BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 21, 2017

No session was held there were no standing appointments. Commissioners Jenkins and Sutton were on delegation at a Douglas-Chelan County Health Board Meeting. Deputy Clerk of the Board was present. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, August 22, 2017 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 22, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:24 The Board met with Administrator Jim Barker.

Jim Barker, Administrator:

1. Personnel

A. Engineer Doug Bramlette provided the County Administrator his notice of intent to retire from Douglas County.

B. The Board approved the request for posting the position Area 2 Supervisor several months before the current person retires. The effective date of the position being replaced is April 1, 2018. Advance training is necessary prior to retirement.

C. The Board approved the request for hiring of Acting County Engineer Aaron Simmons until a replacement is hired for the retiring County Engineer.

D. The Board approved the following Payroll Change Notices: LouAnn Pierce,

II. 08:30 AM The Board Met with Fair Manager Loni Rahm

1. North Central Washington Fair Line of Credit Loni Rahm
Request for additional cash flow funds in order to cover the upfront operating cost for the NCW Fair. The Board Approved the Credit Line Agreement in the amount of $34,000 to be re-paid by September 15th, 2017 with interest.

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve CE 17-35, the NCW District Fair Line of Credit in the amount of $35,000.

B 136  P  367

III. 08:35 AM Return to Administrator’s Report

   Staff Report

Jim Barker, Administrator:

   A. Provided update on staff transition and current projects.

IV. 08:38 AM Solid Waste Management

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   A. Discussion on promotion appointment from the SWAC Board from Coordinator to Director, evaluation and compensation of pay to follow.

   The Board will follow up by letter to the chairman of the SWAC Board regarding the Director’s reporting line directly to the Douglas County Board of Commissioners.

V. 09:00 AM Call for Re-Bid Access controls and Security

   CE 17-28B

   A. The Bid Estimate from the Engineer did not include the fire alarm system, this was the cause for the inaccurate Bids vs. Engineer’s anticipated cost.

   Recommendation to the Board for Re-bid

   B 136  P  368

Amendments to Engineer’s estimates.

B 136  P  369

Statement of Professional Services Law and Justice Facility Statement

B 136  P  370
Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion for re-bids for the Access controls and security.

VI. 09:05 AM Call for Re-Bid Telecommunication CE 17-29B
Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to call for re-bids for the telecommunication.

Robert Knowles:
Project Management Construction Invoice# 2017-21 $20.00
Project Management Construction Invoice# 2017-22 $20,172.57
Project Management Construction Invoice# 2017-23 $1,620.50

VII. 09:10 AM Executive Session RCW 42.30.110(1)G Personnel
Administrator Jim Barker, and Human Resource Officer Dayna Prewitt were present. Chair called for an Executive Session in accordance with RCW 42.30.110(1)G Personnel for 20 minutes. Chair extended the session for an additional 10 minutes. Recessed at 9:33 AM. No Action taken.

VII. 09:35 AM The Board Met with Transportation Land Services; Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Aaron Simmons were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. Staff Reports Transportation Land Services
**AUGUST 22, 2017 CONTINUED**

**Aaron Simmons, County Engineer:**
A. The Board approved Aaron Simmons as the acting County Engineer for daily operations.

B. Provided the Board with an update in regards to the current projects.

**Notice for Call for Bids County Wide Crushing**

Commissioner Steinburg moved, Commissioner Sutton second, and Commissioner Jenkins concurred the motion to approve Resolution TLS 17-38 Call for Bids for 2017 County Wide Crushing ER17 to be opened on September 18, 2017 at Douglas County Public Building, 140 19th St. NW, East Wenatchee

B 136 P 376

**Mark Kulaas, Land Services Director:**
A. Presented to the Board the Voluntary Stewardship Program contract.

**Voluntary Stewardship Program**

The Board approved the 2017-2019 Biennium Voluntary Stewardship Program the Douglas County Conservation District.

B 136 P 377

**Jennifer Lange, Assistant County Engineer**
A. The Board provided citizen’s positive comments when completing a permit request with Jennifer the previous week.

B. Written report was provided to the Board.

**VIII. 09:45 Terry Ludeman Farmer**

County Road with ruts complaint. Road B South West would like to have the road way repaired. The Board will follow up with staff and response will be given regarding the request.

**VII. 10:00 AM State Auditor**

The Board Met with Cassie Whitson, Audit Lead and staff from the State Auditor’s office provided a presentation of facts and findings from their review.

B 136 P 378
Letter to Washington State Auditor for review period and finding.

VIII. 10:45 AM Consent Agenda

The Board of Commissioners approved the following consent agenda items:

Special Occasion Liquor License 2243 Treat Street East Wenatchee
The Boar of Commissioner Approved the liquor license for Marc Straub on September 14th.

Special Occasion Liquor License 476 Chestnut Court NW East Wenatchee
The Boar of Commissioner Approved the liquor license for Marc Straub on September 14th.

The Board Approved the following Fair Contracts:
A. Tillicum Riders Concession Agreement
B 136 P 382

B. Waterville School District Concession Agreement
B 136 P 383

C. Eastmont Kiwanis Service Provider
B 136 P 384

D. Joel Brantley Entertainment
B 136 P 385

E. Sam Buckingham Entertainment
B 136 P 386

Service Agreement Contract-Sheriff’s Department Chelan County PUD
The Board approves the service agreement contract for the Chelan County PUD patrol.

B 136 P 387
Lease Renewal Chelan- Douglas Developmental Disabilities

Morris Building

The Board approved the lease renewal for Suite 203 in the Morris Building located at 23 S. Wenatchee Avenue, Wenatchee, WA 98801.

B 136 P 388

Vouchers

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AUGUST 23, 2017

No session was held there were no standing appointments. Commissioners Jenkins and Sutton held a special meeting at the Public Service Building Hearing Room, 140 19th Street, East Wenatchee with the Douglas County PUD. Deputy Clerk of the Board was present. There being nothing further, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 28, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair

Dan Sutton Vice-Chair

Kyle Steinburg Member

ATTEST: Tiana Rowland, Deputy Clerk of the Board