BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 7, 2017

There were no standing appointments no session was held. Commissioners Jenkins, Sutton, and Steinburg were on delegation at the North Central Washington Fair Grounds volunteering their time to paint the barns and other facilities. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, August 8, 2017 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 8, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:30 AM  The Board met with Honorable Judge Hotchkiss.

1. Request for funding support for improvements to the Okanogan County Jail’ video hearing room. The Board previously approved $30,000 for capital improvements with the 2018 budget for the building.

II. 09:00 AM  The Board met with Administrator Jim Barker.

1. Staff Report  Administrator

Jim Barker, Administrator:

A. North Central Washington Fair Volunteer of the year award, was awarded to Ann Whitehall. Additional certificates of appreciation will be given to county employee Steve Phillips and painting volunteer Kaden Steinburg

B. Discussion on the Lot line vs. Boundary line adjustment for the 19th street law and justice building. The Board decided to move forward with the Boundary Line Adjustment.

C. Uniformed guild contract is open for negotiations this fall. County Administrator asked if Board member would like to participate in the process. Recommendation to have County Administrator and Undersheriff to participate in the negotiations and keep the Board informed as to the issues that were presented and bring back recommendations for considerations. If an issue arises then the Board member will step in for assistance.

D. Discussion on Magnum family property, the solution would be to petition City of East Wenatchee to be moved in to the Urban Growth Area.
E. The Board discussed the heating, installing, and adding large rollup doors to the wash bay or use one bay of the 2nd street workshop area to wash vehicle during the winter. Board would like to move forward on looking into the cost of closing the wash bay-in. The concern is for the comfort and safety of the employees working in the winter time.

F. Administrator provided and update on the purchasing of a Grader. There would be a 3 year warrantee if bought from the Purchase Approval Form for purchase of new Grader

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G. Project update for the county

H. Discussion on Martin Hall By-laws the copy the County has is not signed, when requested the response was ‘there are no bylaws’. The Board would like to move from the Martin Hall facility to the Chelan County. Steve Clem proposed Grant County buy out the beds Douglas County currently possesses. Issue on full Board approval needed in order to move forward on a decision with

2. Personnel Approved

The Board approved the reclassification of Lynn Painter’s position, ‘Confidential Secretary’.

3. North Central Washington Fair Volunteer of the Year

The Board approved the recommendation of Anna Whitehall as the North Central Washington Fair Volunteer of the year for 2017.

II. 9:16 AM Work Session for East Wenatchee Sand Pit

The Board met with Nona Haberman, Jim Barker, and Dayna Prewitt to discuss the details in regards to the sale of the East Wenatchee Sand Pit site. No Action was taken at this time further follow-up needed by staff.

III. 9:30 AM Bauer’s Landing Residence

Attendance Sheet:

B  136  P  339 (Note number out of sequence)

A. The Roads were not developed to the minimum road standards as permitted in the original road development. The rural ditches were never developed, and the storm water drainage ditches were underdeveloped.
B. Comment made of issue of encroachments on roads, and concern of emergency entry and exit to the Bauer’s landing site.

Commissioner Sutton asked the question of who’s responsibility to know their property line and who should enforce. As well as when the request is made for assistance in improvements, what does this look like?

Response: property line knowledge is the property owner and the enforcement should be done by the county. This would be the county coming in to make the road improvements.

Road was crushed granite and has been worn down to dirt/clay.

Staff: There is no lot or area to develop a run off that would not allow for the storm water to enter in to the river. There are currently 3 drain ditches to service the area.

There are issues of roads getting wet or snow and inability to gain access to main road ways.

Commissioner Sutton, the problem will not be solved today or tomorrow; but will need to have continued conversation looking in to encroachment, storm water drainage, and finally the road improvement. Staff from the County will look in the issues with storm water and further enforcing the encroachment lines.

Commissioner Jenkins, there are limited locations for retention ponds for storm water.

Doug: open channel with drainage pipe to gravity drainage pond. The cost would be 1.5 million for just pavement, 3 million would be the cost for drainage and pavement.

The Board chose to take no action today, but will have continued meeting on September 11th, 2017.

IV. 10:15 AM  Swearing in ceremony  Deputy English

Sherriff Harvey Gjesdal and Under Sherriff Kevin Morris completed the swearing in of new Douglas County Sheriff Deputy Nicholas English.

