

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

DECEMBER 11, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:30 AM The Board met with Undersheriff Kevin Morris and Chief Financial Officer Karen Goodwin

A. Update on the School Resource Officer for Bridgeport School District. The School will pay for half of the Officer expense \$60,000, the school district would cover cost of living increases as well as enter in to a contract for 5 years with the intent to extend the contract yearly for an additional 5 years. The Douglas County Sheriff's Office would be responsible for the hiring and the training as well as supervision of the Officer, the position would be a contract for services with the Sherriff's Office.

The Board would like to have a clause added within the contract that allows for the disbanding of the contract if the match funding is not available by the School District or County, the contract will then be dissolved.

Pension Participation Certification

Volunteer Fire Fighters

Chair approval for the Douglas County volunteer firefighters and EMT's and commissioned reserve officers pension participation certification.

B 136 P 545

II. 08:54 AM The Board met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update on drug testing training with the Department of Transportation.
- B. The Offer of purchase for 35th street was not accepted, negotiations and underway.

DECEMBER 11, 2017 CONTINUED

III. 09:01 AM Public Hearing Resolution

CE 17-47B

Budget Amendments

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Recommendation provided to the Board by Chief Financial Officer Karen Goodwin, outlining the budget amendment from the approved 2017 budget and the expenditures from 2017.

Motion:

Commissioner Sutton moved to approve the Budget Amendments as presented and provided to the Board. Commissioner Steinburg seconded the motion and Commissioner Jenkins concurred.

B 136 P 546

IV. 09:12 AM Transfer of Funds NCW Fair

CE 17-55

Commissioner Steinburg moved to approve the transfer of funds in the amount of \$30,000.00 from the Friends of the Fair Fund to the North Central Washington Fair M&O fund. Commissioner Sutton seconded the motion, and Commissioner Jenkins concurred.

B 136 P 547

V. 09:15 AM Public Hearing Budget Hearings

CE 17-48B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Chair opened the continued public hearing, and then turned the hearing over to Chief Financial Officer Karen Goodwin. Reviewed the presented budget

DECEMBER 11, 2017 CONTINUED

VI. Resolution CE 17-56

Martin Hall M&O Budget

Discussion was held on the M&O Martin Hall budget that was drafted by Martin Hall's Attorney. The Board is not in favor of the drafted budget.

Motion:

Commissioner Steinburg moved to deny the approval of the Martin Hall M&O operation budget for 2018, Commissioner Sutton seconded the motion and Commissioner Jenkins concurred the motion to deny.

B 136 P 557 *Note number sequencing*

VII. 09:58 AM The Board met with Human Resource Officer Dayna Prewitt

- A.** Payroll Change notices presented and approved by the Board of Commissioners for the following Employees: Seth Sampson, Sandra Townsend, Thomas Williams, Sally Catlin, Juan Sanchez, Seth Super, Margarita Ochoa, Natalie Marx, Dale Prey

VIII. 10:02 AM The Board to reconvene as the Board of Equalization

- A.** Request to reconvene as the Board of Equalization to direct an appeal to State Department of Revenue for decision.

The Board of Commissioners unanimously approved the forwarding of the Board of Equalization appeal to the State Department of Revenue for appeal decision.

Return to County Administrator:

Douglas County Sheriff's Department and Deputy Sheriff's Guild Uniformed Personnel Agreement

The Douglas County Sheriff's Department, County Administrator, and Douglas County Sheriff's Guild agreement for Uniformed Personnel effective January 1, 2018 to December 31, 2020.

Motion:

Commissioner Steinburg moved to approve the written contract for Uniformed Personnel for the Douglas County Sheriff's Department as presented to the Board. Commissioner Sutton seconded the motion and Commissioner Jenkins concurred the motion to approve.

B 136 P 555

DECEMBER 11, 2017 CONTINUED

IX. 10:14 AM The Board met with Mr. Owen Jorgenson

Mr. Jorgenson wanted to thank the Board of Commissioners and Staff for adding additional gravel on Road E in Northern Douglas County Roadway.

X. Executive Session RCW(42.30.110)(1)(g) Personnel:

10:15 AM The Chair of the Board called for a 30 Minute executive session per RCW 42.30.110(1)(g) for Personnel. At 10:42 AM the Board adjourned the executive session with No Action taken.

Consent Agenda:

Douglas County, Schedule of Holidays for 2018

Holiday Approval

Commissioner Sutton moved to approve the 2018 Holiday schedule as outlined in the Douglas County Personnel Policy and United States National approved holidays. Commissioner Steinburg seconded the motion, and Commissioner Jenkins concurred.

