The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board held a conference call with Jim Potts and Zac Kennedy

1. Update Received  Legislative Issues

Jim and Zac reviewed legislative issues with the Board of Commissioners that affect the county.

II. 08:30 AM The Board met with Administrator Jim Barker.

1. Personnel Approved  Out of State Travel

Board approved the out of state travel for Ruth Martin and Marty Whitehall to Austin, TX for Tabulation and Ballot Software Training from April 5 through 10th.

2. Personnel Approved  Request for Hire

Board approved the request for hire for Assessor/Appraiser position due to vacancy.

3. Personnel Approved  Debra Francis

Board approves payroll rehire for Debra Francis as part time Clinical Manager and hourly rate.

III. 09:00 AM The Board met with Sheriff Harvey Gjesdal via video and Undersheriff Kevin Morris.

1. Monthly Report  Sheriff

Sheriff Report:
A. Chief of the Day will be on April 25, the Board is welcome to attend.
B. Gave update on legislative issues the Sheriff is looking at one being search and seizure. Commissioner Sutton will be Olympia, and will meet with state representatives and lobbyist.
C. Gave update on the two new hires.
D. Reviewed budget and overtime with the Board.
E. Discussed gun range and possible piece of property that county could convert into a range.
IV. 09:30 AM The Board met with members from the Port of Chelan and Douglas County

Present: Ron Criddlebaugh, Lisa Parks, Craig Larsen and Trent Moyers

Reviewed projects, leases, and marketing that the Port of Chelan and Douglas are working on. Received a PowerPoint presentation on the Pangborn Airport solicitation an additional airline service out of the airport.

MOTION:

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to reallocate the original NCWEDD funds to the Port of Chelan for the development and solicitation of an additional airline as part of economic development. The approved amount is $1850.00. Invoice will need to be sent from the Port to the County for payment.

There was discussion about a possible land swap and having the Port market the property. The Port stated that they would bring it to their board for consideration. No action has been taken at this time.

Return to Administrator’s Report:

4. Motion Approved

Commissioner Steinburg move to proceed with getting an appraisal on parcel 22212240001, and one that would separate the 20 acres from the sand pit. Commissioner Sutton second, and Commissioner Jenkins concurred.

5. Staff Report

Jim Barker, Administrator:

A. Retro activity with CE contract is one month. Discussed new step program there are two positions in MIS that will move into a higher range. Board approved direction. Contract amendment will be presented tomorrow.

B. Reviewed personnel issues and process.

C. Reviewed NCW Fair Manager position. Jim will send comments to the NCW Fair Board Executive Committee for review.

D. Board approved vouchers: Pacific Security for Parkside Center; Selland Construction - Law & Justice Project; and M&J Heating & Cooling - Courthouse Breakroom.

   B 136 P 030
   B 136 P 031
   B 136 P 032
V. Net Payroll  Pay Period January 1 - January 31, 2017

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ACH SSBN $282,711.50
SSBN Sterling $449,725.64

$ 605,697.77

VI. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the following Consent Agenda Items:

1. Contract Executed

Approved the following Chelan-Douglas Disability Board Contracts:
   a. Mission Vista
      B 136 P 033
   b. Amendment with Erin King-Luce
      B 136 P 034
   c. Amendment with Gabriela Avina
      B 136 P 035

Chelan-Douglas Disability Board

2. Contract Executed

Approved Contract between Douglas County Clerk and Jeffery Barker
B 136 P 036

Douglas County Clerk

3. RES CE 17-03B Approve

Approved Amended Resolution CE 17-03B Certification of Levy Dollar Amount
B 136 P 037

Certification of Levy Dollar

4. Permit Approved

Approved the Washington State Liquor Control Board Special Occasion Permit for Tillicum Riders
B 136 P 038

Special Occasion Permit

5. RES CE 17-05 Call

Approved Resolution CE 17-05 Call for Bids for Douglas County Official Newspaper and Advertising for Year July 1, 2017 through June 30, 2018 – Due Monday, March 20, 2017 at 12:00 PM in the Commissioners Chambers to be awarded on the first Monday of April.

Official Newspaper
FEBRUARY 13, 2017 CONTINUED

6. **Contract Executed**

Agreement with Department of Ecology and Douglas County Countywide Solid Waste – Amendment No. 4 #W2RCPG-1517-DoCCWP-00030

7. **RES CE 17-06 Approval**

Resolution CE 17-06 Approval of White Paper – Countywide Solid Waste - Waste Management - construction waste stream project and potential pest concerns.