Sherriff Harvey Gjesdal brought before the Board the Signature Authorization Forms for the Hazard Mitigation Grant Agreement, the total grant amount is $41,000.00.
V. 10:30 AM Final Order of Vacation-Town of Columbia River Plat TLS 17-27C

The Board of Commissioners Approved the final order of Vacation for the Town of Columbia River Plat, granting Douglas County Easement for public utilities and existing cul-de-sac.

B 136 P 340 (Note number out of sequence)
Reference Auditors AFN: 3205855 and 3205488

VI. 10:35 AM Chelan-Douglas County Developmental Disabilities Program Tamara Burns

Tamara Burns, Director of the Chelan- Douglas County Behavioral Health and Development Disabilities program provided an update to the Board of Commissioners, and requested the following contracts be approved.

Motion: Commissioner Sutton Moved, Commissioner Steinburg seconded, and Commissioner Jenkins concurred the approval of the Professional Services Contract- Janis Fowler, and Leavenworth Upper Valley Employment Services Contracts.

B 136 P 341

B 136 P 342

VII. 10:40 AM Cost Recovery Schedule Transportation Land Services TLS 17-37

Phil Young, Transportation Land Services Accountant provided the board the cost comparison for the increase in recovery cost for permits and review activities done by Transportation Land Services. The fee schedule does not reflect the 3rd party reviewing company fee schedule, only services completed by Transportation Land Services. This resolution also encompasses the cost for Grader and other equipment used by the Fire Districts.

Motion: Commissioner Steinburg moved to approve the fee schedules as amended and presented to the Board of Commissioners, Commissioner Sutton Seconded, and Commissioner Jenkins Concurred.

B 136 P 343
VIII. 10:45 AM Transportation Land Services

1. Staff Reports

**Doug Bramlette, County Engineer:**
A. Archeological services amendments $7,000 of additional fees the cost for travel expenses, and overhead costs. $15,325 final fee, initial analysis is based off not finding any archeological materials for preservation. Discussion on cost for services, the Board is concerned as to the fees associated with the Archeological preservation increasing significantly with no materials being located during period of contract.

**Motion:**
Sutton Motioned to approve the contract amendments as written and presented to the Board, Steinburg second, Jenkins nulled.

B 136 P 344

IX. 10:50 AM Transfer of Funds

The Board Approved the transfer of funds in the amount of $280,975.00 from the Non-Departmental Fund #001.001.021 to Land Use and Building Services fund #001.001.403

**Motion:**
Commissioner Sutton Moved, to approve the transfer of funds, Commissioner Steinburg second, and Commissioner Jenkins concurred.

B 136 P 345

X. 11:00 AM Access Controls and Security Bids

Bids were opened and evaluated, Keyhole Security’s Bid was $105,000; the Engineer’s Estimate was $43,000.

**Motion:**
Commissioner Steinburg moved to reject the Bids for Access Controls and Security in the matter of resolution CE 17-29 and call for re-bids from the Small Works Roster; Commissioner Sutton seconded, and Commissioner Jenkins concurred.

XI. 11:09 AM Telecommunication Services Bids

Bids were opened and evaluated, Interwest Technologies Bid was $41,960, Cochran Technologies Bid was $37,103; the Engineer’s Estimate was $25,000.
AUGUST 8, 2017 CONTINUED

Motion:
Commissioner Steinburg moved to reject the Bids for Telecommunication in the matter of resolution CE 17-28 and call for re-bids from the Small Works Roster; Commissioner Sutton seconded, and Commissioner Jenkins concurred.

Roberts Report:

Construction Change Order Directive #010 for the Evidence Storage Facility, wall surfacing and painting for the telecommunication.

B 136 P 346

XII. 11:25 AM The Board met with the Mayor of Rock Island Randy Agnew

A. The Mayor provided the Board with a presentation on his desire to increase the Urban Growth Boundary for the City of Rock Island. Proposed Boundary Map was provided to the Board, no action was taken at this time.

B 136 P 347

XIII. 11:45 AM Consent Agenda

The Board of Commissioners Motioned to approve the following Consent agenda items.