B 136 P 556

BNSF Railway Company

Easement Agreement

The Easement Agreement for Roadway Crossing received final executed copy from Transportation Land Services.

B 136 P 558 Note Number Sequencing

Auditors AFN: # 3206988

At 11:00 AM the Board recessed to meet again at 1:00 PM for a Special Meeting with Chelan County Board of Commissioners to be held at the Douglas County Transportation Land Services Building 140 19th Street NW East Wenatchee, WA 98802.

DECEMBER 11, 2017 CONTINUED

**XI. 1:00 PM The Board Met in Special meeting at the Douglas County
Transportation Land Services Building 140 19th Street NW East Wenatchee, WA 98802**

- 1) Inmate Holding with Chelan County, the information Douglas County received conflicts with the information regarding the timeline for hourly holding.
- 2) Discussion was held on the housing of juvenile inmates with Chelan County, currently the Martin Hall Board will be meeting on the 28th of December in discussing the original contract agreements and options for re-negotiations of terms.
- 3) Aging and Adult Care volunteer opportunities to partner with the School Districts for Senior students to volunteer with the Senior Citizens. There will need to be additional communication with School District Super Intendants.
- 4) Discussion was held on the INFRA Grant Application, there is a meeting this evening at 4:00 PM at Wenatchee City Hall to discuss the application and support needed.
- 5) The closure of the Behavioral Health Organization, Washington State Requires that 2% liquor sales tax is allocated for the Mental Health treatment. Budget is needed for the Developmental Disabilities revenue received from Chelan County in splitting the 2% revenue received currently Douglas County oversees the operations of the Developmental Disabilities.
- 6) Regional Law Library proposal by Commissioner Overbay, the statute requires County Contributions for funds dedicated to a Law Library. Commissioner Overbay proposes providing a combined Law Library and work areas at the North Central Washington Library.

At 2:10 PM The Meeting was called to adjournment by the Douglas County Chair of the Board.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, December 12, 2017 at the Douglas County Courthouse, Waterville, Washington

DECEMBER 12, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:40 AM The Board met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Request for WSU Credit Card limit increase from \$2,000.00 to \$7,500.00 for the payment of expenses related to workshops, conferences, and department expenses via Memorandum.

Motion:

Commissioner Steinburg moved to approve the Memorandum to increase the credit limit to \$7,500.00 for Washington State University Extension for Douglas County. Commissioner Sutton seconded and Commissioner Jenkins concurred.

B 136 P 559

- B. Discussion was held regarding the proposed agreement of holding fees for inmates with Chelan County Justice Center.

II. 09:00 AM Public Meeting Capital Facilities Plan ORD TLS 17-13-51B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Chair of the Board Commissioner Steve Jenkins opened the public meeting for Resolution TLS 17-51B to consider the amendments to the Douglas County Capital Facilities Plan.

Curtis Lillquist, Principal Planner: Provided the staff report outlining the changes in the amendments to the Capital Facilities Plan consistent with the adopted Growth Management Act plan.

Motion:

Commissioner Sutton Moved to approve the amendments and adoption of the Capital Facilities Plan Ordinance TLS 17-13-51B, Commissioner Steinburg seconded the motion, and Commissioner Jenkins concurred.

B 136 P 560

III. Return to Administrator Report:

Shoreline Architects

The Board discussed the shoreline review architects, the Board wants to ensure whomever is hired knows the minimum and maximum shoreline law requirements, in protecting private rights.

IV. 09:14 AM Administrator Jim Barker, County Engineer Mitch Reister, and Assistant County Engineer Aaron Simmons were present.

1. Notice of Hearing Six Year Transportation Improvement Program TLS 17-60A

Motion:

Commissioner Sutton moved to approve the Notice of Hearing for the Six year Transportation Improvement Program to be held on January 2nd, 2018 at 9:30 AM in the Douglas County Courthouse Commissioner's Chambers. Commissioner Steinburg seconded the motion to approve the notice of hearing, and Commissioner Jenkins concurred.

B 136 P 561

2. Temporary Right to Enter for Material Removal Easement

Motion:

Commissioner Steinburg moved to approve the Temporary Right to Enter Easement for Ehlers Family Farm LLC. For the purpose of test holes for granite in the Southeast ¼ of Section 25, Township 30 North, Range 29 E.W.M. Commissioner Sutton seconded the motion to approve the temporary easement, and Commissioner Jenkins concurred.

