



**DOUGLAS COUNTY
TRANSPORTATION & LAND SERVICES**

140 19TH STREET NW, SUITE A • EAST WENATCHEE, WA 98802
PHONE: 509/884-7173 • FAX: 509/886-3954

Dock/Boatlift Application Checklist

Pre-Application	Applicant	Counter Complete	Items Needed	Staff Review
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A complete and signed Joint Aquatic Resources Permit (JARPA) application	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A completed and signed SEPA environmental checklist	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A scaled site plan (an accurate and detailed map of your property which shows the location of existing buildings and the proposed work) It must also contain the name of the property owner, a depiction of the Ordinary High Water Mark (OHWM), property lines with dimensions, easements, north arrow, and the location of the proposed dock/boatlift. Scale not to exceed 1"=100'.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	An itemized quote, on a contractor's bid form, for the total value of the project, including material, labor, and tax, from a qualified installer.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A detailed narrative of the project (joint use docks only)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mapped wetland delineation and rating forms prepared by a qualified biologist.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wetland management and mitigation plan in accordance with DCC 19.18B prepared by a qualified biologist.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fish and Wildlife management and mitigation plan in accordance with DCC 19.18C prepared by a qualified biologist.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction drawings of the project including plan view and cross-section drawings prepared by a qualified dock/boatlift designer. All site plans and drawings must be completed as specified on the JARPA form instructions.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Photographs of the site. The application shall include three (3) photographs, one of the proposed location, one upriver, and one downriver of the site.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Written response to shoreline permit and/or shoreline conditional use permit criteria.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Douglas County application fees	<input type="checkbox"/>

This checklist shall be used in consultation with planning staff to determine the appropriate application material.