8. **RES CE 17-07 Increase**

Approved Resolution CE 17-07 Increase County Total Visa Limit with Cashmere Valley Bank

9. **RES CE 17-08 Transfer**

Resolution CE 17-08 Transfer of Funds from Law Library to Superior Court

10. **Motion Approved**

Approve Signature Authorization Form for FY17 E911 County Contract E17-012

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, February 14, 2017 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 14, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM The Board met with members from the Department of Corrections

Present: David Askren - DOC Work Crew; David Ganas - Supervisor; and Danielle Miller - DOC Officer

1. **Discussion Held**

The Board was given a presentation on the Department of Corrections Work Crew. The Board is interested in proceeding with agreement after looking into the L&I issues.
II. The Board met with Administrator Jim Barker.

1. Personnel Approved

Memorandum of Agreement - CE Union

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the Memorandum of Agreement with the Current Expense Union – salary schedule.

B  136  P  044

2. Personnel Approved

Request for Hire

Board approved request for hire for Deputy Clerk position in the County Clerk’s office; and part time Election/license clerk in the Auditor’s office.

3. Voucher Approved

Robert Knowles

Board approved the vouchers for Robert Knowles.

4. Staff Report

Administrator

Jim Barker, Administrator:
A. The Board would like the following people to attend the Grant writing class: Jordyn Giulio, Carol Hardie, and Juan Sanchez. Jim will also ask if someone from the Sheriff’s office can attend too.
B. Gave the Board an update on county vehicle roll over there were no injuries.
C. Notified the Board of vandalize to 32nd St restroom.

III. 09:30 AM

Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. RES TLS 17-05 Notice

Franchise - Maryhill Estate Home Owners

Commissioner Sutton moved, Commissioner Steinburg second, and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-05 Notice of hearing to consider application of Franchise Agreement by Maryhill Estates Home Owners Association set for Tuesday, March 7th at 10:00 AM

B  136  P  045

2. Motion Approved

RES TLS 17-06 Call for Bids
RES TLS 17-07 Call for Bids
RES TLS 17-08 Call for Bids
RES TLS 17-09 Call for Bids

Commissioner Steinburg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to approve the following resolutions: RES TLS 17-06 Call for Bids Emulsified Asphalt (Due: 3/6/17 at 10:00 AM, DCPSB, East Wenatchee); RES TLS 17-07 Call for Bids Hot Mix Asphalt (Due: 3/6/17 at 10:10 AM, DCPSB, East Wenatchee); RES TLS 17-08 Call for Bids Dust Control (Due: 3/6/17 at 10:20
FEBRUARY 14, 2017 CONTINUED

AM, DCPSB, East Wenatchee; and RES TLS 17-09 Call for Bids Traffic Marking Paint & Beads (Due: 3/6/17 at 10:30 AM, DCPSB, East Wenatchee)

B 136 P 046
B 136 P 047
B 136 P 048
B 136 P 049

3. Grant Approved

DOE - WQSQCAP-1517 Douglas County TLS-00068

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the Grant with Department of Ecology, Water Quality Program # WQSQCAP-1517 Douglas County TLS-00068

B 136 P 50

4. Staff Reports

Transportation Land Services

Doug Bramlette, County Engineer:
A. 35th Street Alignment. The alignment has been reviewed by the Northend Advisory Group. Drawings have been delivered to the Hospital for their review, the property is owned by the Hospital and negotiations will begin as soon as the right-of-way drawings are complete.
B. Grant Road Speed Limit summary of why the speed limit is set at 35 mph was provide to the Board.

Jennifer Lange, Assistant County Engineer
A. Reviewed Baker Flats Development. Jennifer will draft a summary of direction and have the Board review for final approval.
B. Jennifer will finalize the easement for Spanish Castle and Burlington. Board is in support of direction.

Mark Kulaas, Land Services Director:
A. Mark reviewed Planning Commission members terms that are expiring. Call for members will be done in April, and those that want to continue will need to reapply.
B. Provided PowerPoint presentation was provided on Comprehensive Planning in Douglas County.

Return to Administrator's Report:

5. Personnel Approved

Payroll Change Notices

The Board approved the following payroll changes notices based on longevity: Caro Hardie; Tiffany Prazer; Evan O'Malley; Sam Tonseth; and Steve Phillips

6. Personnel Approved

Payroll Change Notices

The Board approved the following payroll change notices based on anniversary date: Alicia Finn; C. Kurt Parrish; Marcus Lemon; Courtney Ward; Jo Jackson; Josh Osborne; Ty Howard
IV. Voucher

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V. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the following consent agenda items:

1. Lease Agreement

Board approved the Termination and Release of Lease agreement with the City of Wenatchee for the following parcels: 222015110050 and 222015700125

B 136 P 051

2. Sent Letter

Sent letter to State Representative in opposition of House Bill 1663

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, February 15, 2017 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 15, 2017

No session was held due to lack of a quorum. Commissioner Sutton was on delegation at a Legislative Steering Committee meeting in Olympia, WA. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjoumed for the Board of County Commissioners to meet again on Monday, February 20, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins          Chair

Dan Sutton                  Vice-Chair

Kyle Steinburg             Member

ATTEST:
Dayna Prewitt, Clerk of the Board