B 136 P 562

County Engineer Mitch Reiser:

A. Discussion was held on the draft resolution for the Maryhill Estates Phase 4 and identifying internal processes for development interaction with roadway.

- B. County Engineer and Administrator are working on the introduction of County Code development for RV parking within the County Right of Way. County liability for the park of vehicles for extensive periods without the

Assistant Engineer Aaron Simmons:

- A. Fiel Bridge canal crossing is completed
- B. Discussion was held on Douglas North road development.

V. 9:50 AM The Board met with the Department of Transportation

Chief Joseph Dam Road Improvement Award

**Washington State Department of
Transportation**

The Board was presented with the Award of Excellence for the Chief Joseph Dam replacement program the innovation on the project in Engineer design.

VI. 10:04 AM The Board met with Sage Parks, Regional Director of the Department of Ecology via Conference Call

- A. The Board was asking for an update on the Stage one designation for Storm Water requirements, the determination is ultimately within the right of the County. Sage will provide the email response from the State Department of Ecology outlining the ability to determine the Storm Water designation requirements can be adopted and amended by the Counties.
- B. The Board would like to move forward with a work session to identify a directive for planning of a study or plan to address the storm water and flood areas of concern, as well as areas that do not need stringent requirements and can be designated at a type one storm water classification.

VII. 10:30 AM The Board met with the Foster Creek Conservation District Board

- A. Introductions of Foster Creek Conservation District Board members,
- B. Request for assistance with the Rent and IT services bill assessed to Foster Creek. The Board is in agreement to Foster Creek proposing a funding model that would be able to stretch out the repayment of IT services over a quarterly basis.

VIII. 11:25 AM Consent Agenda Items:

Appointments to Boards and Committees

CE 17-57

Commissioner Steinburg moved to approve the appointment of the 2018 Chair to Commissioner Dan Sutton Commissioner for District I, Vice Chair to Commissioner Kyle Steinburg Commissioner District II, and Member to Commissioner Steve Jenkins Commissioner District III. Commissioner Sutton seconded the motion and Commissioner Jenkins concurred.

B 136 P 563

Reopening of Road Closure Fire District #2

TLS 17-32B

Commissioner Sutton moved to approve the reopening of Blue Grade Road, Doneen Rainey Road, and Sand Canyon Road previously closed due to fire danger. Commissioner Steinburg seconded the motion to approve the reopening, Commissioner Jenkins concurred.

B 136 P 564

The Douglas County Board of Commissioner moved to blanket approval of the following consent agenda items.

North Central Washington Regional Library Board of Trustees Appointment

Resolution NO. 17-093

The Douglas County Board of Commissioners approved to recommendation to appoint Kathleen Allsot to the North Central Washington Regional Library Board of Trustees.

B 136 P 565

Contract Returned

WA State Military

Data Sharing, Non-Disclosure Use Agreement Contract was originally executed and approved on April 18, 2017. Returned contract signed by the Washington State Military Department on December 12, 2017. Original Contract can be found under B 136 P 148.

Contract Returned

E911 Coordinator

E911 County Coordinator Professional Development Contract SFY 2018, contract number E18-048 was originally executed and approved on October 2, 2017. Returned contract signed by Chief Financial Officer with Washington State Military on December 12, 2017. Original Contract can be found under B 136 P 458.

Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00309954-00310085	\$1,207,890.68
2.	ACH	80003674	\$626,033.30

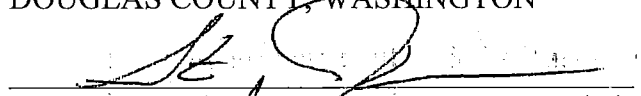
There being no further business the Board of County Commissioners recessed to meet again on Wednesday, December 13th, 2017 at the Douglas County Courthouse, Waterville, Washington

DECEMBER 13, 2017


No session was held due to lack of a quorum. Commissioner Sutton attended the RiverCom Board meeting. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, December 18th, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved

**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**

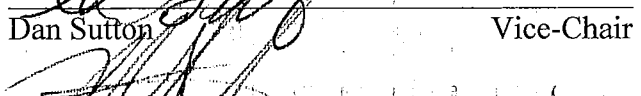




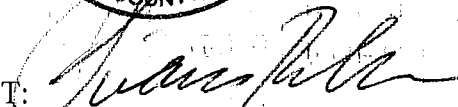
 Steven D. Jenkins Chair



 Dan Sutton Vice-Chair



 Kyle Steinburg Member

ATTEST: 
 Tiana Rowland, Deputy Clerk of the Board