



**DOUGLAS COUNTY
TRANSPORTATION & LAND SERVICES**

140 19TH STREET NW, SUITE A • EAST WENATCHEE, WA 98802
PHONE: 509/884-7173 • FAX: 509/886-3954

Major Subdivision Application Checklist

**The following information must be submitted or the application will
not be accepted at the counter**

Applicant	Counter Complete	Items Needed	Staff Review
<input type="checkbox"/>		Completed a Pre-Application meeting	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Completed Master Application Form	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	SEPA Checklist	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary Plat Drawing – 11 copies. - The drawing must contain all of the information listed in Section 17.16.120 of the Douglas County Code	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	11x17 reduction of the plat drawing	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	3 copies of road or stormwater information required by Engineering. (see pre-app file)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Check pre-application file to see if any additional studies are required. (i.e. critical areas studies, reserve lot management plan)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Applicable Douglas County Fees – See pre-app file, recalc if changed from pre-app.	<input type="checkbox"/>