BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 17, 2017

The Board of County Commissioners met in special session at the Douglas County Public Services Building, 140 NW 19th St, East Wenatchee, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 09:00 AM   Executive Session  

RCW 42.30.110(1)I(2) personal

Chair called for an Executive Session in accordance with RCW 42.30.110(1)I2 Personal for an hour. Chair extended the session of additional 40 minutes. Recessed at 10:39 AM. No action was taken.

II. 10:40 AM   The Board met with Administrator Jim Barker.

1. Staff Report  

Administrator

Jim Barker, Administrator:
A. Gave update on NCW District Fair manager, and posting of maintenance position.
B. Board approved vouchers for Robert Knowles: #2017-08 $2907.50; 2017-07 $6680; and 2017-06 $1060.00, and authorized Jim Barker to sign vouchers up to $10K for Evidence Storage project since final vouchers are signed by the Board.

There being no further business the Board of County Commissioners recessed to meet again on Tuesday, April 18, 2017 at the Douglas County Courthouse, Waterville, Washington.

APRIL 18, 2017

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Jenkins, Sutton, and Steinburg were present. Clerk of the Board was present.

I. 08:30 AM   The Board met with Administrator Jim Barker.

1. Staff Report  

Administrator

Jim Barker, Administrator:
A. Ed Daling met with the Board of Commissioner to discuss recommendation to offer the Fair Board Manger position to Loni Rahm. Board was in support of the direction. Board authorized Administrator Jim Barker to negotiate salary as long as they stay within the range posted.
B. The teamsters are questioning county policy regarding privacy and personal use of phones. Jim will keep the Board posted. No action was taken.

II. 09:30 AM   Executive Session  

RCW 42.30.110(1)f Personal
Chair Jenkins called for an Executive Session in accordance to RCW 42.30.110(1)f Personal for ½ hour. Recessed at 09:30 AM. No action was taken.

III. 10:00 AM Continued Public Hearing

Present:

No public was present.

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is attached to the document copies are available upon request.

Chair Jenkins opened the continued public hearing, and then turned the hearing over to Land Services Director Mark Kulaas and Senior Planner Stephen Neuenschwander for report. April 4th hearing recommendation by Prosecuting Attorney to address concern. Revisions were made, which Stephen explained.

Commissioner Sutton, fee would be part of the application fee for mailing.

PUBLIC COMMENT: There was no public comment.

MOTION:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Ordinance TLS 17-04-13C Adoption of Amendments to the Douglas County Code Title 14.

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IV. 10:15 AM Interim Control for Open Space Standards

Chair opened the discussion on the continued Interim Control on Open Space Standards.

Would use standard 5% for new development & payment in lieu of on-site open space. Some difference, active up to six months, and could be extended. City’s action should be ready soon. This is for residential areas only. For 60 days would need to monitor and hold public hearing. City of East Wenatchee Director Lori Barnett was present and spoke in favor of direction.

MOTION:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve Ordinance TLS 17-05-16 Interim Controls Open Space Standards

B 136 P 144
1. Memorandum Received

Received memorandum from Transportation and Land Services on Interim Official Control-Open Recreation.

Return to Administrator’s Report:

3. Personnel Approved

Board approved the following payroll change notices for longevity, and step increases: Greg Peterson; Curtis Lillquist; Darren Favor; Scott James; Aaron Simmons;

4. Personnel Approved

Board approved the payroll notices for the following new employees: Erica Fudge; Carlee Meredith; Nicholas English; Gordon Mitchell; Araceli Valdivinos; Briana Hinderer; Colleen Miller; and Clint Wall

5. Personnel Approved

Board approved the following request for hire a Shared position of Maintenance Technician Facilities/Fair Grounds person

V. Administrator Jim Barker, Land Services Director Mark Kulaas, and County Engineer Doug Bramlette were present. Assistant County Engineer Jennifer Lange was present via video conferencing.

1. Staff Reports

Doug Bramlette, County Engineer:

A. Reviewed letter from Wenatchee Reclamation District. Doug addressed letter.

B. Baker Flats - County survey crews are currently collecting data for the final right of way map and descriptions for transfer of right-of-way to the County. Next week descriptions will be ready for review and approval.

C. Dezellem - Cost estimates for three road sections were presented to the Board. No action was taken at this time.

D. Baker Avenue - Pipkin Construction is currently working on underground utilities, water and sewer. The storm pond is complete and some conveyance structures installed.

E. McNeil Canyon Truck Ramp - Selland Construction has started work on this project, clearing and grubbing is nearly complete, fill slopes are the next phase of construction.
APRIL 18, 2017 CONTINUED

Mark Kulaas, Land Services Director:
A. Confluence Building Permit, waiting on traffic study to see if there would be an impact to the neighborhood. The study should reflect that. If appealed then they will have to stop work and could be delayed. They can continue with work, but knowing that building occupancy won’t be allowed until the traffic study it complete, and if it shows increase then they would need to make improvements.

VI. 11:00 AM The Board met with Chelan-Douglas Developmental Disabilities Program Coordinator Carrie Moody.

1. Contract Executed Chelan-Douglas Development Disabilities Program

Commissioner Sutton moved, Commissioner Steinburg second and Commissioner Jenkins concurred the motion to approve the Contract between DSHS and CDDD for Working Advance Long-Term Payable #1763-88827

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2. Letter Approved Office of Accounting Services

Approved letter to the Office of Accounting Services for Working Advance Funding Analysis results SFY17 Contract #156332703-01

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VII. Voucher

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VIII. Consent Agenda:

Commissioner Steinburg moved, Commissioner Sutton second and Commissioner Jenkins concurred the motion to approve the following consent agenda items:

1. Personal Approved Out of State Travel

Board approved out of state travel for Jim Zittig, Systems Administration

2. Contract Executed Washington State Military Department

Board approved Data Sharing, Non-Disclosure and Use Agreement with the Washington State Military Department (MIL)

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3. **Note Received**  
**Promissory Note from Bridgeport Irrigation District**

Received a copy of the Promissory Note from Bridgeport Irrigation District. Original was provided to the County Treasurer.

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4. **Contract Executed**  
**NCW Fair**

Crop Production Services, Facilities Agreement

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5. **Contract Executed**  
**Douglas County Clerk**

Electronic Records Access Subscription Agreement with Brian Fair and the Douglas County Clerk.

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6. **Personnel Approved**  
**NCW District Fair**

Board approved the current department payroll for the NCW District Fair employees

7. **Letter Received**  
**Rudy Muller**

Received letter from Rudy Muller resigning from the Wenatchee Public Facilities District.

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There being no further business the Board of County Commissioners recessed to meet again on Wednesday, April 19, 2017 at the Douglas County Courthouse, Waterville, Washington.
APRIL 19, 2017

No session was held due to lack of a quorum. Commissioner Sutton was on delegation at a Legislative Steering Committee Meeting. Clerk of the Board was present. There being nothing further, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 24, 2017 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Steven D. Jenkins Chair

Dan Sutton Vice-Chair

Kyle Steinburg Member

ATTEST: Dayna Prewitt, Clerk of the Board