The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:30 AM  The Board Met with Administrator Jim Barker.

1. Personnel

A. The Board approved the following payroll change notices:
   Lisa Hartvig, Annette Owens, Caleb Reynolds, Dean Schlaman, Jennifer Biggar, Gordy Edgar,

B. The Board approved the reclassification for Jenny Schlaman from Legal Secretary to Office Administrator.

C. Commissioner Sutton brought to the Board’s attention of the Solid Waste Director position vacancy and wanting to appoint Becci Piepel as the Director. Becci has been completing the duties of Program Manager and Director for several months. The Solid Waste Advisory Committee recommended Becci for the position. Becci will be promoted to Director of the Countywide Solid Waste program, salary increase will be tabled until 2018 fiscal year.

II. 08:35 AM  Staff Report

Jim Barker, Administrator:

1. Discussion on reporting lines for the Countywide Solid Waste Director, and the Solid Waste Advisory Committee. The Douglas County Board of Commissioners and County Administrator are responsible for the reporting, and evaluation of this position.

2. Road Project updates: Barker Street and Nelson Bridge is now open. Crane Orchard will be open this week.

3. Progression Payment approval for Rimmer and Roeter Construction in the amount of $160,189.39.

B 136  P 357

4. Discussion on Bauer’s Landing Road development request.
III. 8:51AM Robert Knowles

1. Bids for Security Access Controls for the Evidence Storage Facility in relation to Resolution CE 17-28 Call for Bids, all bids received were date and time stamped, and initialed by staff. Opening of Bids occurred at 9:00 AM. The Bid amounts did not meet the Engineer’s estimates and discussion on and, suggestion to Re-Bid.

Motion:

Commissioner Steinburg motioned to reject the Bids in relation to CE 17-28 Security Access and Controls for the Evidence Storage Facility, Sutton seconded, Jenkins concurred to reject all bids and request reopening of bids from the small works roster vendor.

B 136 P 358

2. Bids for Telecommunication for the Evidence Storage Facility in relation to Resolution CE 17-29 Call for Bids, all bids received were date and time stamped, and initialed by staff. Opening of Bids occurred at 9:15 AM. The Bid amounts did not meet the Engineer’s estimates and discussion on and, suggestion to Re-Bid.

Motion:

Commissioner Steinburg motioned to reject the Bids in relation to CE 17-29 Telecommunication for the Evidence Storage Facility, Sutton seconded, Jenkins concurred to reject all bids and request reopening of bids from the small works roster vendor.

B 136 P 358

IV. 09:11AM Return to Administrator Report

Administrator

5. Discussion was held on the Annexation of Rock Island and industrial development.

6. The Board would like to be in communication with Waste Management regarding and opportunities for projects of biodegradable sustainable waste management programs with in the county for renewable energy.

7. The Planning Commission update on the appointment of Mark Straub

8. Prior to the Bauer’s landing meeting- Commissioners would like to have tax information, storm water solution from citizens.
Executive Session RCW(42.30.110)(g) Personnel:
At 9:45AM the Chair Called for Executive Session Personnel for 45 minutes. Chair called to extend the executive session for another 40 minutes till 11:15 AM. Executive session was adjourned 11:14 AM, with no action taken.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, August 15, 2017 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 15, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

I. 08:29 AM Request for Employees to Loan against Deferred Compensation

Minute Notation:

The Board of Commissioners approved the allowance of Employees to loan out with the equity accrued from their Deferred Compensation Plan.

II. 8:39AM The Board Met with County Administrator Jim Barker

Jim Barker, Administrator:

1. Staff Report

A. Discussion was held regarding water pump development request for irrigation water for the North Central Washington Fairgrounds. Staff will look into expense.

Executive Session RCW(42.30.110)(g) Personnel:
At 8:43 AM Chair Called for executive session Personnel for 10 Minutes 9:15 AM. Chair called to extend the session for an additional 5 minutes. The executive session was extended for an additional 10 minutes. At 9:19 AM executive session was adjourned no action was taken.

