The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, and Steinburg were present. Clerk of the Board was present. Commissioner Jenkins was excused.

I. 08:30 AM  The Board met with Administrator Jim Barker and Robert Knowles.

1. **Change Order**

   **Evidence Storage Facility**

   Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve the change order with Rimmer and Roeter Construction with the Douglas County Law And Justice Evidence Storage Facility Change Order #001
   
   B 135 P 990

2. **Motion Approved**

   **Selland Construction**

   Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve the substantial completion of site development work for 19th St Law and Justice - Selland Construction Change Order #001, and Certificate of Substantial Completion
   
   B 135 P 991
   B 135 P 992

II. 09:00 AM  Budget Overview Work Session

   **Present:** Administrator Jim Barker, Chief Financial Officer Karen Goodwin, and Accountant Phil Young

   The Board held a work session on Budget Funds. No action was taken the meeting was informational only.

III. 10:40 AM  The Board met with prosecuting Attorney Steve Clem

1. **Discussion Held**

   **Prosecutor Report**

   A. Reviewed process for sales and use tax funds and REET fund.
   B. Reviewed process for contracting services.
   C. Authorized Prosecuting to proceed with payment of claim.
   D. DOC inmate worker programs and ability for services.

IV. 10:45 AM  The Board met with Treasurer Nona Haberman

1. **Motion Approved**

   **Budget Transfer**
JANUARY 9, 2017 CONTINUED

Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve a transfer of $1500 in the 2016 budget line item Medical Insurance to Supplies.

V. Consent Agenda:

1. Payroll Approved

<table>
<thead>
<tr>
<th>NET PAYROLL</th>
<th>December 1 to December 31, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 5 2017</td>
<td>Voucher/Warrant Numbers</td>
</tr>
<tr>
<td>Check Reconciliation</td>
<td>60245-6025</td>
</tr>
<tr>
<td>Direct Deposit</td>
<td>ACH</td>
</tr>
</tbody>
</table>

VI. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve the following Consent Agenda Items:

1. Canvassing Approved

Approved Authorization of Canvassing Board Representatives for Douglas County, and Declaration of Canvassing Board Authority on February 24th:

B 135 P 993
B 135 P 994

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, January 10, 2017 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 10, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Personnel Approved

Commissioner Steinburg moved, Commissioner Sutton second and concurred motion to approve the following personnel items: posting of Licensing Supervisor Auditor's; and the following payroll change notices for: Tiffany Prazer; Tracy Petersen; Mandi Kalt; and Debra Ward

2. Personnel Approved

Shared Leave
JANUARY 10, 2017 CONTINUED

Board approved the shared leave request.

3. **Staff Report**

   **Jim Barker, Administrator:**
   A. Discussed use of social media during work hours. Policy is to be regulated by Elected Officials and Department Heads.
   B.Reviewed items that staff will be presenting to the Board.
   C. Gave update on sale tax revenue allocation between the cities and county.

II. **09:30 AM**  Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

   1. **Staff Reports**

   **Mark Kulaas, Land Services Director:**
   A. Mark provided a Powerpoint presentation on GMA periodic update.
   B. Gave outline of work in progress

   2. **Lease Agreement**

   Commissioner Steinburg moved, Commissioner Sutton second and concurred to approve the Lease Agreement for Mining, Crushing and Stockpiling of Gravel and Rock Brandt Quarry Site with Gormley Farms Inc parcel #25233630001. (Auditor’s Recording #3201515)

   B 135 P 995

III. **10:00 AM**  **Public Hearing**

   **RES TLS 16-57A**

   **Present:**

   No public was present.

   Vice Chair Sutton opened the public hearing for Resolution TLS 16-57A Cattle Guard application by Wittig Farms, and then turned the hearing over to County Engineer Doug Bramlette for staff report. County Engineer provided recommendation.

   Public Comment:  No public was present.

**MOTION:**

   Commissioner Steinburg moved to approve Resolution TLS 17-01B Grant of Cattle Guard Crossing for Wittig Farms LLC. Commissioner Sutton second and concurred. (Auditor’s Recording #3201514)

   B 135 P 996
1. **Staff Report**  

Recommendation by County Engineer on Cattle Guard Installation Approval  
B 135 P 997

**Return to Staff Reports:**

**Jennifer Lange, Assistant County Engineer**

A. Reviewed plat issue will need to have developer talk with Sewer District.
B. Conditional Use permit for wedding venue. Information was presented to Board incase property owner contacts them. Property owner was in the audience. The Board recommended to him to hire someone that can present what he is wanting to accomplish. Then county staff can review and make recommendation as what can be done.

IV. 10:30 AM Public Hearing

**Present:**

No public was present.

Vice Chair Sutton opened the public hearing for Resolution TLS 16-58A Consider Prohibition of Marijuana Cooperatives in the Unincorporated Areas of Douglas County, and then turned the hearing over to Land Services Director Mark Kulaas for staff report. Mark provided the Board with recommendations.

**Public Comment:**

There was no public comment.

**MOTION:**

Commissioner Steinburg moved to adopt ordinance TLS 17-01-02B Medical Marijuana Cooperatives in Unincorporated Douglas County. Commissioner Sutton second and concurred the motion.

B

Commissioner Steinburg moved to direct the Prosecuting Attorney prepare an ordinance creating a civil penalty and an abatement procedure for violations of RCW 69.51A.260. Commissioner Sutton second and concurred the motion. (Memorandum was drafted to Prosecutor)

B 135 P 998
B 135 P 999

1. **Staff Report**  

Received Medical Marijuana-Individual Grows staff report.
Return to Staff Report:

Doug Bramlette, County Engineer:
A. Gave update on bridge inspection, and requested additional consulting assistance.

Commissioner Steinburg, Motion to approve RFQ for consultant to do bridge inspections, Commissioner Sutton second and concurred the motion. Estimated cost is $1500, which was approved in current budget.

Continued - Doug Bramlette, County Engineer:
B. Reviewed Sewer Extension and work that RH2 is doing on South Mary Ave and SE 8th St. Board was in agreement to proceed working with Sewer District, but request to have a report on where the funding would come from. Will move forward once budget is determined.
C. Gave update on Empire project.

V. Voucher

<table>
<thead>
<tr>
<th>Check Numbers</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>300073-300187</td>
<td>$1,218,725.29</td>
</tr>
<tr>
<td>80003063</td>
<td>643,037.20</td>
</tr>
</tbody>
</table>

VI. Other Business and Correspondences:

1. Approved Payroll

SSBN Sterling $429,884.09
ACH SSBN $264,271.48

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, January 11, 2017 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 11, 2017

No session was held there were no appointments. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, January 17, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair