contract for Signature K11479

Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to approve Contracts for Department of Corrections

B 136 P 235

C. Update given regarding CLCP Grant

D. Veteran's Service Officer Contract-Stricken from Agenda
   Additional edits from the VFW are needed, the contract is not ready at this time.

E. Down Trees on Apple Capital Loop Trail scheduled removal on July 11th and 12th is the scheduled

II. 09:00 AM The Board met with Sheriff Harvey Gjesdal and Undersheriff Kevin Morris

1. Monthly Report

   Sheriff

   Sheriff Update:
   a. Use of Force Week training required to all Sherriff Staff. Overtime spike for this training as coverage is still needed for patrol.
   b. Sick leave and vacation coverage for overtime is lower, Kevin attributes to improved personnel increases.
   c. Two new Deputies have begun training
   d. Vehicles maintenance expenses are higher this month as several vehicles needed routine maintenance
   e. Supplies-grant funded for uniforms line number needs to be added as a revenue item for the department, Chief Financial Officer is aware.

III. 09:30 AM The Board met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin

1. Report Received
   Statement of Expenditures Compared to Budget

   B 136 P 239

2. New Budget will be covered during meeting Elected official office meetings prior to the budget submittal

3. Budget recap for over and under with each department will occur for after the 31st of July


5. Motion Approved
   Allocation of Public Utility District Funds for Year 2017
   B 136 P 236

CE 17-24
3. **Motion Approved**

The Auditor’s O&M is very specific, there will be no change in salary or position, the position reads elections/licensing clerk. The Approval for change the budget line number to Elections/Licensing clerk.

**Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to approve for the transition of funds from Elections/Licenses to Auditors funds for Recording/Licensing purposes.**

6. Discussion on retirement and transition of employment with in the next 3-5 years need for new county employees.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, June 27, 2017 at the Douglas County Courthouse, Waterville, Washington.

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**JUNE 27, 2017**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

**Solid Waste Transportation Update**

Becci- having Will, the Director of Pest management, look in to waste protocol for Chelan County, the Tack is looking in to the hauling of waste for Apple Maggots and other pests. Further information is needed as to the standards of pest and waste management. Will is currently having to spray kill pest as well as further break down waste contaminates by feed lot chipping method. Waste management is having ride alongs in certain areas to look in to green materials with contaminates.

Becci is concerned that products/waste is being released from transportation truck, this could also cause the release of hazardous pests. The code for pest management is to have the truck fully covered to not allow debris to be released.

Going forward Becci is wanting to know the exact steps and protocols that are in-place for the transportation, treatment, and pest management. Written letter will be drafted for Steve Clem and Board’s review.

Question from Commissioner Sutton, if apple commission was aware of the situation. Becci was uncertain at this time.

**Proof of Coordination**

The Board approved the coordination contract for the CLCP grant.

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**Becci Piepel**
I. 08:30 AM The Board met with Administrator Jim Barker.

1. Personnel Approved

Board approved request for hire for: Mechanic with Roads Crew

Discussion: regarding repairs for snowplows using a 3rd party mechanic company as a backup for mechanics during winter.

Construction for 19th Street
1. Additional Electrical for the IT room cost of about $5,000 this is in addition to the original bid.
   a. Approval was granted for materials labor cost
   b. Framing of Wall for water shut off valve
2. Change in Doors for building, there will be a delay in shipping and processing by manufacturer. The bid included the doors, the Board does not approve an expedition fee.

2. Staff Report

Jim Barker, Administrator:

A. Friends of the Fair Fund

1. Motion Approved

Friends of the Fair now wish to remove the restrictions regarding allocation of funds. To allow for expenditures that benefit the Fairground improvements.

Commissioner Steinberg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to authorize the Friends of the Fair funds to be spent on Fairground’s improvement fees.

B 136 P 240

II. 09:30 AM Administrator Jim Barker, County Engineer Doug Bramlette, Land Services Director Mark Kulaas, and Roads Superintendent Scott Reiman were present. Assistant County Engineer Jennifer Lange provided written report

1. Discussion Held

Discussion on community wanting road development for off of SR 17 Road O between 12 and 13. Commissioner Jenkins will be writing the community members back stating the County cannot justify the development of a new road since there is access to state land and entrance to the highway.

2. Sub Division Planning

Commissioner Sutton moved, Commissioner Steinberg second, and Commissioner Jenkins concurred the motion to authorize the Planning development of 12 lots for development in the area of 8th and Lyle in Douglas County, in East Wenatchee; P-07-03 Cascadia Division.
3. **Staff Reports**

**Transportation Land Services**

**Doug Bramlette, County Engineer:**
- Update on Grant applications
- Application for Award to Washington Asphalt Pavement for Moses Coulee road way.
- Commissioners request for walk through 19th street construction.
- Baker Ave. is close to finishing, the rock is laid and curbs will be done shortly. August 1st is anticipated completion timeline. Construction has been going well.
- Cost for Shell project for road stabilization $1,500 - dust control.

