BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 3, 2017

No session was held. Commissioner Sutton was in interviews for Deputy Clerk of the Board. Commissioner Jenkins was excused. There being no further business the Board of County Commissioners recessed to meet again on Tuesday, April 4, 2017 at the Douglas County Courthouse, Waterville, Washington.

APRIL 4, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton and Steinburg were present. Clerk of the Board was present. Commissioner Jenkins was excused.

I. 08:30 AM  The Board met with Administrator Jim Barker.

1. Minute Notation

The Board will no longer pay the Parkside bill for 2017 for maintenance, security, etc.

2. Staff Report

Jim Barker, Administrator:
A. Reviewed project to for evidence storage.
B. Reviewed gas tax funds.
C. Gave an update on property appraisals. Bill Epoch joined session and gave further explanation on how the appraisal will be done. No action taken.
D. Prosecuting Attorney Steve Clem joined session to discuss letter the Board sent to the City of East Wenatchee. It was agreed by the Board and City of East Wenatchee to sit down. Lori Barnett was in the audience via video. There will be more discussion on payment in lieu. Stated concern of interim control.

2. Personnel Approved

Board approved the request for hire for Clerk’s Office - Collection Office/Deputy Clerk

II. 09:30 AM  Administrator Jim Barker and County Engineer Doug Bramlette were present. Land Services Director Mark Kulaas was excused. Senior Planner Stephen Neuenschwander joined session via video.

1. Continued ORD TLS 17-16A

Commissioner Steinburg move to approve ORST 17-16A and to meet a state requirement. Motion died due to lack of a second.
MOTION: Commissioner Steinburg moved to continue ORD TLS 17-16A for a week for discussion. A friendly amendment was made to continue the item for 2 weeks, April 18, 2017. Commissioner Sutton second and concurred the motion.

City of East Wenatchee Lori Barnett and Devon Paulsen City Attorney was present. Will work on setting up a meeting with City, Board, Parks. Will send revised documents.

III. 10:10 AM Public Hearing RES TLS 17-13A Amendments

Present:
There was no public present.

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.

Vice Chair Sutton opened the public hearing for Resolution TLS 17-13A Amendments to the Douglas County Code.

Item 1

MOTION:

Commissioner Steinburg moved to continue the public hearing to consider recommendation addressing an avenue for the public to request a hearing pertaining to DCC Chapter 14.08.012 to Tuesday, April 18, 2017 at 10:00 AM. Commissioner Sutton second and concurred the motion.

Item 2

Stephen Neuenschwander provided a summary of the proposed code before the Board.

Vice Chair opened the portion of the hearing to address, there were no public comments.

MOTION:

Commissioner Steinburg moved to approved Ordinance TLS 17-03-13B Amending DCC Title 14 - Chapter 14.30.040. Commissioner Sutton second and concurred.

1. Memo Received

Received a memorandum from staff on proposed amendments to Title 14.

DCC Title 14
APRIL 4, 2017 CONTINUED

Return to TLS Agenda:

2. Grant Approved

Department of Commerce

Signed the Department of Commerce Grant for Growth Management Act, motion was made on 03/28/17.

B 136 P 132

3. Staff Reports

Transportation Land Services

Doug Bramlette, County Engineer:

A. Baker Avenue construction is 15 days into the project, current work is installation of sanitary sewer, roadway excavation, pond excavation and potholing work on the waterline. Some road tracking has been noted on Baker Avenue, contractor has been notified.

B. Cascade Interchange - The County Engineer has been in contact with WSDOT, surplus of right-of-way north of the highway bridge will allow the County to purchase R/W needed for Empire Road extension to the north. Cost for this R/W is estimated at approximately $200,000.

C. Baker Flats - Staff is working on details for a R/W map for dedication of right-of-way for the construction of a 28’ roadway to serve the area between Cascade Avenue and Nelpar.

D. Crane Orchard Road - Staff is finalizing a deed wording and researching a reversionary clause for R/W transfer.

E. Runaway Truck Ramp - Contractor will be moving onto the site next week to start construction of a runaway ramp on McNeil Canyon Road.

Mark Kulaas, Land Services Director:

A. Excused

IV. 10:55 AM The Board met with Commissioner Alan Loebsock, and Economic Development Manager Ron Criddlebaugh from the Port of Douglas County.

1. Discussion Held

Development

Commissioner Steinburg asked what can we do to open discussion by Douglas County is wanting to do business with the Port and encourage business development. Port was willing to work on plan. No formal action was taken.

2. Motion Approved

Certification/Designation

Board approved designating the Port of Douglas County as the Associate Development Organization Certification/Designation.

B 136 P 133

V. 11:25 AM The Board met with Members from Foster Creek Conservation District - District Manager Jon Merz, and the following Board Members: John McLean, Lee Hemmer, and Wade Troutman.
Foster Creek Conservation District

Members from Foster Creek Conservation District provided the Board with a summary of projects they are working on: Sage Grouse; Jameson Lake; insects; biocontrols; voluntary stewardship and other programs. Looking at the future we are currently renting space, and will eventually need more space. Would like to set up regular meetings quarterly. Asked about the possibility of the County doing all accounting. No action was taken the meeting was informational only.

**VI. Voucher**

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**VII. Payroll**

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| Check Reconciliation | 60430-60447 | $ 9,171.45 |
| Direct Deposit      | ACH         | $ 595,862.28 |

$ 605,033.73

**VIII. Consent Agenda Items:**

Commissioner Steinburg moved, Commissioner Sutton second and concurred the following consent agenda items for approval:

1. **Personnel Approved**

   Wages

   Approved the wages for Commissioners; Clerk of the Board; Administrator; HR Assistant; and Records/Risk Manager.

2. **Sent Letter**

   Washington State Liquor & Cannabis Board

   Sent letter to the Washington State Liquor & Cannabis Board regarding Kittitas County Petition.
   
   B 136 P 134

3. **Contract Executed**

   DOE

   Approved the contract between Department of Ecology and Countywide Solid Waste for solid waste program #W2RCLCP-1517-DoCCWP-00012
   
   B 136 P 135

4. **Motion Approved**

   Veterans Benefits
APRIL 4, 2017 CONTINUED

Board approved the Douglas County Relief Program Eligibility & Information

There being no further business the Board of County Commissioners recessed to meet again on Wednesday, April 5, 2017 at the Douglas County Courthouse, Waterville, Washington.

B 136 P 136

APRIL 5, 2017

No session was held there were no standing appointments. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 10, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins, Chair

Dan Sutton, Vice-Chair

Kyle Steinburg, Member

ATTEST:
Dayna Prewitt, Clerk of the Board