1. Temporary Loan North Central Washington Fair

The Board approved the temporary loan in the amount of $20,000 for the North Central Washington Fair. The Loan agreement is to be paid in full with interest on or before September 15th, 2017.

B 136 P 348

2. Feil PL Canal Crossing Agreement

The Board approved the removal and installation work for Feil Bridge replacing it with box culvert.

B 136 P 349

3. The Board of Douglas County Commissioners in consortium with the North Central Washington Library Board of Trustees approved the appointment of Trustee member. Original Copy will be maintained by Chelan County Commissioners.
4. The Board of Commissioners approved the following Fair contracts:
   A. Town Ford Lincoln Auto Fair Exhibitor
      B 136 P 350
   B. LuLaRoe Jenn Biggar Fair Exhibitor
      B 136 P 351

NET PAYROLL PAY PERIOD JULY 1 - JULY 31, 2017

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XIV. 2:00 PM The Board met with the Chelan Douglas County Pest Board

Will Carpenter:
A. Gave presentation on the Pest Board and the scope of work, written report provided.
B. Current issues regarding updating the public on information regarding the treatment of
   tree fruit in residence area. There are several areas with in the county cities with fruit
   trees to include apple, apricot, cherry, nectarine, peach, pear, plum prune, stone fruit.
   These trees if not treated properly will increase the pest development and habitat
   problems.
C. Budget amendment needed back in 2016, options for moving forward in increasing
   support for the pest control. Option 4 would be a construct a parcel assessment district for
   a tax revenue to support the Pest Board Program.
D. Going forward Will, will need to follow up with the Assessor Jim Rudd to determine
   affected parcels, Todd Wilson the GSI coordinator. After the assessment district location
   has been determined, the finals steps would be holding a public hearing to determine and
   advertise the proposed assessment to the public.
XV.  5:30 PM    Mayor Steve Lacy called the meeting to order

**East Wenatchee Council Members Present:**
Present: Harry Rabb, Sandra McCourt, John Sterk, Tim Detering, Jerrilea Crawford, Wayne Barnhart, Chuck Johnson, Lori Barnett, Director of Community Development.

**Douglas County Members Present:**
Commissioner Jenkins, Commissioner Sutton, Commissioner Steinburg, Mark Kulass, Director of Land Services, Dayna Prewitt, Human Resource Officer, Tiana Rowland, Deputy Clerk of the Board

**Lori Barnett:**
Provided a history and brief summary on the proposed Urban grown boundary and minimum density amendments.

**Mark Kulass:**
Presented Ordinance TLS 17-10-35B to the Board of Douglas County Commissioners, amendments to the East Wenatchee Municipal Code.

**Open Testimony:**
- Paul Mahre provided testimony against the minimum density lot size amendment.
- Dan Beardslee provided written memo to the City of East Wenatchee and testimony against the minimum density lot size amendments.
- Greg Wright gave testimony against the minimum density
- Ken/Glen/Brian Campbell gave testimony against the proposed minimum density standards.
- John Compton provided testimony in favor for the minimum density standards.
- Mark Deshane gave neutral testimony the minimum density standards
- Jamie Wallace gave testimony against the minimum density amendments
- Bob the Builder provided testimony against the Minimum lot size
- Adam Brisendine
6:34 PM public meeting closed

Minimum density is second elevated to vote

**East Wenatchee Council Motion:**
Council lady Crawford moved the vote was not seconded

Council member Johnson motioned deterring seconded

**The Ordinance was not passed.**

**Mark Kulass:**
Provided revised amendment to the Ordinance affecting minimum density requirements.

**Motion:**
Commissioner Sutton motioned to adoption of the Ordinance with removal of section 17.72.210, Commissioner Steinburg seconded, and Commissioner Jenkins Concurred.

B 136  P  352

**Summary of Minutes:**
B 136  P  353

**Sign in Sheets:**
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There being no further business the Board of County Commissioners recessed to meet again on Wednesday, August 9, 2017 at the Douglas County Courthouse, Waterville, Washington.
AUGUST 9, 2017

No session was held due to lack of a quorum.

Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 14, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins                          Chair

Dan Sutton                                  Vice-Chair

Kyle Steinburg                              Member

ATTEST:
Tiana Rowland, Deputy Clerk of the Board