**Scott Reiman, Roads Superintendent**
- Update on Roads projects update:
  1) Badger Mountain Slide repair will be taking place, July 10th
  2) Nelson Bridge, deck removal may come off the 5th of July, but if permits are not ready it will be bumped back, Board decided this project needs to be pushed back in order to meet the other priority projects. Since the scope of the project is not fully known and the full bridge needs to be replaced the cost would be about $300,000.
- Randy Kyle 10th-12th the Trees on Apple Capital Loop Trail will be cut down and laid down for habitat.
- Starting of the Paving of the Fairgrounds in July.
- Sewer line needs to be replaced, or fixed.

**Mark Kulaas, Land Services Director:**
- Shell Oil, Commissioner Jenkins will be meeting with them in Spokane in September
- Periodic Review will be completed this afternoon and off to the State before July 1st Deadline
- Code updates on Fire marshal codes regarding open burning and sky lanterns.
- Dept. of Ecology helps in the shoreline buffers information
- Records management, electronic document submittal for plans using Laserfiche
- Joint meeting with East Wenatchee late in July regarding Urban Growth Density.

**Jennifer Lange, Assistant County Engineer**
- Written report

**III. 10:00 AM Public Meeting Resolution**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.*

**Present**

*No public was present at the Waterville Courthouse.*

**The following people were present at the DCPSB in East Wenatchee:**

- Dan Beardslee
- Craig Straub
- Wenatchee World Reporter
Chair Jenkins opened the public hearing for Resolution TLS 17-29A Consider the adoption of Growth Management Act. Land Services Director Mark Kulaas presented recommendation to the Board of Commissioners.

Commissioner Sutton asked if there have been any changes. Mark replies

Public Comment:

There was no public comment for or against.

Discussion by the Board:

No comment was made.

MOTION:

Commissioner Sutton moved, Commissioner Steinberg Second and Commissioner Jenkins concurred the Ordinance 17-29C motion to Adopt the Amendments to the Greater East Wenatchee Area Comprehensive Plan. Commissioner Steinburg second and concurred the motion.

B 136 P 241

Commissioner Sutton moved, Commissioner Sutton Second and Commissioner Jenkins concurred the motion to adopt resolution TLS 17-31 Order to Adopt the Amendments to the Greater East Wenatchee Area Comprehensive Plan. Commissioner Steinburg second and concurred the motion.

B 136 P 242

IV. Public Hearing

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.

Present

Peter Dykstra-WWRC
Bob Bulert-WWRC
Andrea Doyle WWRC
Rob Sendak WWRC
Curt Soper

Chair Jenkins opened the public hearing for Resolution TLS 17-26A Consider Surplus of County Property. Clerk of the Board Dayna Prewitt provided recommendation to the Board.
Public Comment:

No public comment was made.

Discussion by the Board:

No comment was made.

MOTION:

Commissioner Sutton moved, Commissioner Steinberg second and Commissioner Jenkins concurred to adopt ordinance CE 17-26B Order to Surplus County Property, Douglas County Sand Pit Parcel Number 22-21-22-4-0001, East Wenatchee.

V. 10:45 AM Washington Wildlife and Recreation Coalition

A. Introduction-Non-profit organization throughout the state, focused on preservation of the natural resources the State has to offer for recreation

B. Projects completed with WWRC- Columbia River Apple Capital loop trail, Main Coulee, Proposed East Wenatchee 9th street project for a park; Proposed Bridgeport playground campground and restroom improvement.

Voucher

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VI. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to approve the signature of Consent agenda Items

1. The Board of Commissioners approved the following Fair contracts:

   2. Ag Supply Company Fair Exhibitor
      B 136 P 244

   3. Foster Creek Conservation District Fair Exhibitor
      B 136 P 245

   4. Wheat Wives Fair Concessions
      B 136 P 246

2. The Board of Commissioners approved the following Electronic Records Access Subscription Agreement

   A. Jeffers, Danielson, Sonn& Alyward
      B 136 P 247

   B. Johnson Gaukroger
      B 136 P 248
3. Letter Sent

Apple Maggot Contamination

Letter was sent to the Washington State Department of Agriculture and Chelan County Commissioners regarding the treatment and transportation of Apple Maggot contaminated solid waste into Douglas County.
B 136 P 249
B 136 P 252

4. Letter Received

Washington State Department of Agriculture

Response letter received from the Washington State Department of Agriculture regarding the Chelan County Solid Waste Management Plan.
B 136 P 250

5. Letter Received

Chelan County

Response letter received from the Chelan County Board of Commissioners in regards to Apple Maggot transportation of solid waste.
B 136 P 251

There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 10, 2017 as there will be no session held the week of July 3rd on observance of the National Holiday at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins, Chair
Dan Sutton, Vice-Chair

Kyle Steinburg, Member

ATTEST:
Tiana Rowland, Deputy Clerk of the Board