BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 24, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM  The Board met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Lobbyist Jim Potts and Zac Kennedy called in with a the final legislative update. No action was taken.
B. Barnes Welding called in and requested the Board come out and look at road. Staff will research and contact Mr. Barnes.
C. Commissioner Steinburg discussed with the Board the host agreement with Waste Management. It was agreed to proceed with reviewing the host agreement and possibility amending Article II and V of the agreement.
D. Office furniture that is being stored at Parkside would like to surplus and donate to another government agency. Commissioner Jenkins will contact school district.

2. Personnel Approved

Board approved the request for hire for the County Clerk’s office – Superior Court, Deputy Clerk.

3. Personnel Approved

Board approved the following Payroll Change Notice for Jason Barnes

II. 09:00 AM  The Board met with Sheriff Harvey Gjesdal and Undersheriff Kevin Morris

1. Discussion Held

Gave the Board update on deputy resignation. At this time Undersheriff Morris will proceed with a new hire and paperwork through Civil Services. The Board was okay with requesting the Civil Services board expediting oral boards.

2. Monthly Update

Monthly Sheriff’s Report

Sheriff’s Monthly Report:
A. Gave update on budget.
B. Gave update on sheriff policy.
III. 09:30 AM  The Board met with Auditor Thad Duvall and Chief Financial Officer Karen Goodwin

1.  Report Received  Statement of Expenditures Compared to Budget

Board received and reviewed the statement of expenditures compared to budget.

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2.  Discussion Held  Sales Tax

Auditor Thad Duvall will check with Department of Revenue on the possible sales tax that the county might have to pay back to the server farms.

IV. 10:00 AM  The Board met with Executive Director Lisa Parks and Economic Development Manager Ron Criddlebaugh from the Port of Douglas County

1.  Discussion Held  Old Rock Island Silicon Plan

Gave update on the status of the Old Rock Island Silicon Plan. Board support the direction of the Port of Douglas County on their direction. Gave update on the Business Industrial Park and Levy.

Return to Administrator’s Report:

Jim Barker, Administrator:

E.  Board approved proceeding with the reclassification position in the Treasurer’s office effective January 1, 2017.
F.  Board agreed to not hold session the week of May 22nd through May 26th.
G.  Reviewed pending projects.

V. Consent Agenda:

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the following Consent Agenda Items:

1.  Personnel Approved  Out of State Travel

Approved the Out of State Travel for Steve Jenkins to Washington, DC for an UCSRB meeting, all travel will be reimbursed by USCRSB.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, April 25, 2017 at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington.
APRIL 25, 2017

The Board of County Commissioners met in special session at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM  The Board met with Administrator Jim Barker.

1. Staff Report  Administrator

**Jim Barker, Administrator:**
A. Barnes Welding property septic and drain field is on the property. Staff will look at options.
B. Discussed possible work sessions on: Stormwater difference between 1A and 2A rating; Shorelines regulations; Comp Plan Amendments and host agreement. It was agreed that work sessions would be set up to review each item.

2. Personnel Approved  Request to Hire
Board approved the request for hire of a Design/Developer Engineer.

3. Personnel approved  Temporary Help
Board approved the amended Temporary Employee Pay Standards

II. 09:30 AM  Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present.

1. Staff Reports  Transportation Land Services

**Mark Kulaas, Land Services Director:**
A. Reviewed the 1987 Street Code the City of East Wenatchee is amending.
B. Attorney Scott Kane requested a time frame for geotech report for the retaining wall on Pear Lane. Staff will allow the extension, but will not extend the timeframe to complete corrections.

**Doug Bramlette, County Engineer:**
A. Discussed looking at the Stormwater classification. No action was taken.
B. Dezelm geotech will be on May 15th.
C. Closed bridge on Nelson Road. Emergency services and schools have been notified. Structural engineer will evaluate and seek emergency funding through bridge replacement fund otherwise will need to come out of other projects.
D. Doug also made the Board aware of bridge on Mansfield Road.
E. Jameson Lake Road update was provided.

2. Contract Executed  Perteet, Inc.
APRIL 25, 2017 CONTINUED

Commissioner Steinburg moved, Commissioner Sutton second and concurred the motion to approve the contract between Douglas County and Perfect, Inc. for Eastside Loop Trail Curve Realignment project cost $5,460.00.

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Return to TLS Staff Report:

Doug Bramlette, County Engineer:
F. Doug will proceed with RFQ for engineering services with Munson, RH2, and PACE will have 2 weeks.
H. Highline project has been notified of traffic study requirement.
I. Trash on Empire – Doug will contact.
J. Settled with contractor for Chief Joseph Dam project.

III. Voucher

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IV. Other Business and Correspondences:

1. Sent Letter

Sent letter of support to Representatives Condotta and Steele for work at the Hopkins Ferry site on Big Bend Wildlife Area, Phase 3.

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There being no further business the Board of County Commissioners recessed to meet again on Wednesday, April 26 2017 at the Douglas County Courthouse, Waterville, Washington.
APRIL 26, 2017

No session was held due to lack of a quorum. Commissioner Sutton was on delegation at the North End Study Elected Officials Advisory Group. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Thursday, April 27, 2017 for a special meeting.

APRIL 27, 2017

Board attended special joint council and planning meeting at the City of East Wenatchee, 271 9th St NE, East Wenatchee, see attached agenda. The meeting was informational only. No action was taken. There being no further business the Board of County Commissioners recessed to meet again on Monday, May 1, 2017 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins
Chair

Dan Sutton
Vice-Chair

Kyle Steinburg
Member

ATTEST: Dayna Prewitt, Clerk of the Board