

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

DECEMBER 4, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Telecommunications Contract with Interwest Technology Systems, LLC for the Evidence Storage Facility.

B 136 P 536

B. Update regarding Mr. Kohlmeier, he has submitted a records request with his attorney.

C. The Board would like to move forward in contacting the home owners in the Sun Cove and Bauer's Landing updating the County will be moving forward in addressing specific areas of encroachment.

D. Discussion was held on closing McNeil Canyon to long haul large trucks, additional signs of winter driving dangers may be needed.

E. Discussion was held on 35th Street negotiations.

F. Update provided about meeting held with livestock supervisor, Treasurer, and County Administrator today. Discussion held on the supervision of funds generated from the livestock sale.

G. The Fair is in need of funds \$6,000 to make payroll for the month of December, County Chief Finance Officer Karen Goodwin recommends the Board take the necessary funds from the Livestock Fair fund.

II. 09:00 Public Hearing 2017 Budget Amendments

CE 17-47B

Motion:

Commissioner Steinburg motioned to continue the hearing to adopt the amendments to the 2017 budget to December 11th, 2017 at 9:00 AM, in Waterville, Washington; Commissioner Sutton seconded and Commissioner Jenkins concurred.

DECEMBER 4, 2017 CONTINUED

Return to County Administrator's Report:

H. Jameson Lake road update staff is currently looking into grants available for road development/improvement.

I. Testing update for Pine Canyon landfill, this will part of the final testing phase for the closure of the landfill site.

J. Stormwater Utility is looking in to the requirements in conjunction with the cities in the master Stormwater Utility plan.

K. The Board would like to have a formal letter written to the City of Mansfield regarding the action needed by the City of Mansfield prior to the sidewalk repair.

III. 09:30 Public Hearing Adoption of the 2018 Preliminary Budget CE 17-48B

Motion:

Commissioner Steinburg motioned to continue the hearing to adopt the preliminary 2018 budget to December 11th, 2017 at 9:15 AM, in Waterville, Washington; Commissioner Sutton seconded and Commissioner Jenkins concurred.

IV. Consent Agenda:

The Board of County Commissioner approved the following consent agenda items.

A. The Board approved the November Month Payroll

NET PAYROLL NOVEMBER 1 - NOVEMBER 30 2017

DECEMBER 5 2017	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	60876-60877	\$ 1,858.43
Direct Deposit	ACH	\$ 606,535.70
		\$ 608,394.13

DECEMBER 4, 2017 CONTINUED

B. The Board of Commissioners approved the following Chelan- Douglas County Developmental Disabilities Contracts.

1. The Arc of Washington State

B 136 P 537

2. Provider Contract: Able Opportunities Inc. Contract No. 2018-0005

B 136 P 538

3. Provider Contract: WISE

B 136 P 539

4. Provider Contract: Parent 2 Parent Cynthia Ortiz

B 136 P 540

5. Provider Contract: Parent 2 Parent Miriam Acosta

B 136 P 541

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, December 5, 2017 at the Douglas County Courthouse, Waterville, Washington.

DECEMBER 5, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:30 AM The Board met with Administrator Jim Barker.

1. **Personnel** **Administrator**

A. Request for hire Bradley Eckert, Plans Examiner 1; Seth Sampson, Courthouse Maintenance; Request for replacement position Maintenance Tech for Area 3.

2. **Staff Report** **Administrator**

Jim Barker, Administrator:

A. Update to the Board on the livestock sale meeting with the County Administrator, Chief Financial Officer, Treasurer, and livestock fair board member Anne.

DECEMBER 5, 2017 CONTINUED

- B. Discussion was held on Sun Cove road tax, currently the County receives \$176,000 in revenue; and \$46,000 in revenue from the Bauer's Landing area for road tax.
- C. Consolidation grant from Washington State for the County Wide Solid Waste Program has not been received, funding for the program is dependent on the passing of the State Budget.

II. 9:00 AM Public Hearing Resolution

TLS 17-48C

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Recommendation provided to the Board by County Engineer Mitch Reiser outlining the areas with in Douglas County Century Link plans to input Fiber Optic Communication Lines.

Motion:

Commissioner Sutton Moved to approve the franchise agreement with CenturyLink Communications LLC. Commissioner Steinburg seconded the motion to approve, and Commissioner Jenkins concurred the motion to approve.