III. 9:21AM Weed Board Update

Mary Hunt

Previous Commissioner Mary Hunt provided historical perspective on Weed Board, there has not been one due to expense and regulatory means. Historic knowledge of Open Range code, this helps to protect the Farmers from accidents or issues caused by public or animals.
IV. 9:30 AM Appointment of Marc Straub to Planning Commission

**Motion:**
Commissioner Steinburg moved to appoint Marc Straub to the Douglas County Planning Commission for District 3 Position 2, Commissioner Sutton seconded, and Commissioner Jenkins concurred.
B 136 P 359

IV. 9:31AM Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

**Mark Kulaas, Land Services Director:**

A. Provided historic regulation of trail fencing, moving forward for safety measures a gate needs to be implemented during seasonal flooding. This requires a shoreline permit and open comments for the mitigation for the trail comments, anticipated for September.

B. Request for proposals for Fish and Wildlife area buffer zones have been sent out to various wildlife consulting groups.

C. Update on the Code revision for non-conforming lot formation. Comment until 9th of October the Planning Commission will be meeting on the 11th of October to review comments and provide recommendation to the Board if needed.

V. 9:47 AM **Return to Administrator’s Report:**

B. Provided update to the cost of granite vs gravel for Bauer’s Landing.

VI. 9:50AM **Jennifer Lange, Assistant County Engineer:**

A. Jennifer has updated Board there was no drainage systems drafted or developed for the Bauer’s Landing development site. Jennifer will be looking in to drafted options. Board would not like to Jennifer to draft a full design, but provide a few options going forward.

VII. 9:52 AM **Return to Administrator’s Report:**

C. Board would like media communication in the form of press releases to come from County Administrator, Human Resources, or Risk Manager.

VIII. 9:57 AM **Payroll Change Notices**

A. The Board of Commissioners approved the following payroll change notices: Kathleen Dirks, Traci Phillips, and Hector Rosa.
IX.  **2018 County Budget Schedule**  
The Board approved the County’s Budget Review calendar for the 2018 budget review

B 136 P 360

X.  **10:00AM Consent Agenda**

1. The Board of Commissioners approved the following Fair contracts:
   
   A. WSU Chelan-Douglas County Master Gardener Program  
   Fair Exhibitor

B 136 P 361

B. Picture your world LLC.  
Fair Exhibitor

B 136 P 362

C. Layton & McMillan Rodeo  
Rodeo Show

B 136 P 363

D. KNP Leatherworks  
Fair Exhibitor

B 136 P 364

E. Luke Boyce as L-Bow the Clown  
Entertainment

B 136 P 365

**Voucher**

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There being no further business the Board of County Commissioners recessed to meet again on Wednesday, August 16, 2017 at the Douglas County Courthouse, Waterville, Washington.
AUGUST 16, 2017

The Board of County Commissioners met for a special meeting with the Washington State Department of Agriculture, Douglas Countywide Solid Waste, Washington Tree Fruit Research Commission. The meeting took place at the Douglas County Public Service Building, East Wenatchee, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Deputy Clerk of the Board was present.

Washington State Department of Agriculture:
Derek Sandison, James Marra, Karla Slap

Washington Tree Fruit Research Commission
Mike Willett

Countywide Solid Waste
Becci Piepel

I. 01:15PM Introductions

Commissioner Jenkins opened the meeting, providing a historic background of communication between WSDA and Douglas County. The Board would like to see increased communication between all affected parties.

James Marra: gave a historic update of Wenatchee landfill permits

Becci Piepel: Suggested additional education for the required treatment of Apple Maggots.

Jim Marra: There will be training with both counties and cities to provide education on the proper treatment and transportation of contaminated green waste.

Going forward, all parties agree to increase communication among all Departments, Counties, and agencies would like to improve communication, working on timelines for future projects.

No Action was taken during the meeting.

At 2:27 PM Meeting Adjourned

There being no further business the Board of County Commissioners recessed to meet again on Thursday, August 17, 2017 at the Douglas County Courthouse, Waterville, Washington.
AUGUST 17, 2017

The Board of County Commissioners met for a special meeting with the Washington State Association of Counties, at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, were present. Deputy Clerk of the Board was present.

I. 9:00 AM Introductions:

Washington State Association of Counties, Eric Johnson, Executive Director and Obie O’Brien, Commissioner of Kittitas County and President of the Association.

Eric Johnson provided a brief background of WSAC legislative priorities, federal priorities.

B 136 P 366

Commissioner/President O’Brien provided budget update for WSAC funding.

Discussion legislative updates and impact to the County.

No Action was taken during the meeting

10:50 AM Meeting Adjourned

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair

Dan Sutton Vice-Chair

Kyle Steinburg Member

ATTEST:
Tiana Rowland, Deputy Clerk of the Board