The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board held conference call with Jim Potts

1. Discussion Held

Reviewed legislative issues the county is following.

II. 09:00 AM The Board met with Administrator

1. Staff Report

Jim Barker, Administrator:
A. Personnel update was provided on discipline issue.

2. Personnel Approved

Payroll Change Notice

Commissioner Sutton moved, Commissioner Steinburg second and commissioner Jenkins concurred the motion to approve the Payroll Change notice for Annette Owens in District Court.

Return to Administrator Report:

Jim Barker, Administrator:
B. An update on the Building Safety plan was provided: short term will go to every building, and staff will project for a long term plan.
C. New facilitator for McKinstry would like to meet with the Board.
D. Claim by Mansfield for road damage out by Mansfield airport. The Board felt the damage was normal wear and tear, not county related.
E. Commissioner Steinburg asked if there was an avenue for a variance on height of commercial buildings for electrical equipment on a roof. Jim will ask staff.

III. 09:30 AM The Board met with Auditor Thad Duvall, Chief Financial Officer Karen Goodwin, and Undersheriff Kevin Morris.

1. Report Received

Reviewed Expenditures Compared to Budget report.

B 136 P 058

Expenditures Compared to Budget
2. Discussion Held

Received the current L&I Retro Pool claims and process. At this time the county will continue to use AWC Workers Comp Retro Pool. The county will look at developing a back to work program. No other action was taken the meeting was informational.

Return to Administrator Report:

Jim Barker, Administrator:
F. Discussed letter from Dan Beardslee requesting a group be established to review proposed subdivision codes under consideration by Douglas County Planning Commission. The Board discussed. The Board agreed that the group could submit comments on their own behalf to the city and county, and that the Planning Commissioner member should not be part of the group reviewing since they will hear the recommendations. The group is not endorsed by the Board of Commissioners at this time.

B 136 P 059

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, February 28, 2017 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 28, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. The NCW Fair Board reviewed the Manager position, and was okay with the posting. Board agreed to post the position at Range 9.

B. The City of East Wenatchee notified the county that they are interested in the 2nd Street maintenance portion of the property. It was agreed that the Board will meet on Monday, March 6th to go over the cost of current plans for a Law and Justice building, the financing of the project, and determine the next move. No action was taken.

C. Commissioner Jenkins will contact Okanogan Jail to set up a day the Board could tour the jail, and then work on negotiations for a long term contract with Okanogan.

2. Personnel Approved

Board approved the request for hire for a NCCW Fair Manager.
II. 09:30 AM The Board met with the following people from the Bridgeport Irrigation District - Alice and Wayne Van Woll and Ralph Socci

1. Discussion Held Outstanding Debt

Commissioner Jenkins provided a history on the project. The project could have been less, but due to the timing for the overall Chief Joseph project the county had to proceed with the proposed proposal, and could not delay the timing of reissuing the proposed project.

Commissioner Steinburg moved to accept the offer by the Bridgeport Irrigation District to pay back the debt in the amount of $13,000, Commissioner Sutton second and Commissioner Jenkins concurred based on the amount of taxes they collect, and that the district has raised fees 2 in the past year to meet current needs.

The Bridgeport Irrigation District will have payment plan after their April board meeting.

III. 09:50 AM Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. Grant Application GMA - Department of Commerce

Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to approve the grant application with Department of Commerce for Growth Management Act update Grant

   B  136  P  060

2. RES TLS 16-10A Notice Road Vacation

Commissioner Steinburg moved, Commissioner - second, and Commissioner Jenkins concurred the motion to approve Resolution TLS 16-10A Notice of public hearing to consider vacation of a portion of Crane Orchard Road set for Tuesday, March 21 at 10:00 AM.

   B  136  P  061

3. Staff Reports Transportation Land Services

   Doug Bramlette, County Engineer:
   A. Reviewed the curve realignment trail project. Board agreed to move forward due to the funding would have to go back to the Regional Council. However, it was agreed that the project would not go over the budget, and if issue arose the county would narrow the projects down instead of completing all three.

   Mark Kulaas, Land Services Director:
   A. There was discussion about Comp Plan amendments that is before the Planning Commission within the Non-Urban Areas. The items within the Urban Area are being presented by the City of East Wenatchee.
FEBRUARY 28, 2017 CONTINUED

B. Pair Lane issue was discussed. Prosecuting Attorney and Code Enforcement Office joined session.

4. Motion Approved

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to proceed with a Notice of Permit Revocation, Code Violation and Order to Comply for permit by Starla Weber.

B 136 P 062

Return to Staff Report:

Mark Kulaas, Land Services Director:

C. Will have a Geotechnical person review code for specific area within the Geological Hazardous Areas.

Jennifer Lange, Assistant County Engineer

A. Board agreed to proceed with contract and easement with BSNF and Spanish Castle.

IV. 10:00 AM Statement of Qualifications For Professional Engineering Services On Call Services RES TLS 17-03 were due. List of proposals will be submitted by Engineering staff.

B 136 P 063

V. Voucher

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VI. Consent Agenda:

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the following items:

1. Grant Application

Approved the DOE Proof of Coordination CLCP Grants 2017-2019 applicant Countywide Solid Waste.

B 136 P 064
FEBRUARY 28, 2017 CONTINUED

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, March 1, 2017 at the Douglas County Courthouse, Waterville, Washington.

MARCH 1, 2017

No session was held due to lack of a quorum. Commissioner Sutton was on delegation at a Legislative Steering Committee Meeting. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 6, 2017 for a special meeting at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins
Chair

Darl Sutton
Vice-Chair

Kyle Steinburg
Member

ATTEST: Dayna Prewitt, Clerk of the Board