B 136 P 542

III. 9:10 AM The Board Met with County Engineer Mitch Reiser

A. County Engineer Would like to strike item two on the agenda, the resolution TLS 17-51A completed last week, and resolution TLS 17-52A the developer did not have the plans available to staff in time.

B. Discussion was held on the County Road Project for Jameson Lake and options to provide improvements, an application for funding via the flap grant.

County Road Project Assignment: Jameson Lake

CRP TLS 17- 54

Motion:

Commissioner Sutton moved to approve the County Road Project assignment for Jameson Lake, resolution CRP TLS 17-54. Commissioner Steinburg seconded the motion, and Commissioner Jenkins concurred the motion.

B 136 P 543

DECEMBER 5, 2017 CONTINUED

C. Update on 35th Street Project, hazardous materials and noise report is needed for the construction if the infra grant is awarded the project report will be \$600,000 of County The Board Approved going forward.

Washington Public Agency Contract Small Works and Consultant Rosters

Motion:

Commissioner Sutton moved to approve the contract for small works roster management with Municipal Research and Services Center. Commissioner Steinburg seconded the motion and Commissioner Jenkins concurred.

B 136 P 544

Mark Kulass,

- A. Request for hire with Plans Examiner 2
- B. Shoreline buffer review update, interviews are occurring next week.

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, December 6, 2017 at the Douglas County Courthouse, Waterville, Washington.

DECEMBER 6, 2017

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Jenkins, Sutton and Steinburg were present. Clerk of the Board was present.

I. 9:00 AM North Central Washington Fair

County Chief Financial Officer, Karen Goodwin provided the Board with an update regarding the North Central Washington Fair funds are at a deficit of \$29,000 for the billing month of December. The Board would like to resolve the debt via a line of credit to cover the necessary funds. The Board would like in the future evaluation of budgeting and expense allocation for the Fair funds for the 2018 year.

II. 9:15 AM Storm Water Utility Budget Meeting

Present: County Administrator, Jim Barker; County Engineer, Mitch Reister; Assistant County Engineer, Jennifer Lange; Phil Young, Transportation Land Services Accountant.

DECEMBER 6, 2017 CONTINUED

III. 10:18 AM The Board met with Sage Parks with the Department of Ecology via Conference Call

The Board had questions regarding the Storm Water designation for Type 1 vs. Type 2 storm water designation by the Department of Ecology. Sage would like to connect with staff and rescheduled the meeting with the Board for Tuesday, December 12th at 10:00 AM via phone conference.

IV. 10:45 AM Land Services Budget Meeting

Present: County Administrator, Jim Barker; County Engineer, Mitch Reister; Land Services Director, Mark Kulaas; Phil Young, Transportation Land Services Accountant.

- A. Request for Plans Permit Manager, the Board is in agreeance with adding the position to assist tracking of the planning permit process.

V. 11:25 AM ER&R Budget Meeting

Present: County Administrator, Jim Barker; County Engineer, Assistant Engineer; Aaron Simmons; County Roads Supervisor, Scott Reiman; Fleet Supervisor, Dell Mires; Phil Young, Transportation Land Services Accountant.

VI. 11:40 AM County Road Fund Budget

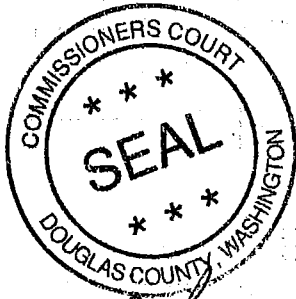
Present: County Administrator, Jim Barker; County Engineer, Assistant Engineer; Aaron Simmons; County Roads Supervisor, Scott Reiman; Fleet Supervisor, Dell Mires; Phil Young, Transportation Land Services Accountant.

- A. The budget for salaries will include half of the support to the Administrator and Confidential Secretary the other half of the salary line will be carried by Current Expense.

DECEMBER 6, 2017 CONTINUED

There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, December 11th, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



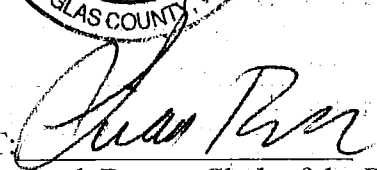
Steven D. Jenkins Chair



Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board